

REGULAR COUNCIL MEETING
January 8, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 8, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes of previous meeting(s). A motion was made by Alderman Derrick Dabney to approve the minutes of the previous meetings. The motion was seconded by Alderman Alfred Hall and carried.

Approval of Financial Statement and Payment of Bills. After discussion, a motion was made by Alderman Alfred Hall to approve financial statement and payment of bills. The motion was seconded by Alderman Derrick Dabney and carried. Alderman Kent McAllister, Alderman Jeff Zeigler and Alderwoman Cynthia Kelly was opposed of paying the bill for the attorney. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve financials with conditions of all voided checks to be included in the register, receipts be attached to checks and bank statements available for review. The motion was seconded by Alderman Derrick Dabney and carried.

Reports:

Police Department Reports- Officer R. Mamou reported for the month of December 2018: 33 total traffic contacts, 26 citations issued, 18 warning issued, 11 calls for service, 9 offense reports, 2 vehicle impounds, 4 accident reports, 3 city ordinance violations, 6 residence close patrols, 2 disturbances, 1 loose animals, 2 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of December 2018: 19 new cases filed. Revenue: State Fees: \$1,992.40, Town Fees: \$2,317.30, Collection Fees: \$994.42, Municipal Tech Fees: \$100.00, Building Security: \$75.00. Total Revenue: \$5,479.12.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of December 2018: 4 vehicle accidents, 2 assist EMS, 1 life flight call and 3 mutual aid assist.

Citizens Comments: Adrian Blakey commented on conducting background checks for key holders of the lower pasture, Michael Skrivanek commented on fireworks danger, Kim Waldrop commented on the restoration project at the town's Historical Methodist Church, Scott Syikes commented on old Big Dip Store that he currently manages and Steven Silver commented on the fire department building.

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OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. There were none.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion concerning job descriptions for employees. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #4- Discussion and possible action concerning Ordinance No.2017-2 – AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE TOWN OF SAN FELIPE, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 for recommendations for the Town Council to utilize construction funds. After discussion, a motion was made by Alderman Kent McAllister to allocate money as follows: \$15,000.00 for an electronic gate to the lower pasture, \$36,000.00 for roads/streets and \$25,000.00 for the historical church restoration project. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #5- Discussion and possible action to adopt an ordinance adopting building standards and procedures governing construction within the city limits and the extraterritorial jurisdiction; and providing for the following: findings of fact; amendment; repealer; severability; effective date; and proper notice and meeting. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to obtain building codes with changes. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #6- Discussion and possible action to adopt an ordinance governing signs, policies, and procedures for signs in the city limits and the extraterritorial jurisdiction; and providing for the following: findings of fact; amendment; repealer; severability; codification; effective date; and proper notice and meeting. After discussion, a motion was made by Alderman Kent McAllister to obtain additional information concerning the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #7- Discussion and possible action to appoint a deputy clerk for the upcoming election. After discussion, a motion was made by Alderman Derrick Dabney not to take any action on the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #8- Discussion and possible action to appoint Randy Bayer of Texas Home Sure as building inspector for the Town of San Felipe and a adopt a fee schedule for remittance to inspector. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item and request the presence of Mr. Randy Bayer at a council meeting. The motion was seconded by Alderwoman Cynthia Kelly and carried.

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New Business:

Agenda Item #1- Discussion and possible action to adopt an ordinance prohibiting the parking of certain vehicles on public streets and private residences; prescribing a maximum penalty; containing a savings clause; and providing for an effective date. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action to adopt an ordinance for storm water and drainage regulations within the city limits; and providing for the following: findings of fact; amendment; severability; effective date; and proper notice and meeting. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #3- Discussion and possible action concerning bids for lawn equipment. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Jeff Zeigler and carried.

Agenda Item #4- Discussion and possible action to select an engineer for services concerning the amenity lakes project to be constructed by Webber LLC. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item to obtain costs. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #5- Discussion and possible action adopting an ordinance call the May 4, 2019 General Election to elect the mayor and two alderman. After discussion, a motion was made by Alderman Kent McAllister to adopt an ordinance calling for the May 4, 2019 General Election. The motion was seconded by Alderman Jeff Zeigler and carried.

Agenda Item #6- Discussion and possible action to set annual clean-up dates for San Felipe residents. After discussion, a motion was made by Alderman Kent McAllister to set the third Saturday in March and October for clean up dates. The motion was seconded by Alderman Alfred Hall and carried.

Discussion and possible action concerning culvert repairs. After discussion, a motion was made by Alderman Kent McAllister to make repairs to the following culverts located on Houston Street, Alvin Street, 6th Street, Campo Santo Street and the upper pasture. The motion was seconded by Alderwoman Cynthia Kelly and carried.

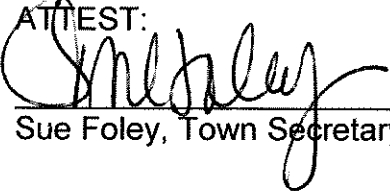
Comments and future agenda items from council members: Alderman Kent McAllister the attorney's bills and communications work.

Announcements: There were none.

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Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 11:19 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
February 12, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, February 12, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes of previous meeting(s). A motion was made by Alderman Alfred Hall to approve the minutes of the previous meetings with necessary corrections. The motion was seconded by Alderman Derrick Dabney and carried.

Approval of Financial Statement and Payment of Bills. After discussion, a motion was made by Alderman Derrick to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

Reports:

Police Department Reports- Officer C. Harris reported for the month of January 2019: 33 total traffic contacts, 51 citations issued, 33 warning issued, 24 calls for service, 8 offense reports, 1 felony arrest, 2 misdemeanor arrests, 1 vehicle impounds, 5 accident reports, 2 city ordinance violations, 2 residence close patrols, 1 disturbance, 3 loose animals, 1 assist other agencies, and 4 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of January 2019: 19 new cases filed. Revenue: State Fees: \$4,578.11, Town Fees: \$4,835.57, Collection Fees: \$710.40, Municipal Tech Fees: \$223.28, Building Security: \$167.46. Total Revenue: \$10,514.82.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of January 2019: 1 vehicle accidents, 1 house fire, 1 fire alarm, 2 assist EMS, 6 mutual aid assist, 1 barn fire, and 2 gas leaks.

Citizens Comments: Ricky Cloud and Art Clendin of Del Zotto Products thanked the Mayor and Town council for working with them and future of the company, Michael Elliot discussed Webber LLC Lease, Larry Rapsilver commented on current issues requesting the town council to leave the town alone and Malcolm Upfield discussed disrespect.

OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. There were none.

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Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

New Business:

Agenda Item #1- Discussion and possible action to accept audit report from Haynie & Company for fiscal year ending 2017 and update on time frame of presenting the report. Representatives of the auditor's office presented the Mayor and Town Council with the 2017 audit report. After discussion, a motion was made by Alderman Kent McAllister to table the audit report until the next meeting. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action to discuss account abnormalities. There was much interaction among the council and auditors concerning the agenda item. After discussion, a motion was made by Alderman Zeigler to table the item. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #3- Discussion and possible action regarding merit payments to employees and contract labor. This item was referred with the previous agenda and item. The motion was carried to this agenda item from the previous item.

Agenda Item #4- Discussion and possible action to amend the fiscal year budget to include a line item for Webber LLC and amend the legal expenses line item. After discussion, a motion was made by Alderman Derrick Dabney to create the necessary line item within the budget to reflect the money received from Webber LLC. The motion was seconded by Alderwoman Cynthia Kelly and carried. In addition, a motion was made by Alderman Derrick Dabney to amend the fiscal year budget to increase the legal fee line item to \$15,000. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #5- Discussion and possible action to appoint a council person to oversee the construction related activities to provide council with weekly status updates. Discussions took place concerning the Peters/San Felipe Road project and the amenity lakes. Mr. Robert Esenwein CEP LLC informed council of the current status of the amenity lakes concerning the determination being sought through the US Army Corps of Engineers. After discussion, a motion was made by Alderman Jeff Zeigler to appoint Alderman Kent McAllister to oversee the construction related activities to provide council with weekly status updates. The motion was seconded by Alderman Alfred Hall.

Agenda Item #6- Discussion and possible action to accept the resignation of the town attorney. After discussion, a motion was made by Alderman Ken McAllister to accept the resignation of town attorney. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #7- Discussion and possible action to grant a Floodplain Permit for 1021 Kathy's Korner RV. After discussion, a motion was made by Alderman Kent McAllister to grant a Floodplain Permit for 1021 Kathy's Korner RV. The motion was seconded by Alderwoman Cynthia Kelly and carried.

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Agenda Item #8- Discussion and possible action to approve project construction and advertising to bids for Peters/San Felipe Road. After discussion, a motion was made by Alderman Derrick Dabney to approve advertising to bids for Peters/San Felipe Road. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #9- Discussion and possible action concerning a request from Mr. Brad Burttschell to subdivide his property of 3.443 acres into two lots within the town limits of San Felipe Austin County, Texas. After discussion, a motion was made by Alderman Derrick Dabney to approve Mr. Brad Burttschell's request to subdivide his property. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #10- Discussion and possible action to accept a bid from Baker's Safe & Lock Co., Inc. for the lower pasture gate. After discussion, a motion was made by Alderman Kent McAllister to approve 100 keys and a new lock for the lower pasture gate. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #11- Discussion and possible action to discuss the town communication procedures between administration, city council and others. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #12- Discussion and possible action to establish a review process by council members of the agenda prior to its being published. After discussion, a motion was made by Alderwoman Cynthia Kelly to leave process as is. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #13- Discussion and possible action regarding the current septic system "Designated Representative" for the Town of Sa Felipe. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Jeff Zeigler and carried.

Agenda Item #14- Discussion and possible action to add a second regular city council meeting to the 4th Tuesday of each month. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #15- Discussion and possible action to include a status update regarding the TCEQ clean-up requirements on the local burn pile. Mayor Bobby Byars presented a brief overview of the status of the local burn pile. According to the Mayor Byars contact was made with Mr. Tom Collins of the TCEQ, Air Quality personnel, Austin County and payment assistance programs to Mayor Byars stated that he was working on additional alternatives concerning the burn pile. After discussion, a motion was made by Alderman Kent McAllister to obtain bids for clean up and table item until approved by proper authorities. The motion was seconded by Alderman Alfred Hall and carried.

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Agenda Item #16- Discussion and possible action to select an Interim City Attorney for the Town of San Felipe, and directing a Request for Qualifications to be advertised. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item and expedite the process to advertise for Request for Qualifications. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #17- Discussion and possible action to employ reserve officers for the San Felipe Police Department. After discussion, motion was made by Alderman Kent McAllister to approve the reserve officers for the San Felipe Police Department pending the completion of background checks for reserve officers and to meet the officers. The motion was seconded by Alderman Derrick Dabney and carried.

Comments and future agenda items from council members: set date for a special meeting for Wednesday, February 20, 2019 at 6 p.m., Wilson Engineering Contract, discuss a finance committee, Webber LLC permits, easements and right-of-ways, interim city attorney, mowing schedule, fence work at upper pasture and comments on setting up accounts for line items.

Announcements: There were none.

Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 10:32 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

**SPECIAL COUNCIL MEETING
February 20, 2019**

The Special Council Meeting of the Town of San Felipe was held at 6:00 P.M. on Wednesday, February 20, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Citizens Comments: Mr. Michael Elliot discussed the contents of the Webber LLC contract and permit. Ms. Barbara Zeigler discussed the lakes. Ms. Sandra Glover discussed potential employment issues and comments made by council concerning officers.

New Business:

Agenda Item #1- Discussion and possible action concerning the Wilson Engineering Contract. After discussion, a motion was made by Alderman Kent McAllister to approve the Wilson Engineering Contract. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action concerning easements and right-of-ways related to construction activities. After discussion, a motion was made by Alderman Kent McAllister to secure easements from Center Point Energy for aerial power lines and necessary permits from TXDot. The motion was seconded by Alderman Jeff Zeigler and carried.

Agenda Item #3- Discussion and possible action concerning a permit request from Webber LLC. After discussion, a motion was made by Alderman Kent McAllister to approve the permit pending the decision of the US Army Corps of Engineers. The motion was seconded by Alderman Jeff Zeigler and carried. Alderwoman Cynthia voted for the permit request. Alderman Derrick Dabney and Alderman Alfred Hall voted against the permit request.

Agenda Item #4- Discussion and possible action concerning a finance committee. Alderman Jeff Zeigler recommendation forming a finance committee to consist of two city council members with Alderwoman Cynthia Kelly to chair the committee. Mayor Bobby Byars expressed his concern and disagreement with the recommendation from Alderman Jeff Zeigler. Mayor Byars stated that he was the chief financial officer of the city and felt that his powers or duties were being taken from him. After discussion, a motion was made by Alderman Jeff Zeigler to form a finance committee to work with the Mayor concerning finance items and the committee should consist of Alderman Derrick Dabney and Alderwoman Cynthia Kelly. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #5- Discussion and possible action to authorize Mayor Bobby Byars to execute an Interlocal Agreement between the Town of San Felipe and the Sealy I.S.D. After discussion, a motion was made by Alderman Kent McAllister to authorize Mayor Bobby Byars to execute an


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Interlocal Agreement between the Town of San Felipe and the Sealy I.S. D. The motion was seconded by Alderman Derrick Dabney and carried.

Comments and future agenda items from council members: City interim attorney, Peters/San Felipe Road, direct deposit payroll and quote from Julia Gannway for personnel manual.

Announcements: Alderman Jeff Zeigler announced holding a meeting at the Methodist Church.

Adjournment: With no other business to conduct, a motion was made by Alderman Jeff Zeigler and seconded by Alderwoman Cynthia Kelly to adjourn the meeting. Motion carried and the meeting was adjourned at 7:09 p.m.

ATTEST:

Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
March 12, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, March 12, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes of previous meeting(s). A motion was made by Alderwoman Cynthia Kelly to approve the minutes of the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

Approval of Financial Statement and Payment of Bills. After discussion, a motion was made by Alderman Derrick to approve the financial statements and bills for payment and to table invoices from Robert Esenwein CEP LLC and Steven Silver. The motion was seconded by Alderman Jeff Zeigler and carried.

Reports:

Police Department Reports- Officer C. Harris reported for the month of February 2019: 33 total traffic contacts, 36 citations issued, 33 warning issued, 18 calls for service, 11 offense reports, 1 felony arrest, 1 misdemeanor arrest, 3 accident reports, 1 theft, 3 residence close patrols, 4 disturbances, 3 loose animals, 1 assist other agency and 5 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of February 2019: 35 new cases filed. Revenue: State Fees: \$2,425.57, Town Fees: \$1,961.79, Collection Fees: \$374.28, Municipal Tech Fees: \$117.85, Building Security: \$88.36. Total Revenue: \$4,967.85.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of February 2019: 5 vehicle accidents, 1 house fire, 1 grass fire, 5 assist EMS, 2 mutual aid assist, 1 control burn and 1 gas leak.

Citizens Comments: Ms. Juanita Perry discussed a trailer issue and dogs at large.

OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was presented the town council for a building permit from Mr. Joe Vykoukal to construct at 20x31 carport onto his property located at 5241 San Felipe Dr. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve a building permit for Mr. Joe Vykoukal. The motion was seconded by Alderman Jeff Zeigler and carried.

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Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

Agenda Item#3- Discussion and possible action concerning the Webber LLC contract and related projects. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderwoman Kelly and carried.

Agenda Item #4- Discussion and possible action concerning the status of the lower pasture gate lock and keys. Mayor Bobby Byars informed council of his contact with the locksmith and expected time of arrival for the new lock and keys. No action was taken.

Agenda Item #5- Discussion and possible action concerning a city attorney. Alderwoman Cynthia Kelly presented several attorneys to include their fees to serve as Interim City Attorney for the town. After discussion, a motion was made by Alderman Kent McAllister to hire David Frishman as city attorney. Mayor Byars corrected Alderman Kent McAllister's motion to state that David Frishman would be serving as the Interim City Attorney for the town. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #6- Discussion and possible action concerning approved drainage projects. Mayor Bobby Byars and council members discussed obtaining additional bids for drainage projects and touched on the CDBG grant. No action was taken.

Agenda Item #7- Discussion and possible action concerning approved work for the Old Town Hall. Mayor Bobby Byars informed council of a meeting back in January 2019 with personnel of THC and Mrs. Grace Holtcamp concerning the Old Town Hall. Mayor Byars also informed the town council members of his contact with a structural engineer's office located in San Antonio Texas requesting the engineer present a proposal and cost estimate for the Old Town Hall. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item until a structural engineer meets with the council members and Alderwoman Cynthia Kelly included in the motion to set an expenditure cap not to exceed \$1,000. for the analysis. The motions were seconded by Alderman Kent McAllister and carried.

Agenda Item #8- Discussion and possible action concerning the Peters/San Felipe Road project. Mayor Bobby Byars presented an update on the Peters/San Felipe Road project. To date Mayor Byars has met with FEMA representatives and discussed the funding for the project and the town's share for the cost associated with the funding. After discussion, a motion was made by Alderman Kent McAllister that no action is taken on the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #9- Discussion and possible action concerning street signs. Mayor Byars announced bids from Morsigns, Sign and Supply, and Eagle Traffic, Signs & Safety, LLC. Alderman Kent McAllister stated that he does business with Eagle Traffic, Signs & Safety, LLC. and the building permit sign need to be included. After discussion, a motion was made by Alderman Derrick Dabney to contact Eagle Traffic, Signs & Safety, LLC for street signs. The

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motion was seconded by Alderman Alfred Hall and carried. Alderman Kent McAllister abstained from the vote.

New Business:

Agenda Item #1- Presentation by Michael Moore representing the Friends of the Texas Historical Commission regarding potential building code variances for a project to reconstruct several log buildings at the San Felipe de Austin State Historic Site. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement between the Town of San Felipe and Austin County for Election Services. After discussion, a motion was made by Alderman Kent McAllister to authorize Mayor Bobby Byars to execute an Interlocal Agreement between the Town of San Felipe and Austin County for Election Services. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #3- Discussion and possible action to approve a quote from Julia Gannaway to review and work on the Town's Employee Manual. After discussion, a motion was made by Alderwoman Cynthia Kelly to table the agenda item. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #4- Discussion and possible action authorizing Mayor Bobby Byars to execute an Agreement with Holders Pest Solutions for treatment of termites at the Old Town Hall. After discussion, a motion was made by Alderman Kent McAllister authorizing Mayor Bobby Byars to execute an Agreement with Holders Pest Solution for treatment of termites at the Old Town Hall. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action to hire personnel for the streets department. After discussion, a motion was made by Alderman Derrick Dabney to start the process for hiring. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #6- Discussion and possible action to personnel for the police department. After discussion, a motion was made by Alderman Kent McAllister to start the process for hiring. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #7- Discussion and possible action authorizing Mayor Bobby Byars to execute a renewal contract for services between the Town of San Felipe and Environmental Aquatic Services, LLC (Michael Drab, DR.). After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #8- Discussion and possible action to appoint a contact person from the town council to work with the Land Management Assistance Program for technical guidance.

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Alderwoman Cynthia Kelly presented the agenda item to Mayor Bobby Byars and the town council. She discussed the Land Management Assistance Program and she had invited a biologist to come out to evaluate the lower pasture area. After discussion, a motion was made by Alderman Kent McAllister to appoint Alderwoman Cynthia Kelly to meet with the biologist concerning the lower pasture area. The motion was seconded by Alderman Jeff Zeigler and carried.

Agenda Item #9- Discussion and possible action concerning the CDBG grant money. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #10- Discussion and possible action concerning outdoor lighting. After discussion, a motion was made by Alderwoman Cynthia Kelly to obtain bids for outdoor lighting. The motion as seconded by Alderman Alfred Hall and carried.

Agenda Item #11- Discussion and possible action concerning flag poles. Mayor Bobby Byars presented cost information to the town council concerning the purchase of a new flag pole verses the purchase of two used poles. After discussion, a motion was made by Alderman Derrick Dabney to purchase two used flag poles. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #12- Discussion and possible action concerning follow through and time lines of council approved action/items. After discussion, a motion was made by Alderman Kent McAllister to compile a timeline of council approved action/items. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Comments and future agenda items from council members: Mayor Bobby Byars commented about direct deposit, auto pay for various bills and basketball goals at the park.

Announcements: Mayor Bobby Byars reminded citizens of heavy cleanup day.

Adjournment: With no other business to conduct, a motion was made by Alderwoman Cynthia Kelly and seconded by Alderman Alfred Hall adjourn the meeting. Motion carried and the meeting was adjourned at 8:03 p.m.

ATTEST:

Sue Foley, Town Secretary


Bobby Byars, Mayor

SPECIAL COUNCIL MEETING
March 28, 2019

The Special Council Meeting of the Town of San Felipe was held at 6:00 P.M. on Thursday, March 28, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Citizens Comments: Mrs. Brenda Parkin informed council of a dead animal and fence repairs.

New Business:

Agenda Item #1- Discussion and possible action concerning a request from Webber LLC regarding building permits for the placement of temporary trailers. After discussion, a motion was made by Alderman Kent McAllister to approve building permits for Webber LLC for placement of temporary trailers at 13196 Fm 1458 as follows: one 1,920 sq. ft. trailer, two 720 sq. ft. trailers and one 1,036 sq. ft. trailer. The motion was seconded by Alderwoman Cynthia Kelly and carried.

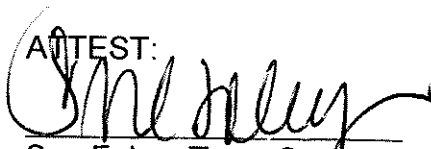
Comments and future agenda items from council members: Mayor Bobby Byars informed council of recent changes to the open meetings act and Alderwoman Cynthia Kelly informed council of new bills passed by the Senate.

Announcements: Mayor Bobby Byars requested prayer from the Johnson family and Alderman Dabney announced his daughter and another student being selected for a school related award which requires individuals to go on line to cast a vote for the student(s).

Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 6:11 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
April 9, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, April 9, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister and Alderman Jeff Ziegler.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes of previous meeting(s). A motion was made by Alderman Kent McAllister to approve the minutes of the previous meeting. The motion was seconded by Alderman Jeff Zeigler and carried.

Approval of Financial Statement and Payment of Bills. After discussion, a motion was made by Alderman Kent McAllister to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Reports:

Police Department Reports- Officer C. Harris reported for the month of March 2019: 44 total traffic contacts, 38 citations issued, 15 warnings issued, 22 calls for service, 8 offense reports, 2 misdemeanor arrests, 2 vehicle impounds, 4 accident reports, 2 city ordinance violations, 1 theft, 2 residence close patrol, 3 disturbances, 2 loose animals, 1 assist other agency and 4 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of March 2019: 40 new cases filed. Revenue: State Fees: \$2,508.54, Town Fees: \$2,984.90, Collection Fees: \$655.71, Municipal Tech Fees: \$132.17, Building Security: \$99.16. Total Revenue: \$6,380.48.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of March 2019: 3 vehicle accidents, 1 house fire, 3 assist EMS, 2 mutual aid and 3 gas leaks.

Citizens Comments: Ms. Barbara Zeigler discussed the infrastructure of the town.

OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was presented the town council for a building permit from Mr. Mike Webb. Mr. Webb informed council of his contact with the town's DR. After discussion, a motion was made by Alderman Kent McAllister to approve a building permit for Mr. Webb. The motion was seconded by Alderman Derrick Dabney and carried.

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Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application was received from Ms. Andra Ellis for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture for Ms. Andra Ellis. The was seconded by Alderwoman Cynthia Kelly and carried. An application was received from Ms. Paulina McManis for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture for Ms. Paulina McManis. The motion was seconded by Alderman Kent McAllister and carried. An application was received from Jacob Hartt and Tyler Hartt for a key to the lower pasture. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve a key to the lower pasture for Jacob Hartt and Tyler Hartt pending an updated identification be presented from Jacob Hartt. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item#3- Discussion and possible action authorizing Mayor Bobby Byars to execute a Consulting Services Agreement with Sparks Engineering, Inc. concerning the Old Town Hall. After discussion, a motion was made by Alderman Kent McAllister authorizing Mayor Bobby Byars to execute a Consulting Services Agreement with Sparks Engineering, Inc. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action concerning street signs. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the design for the street signs and the agreed upon bid. The motion was seconded by Alderman Kent McAllister and carried.

New Business:

Agenda Item #1- Discussion and possible action concerning a request from Marvin Jackson to utilize the firing range. After discussion, a motion was made by Alderman Kent McAllister to table the item. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action to correct ordinance number 2019-5 to reflect the naming of the Election Judge and Alternate Judge to be approved by city council as indicated in the election code. A motion was made by Alderwoman Cynthia Kelly that no be taken on the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to approve the election judge for upcoming May election. After discussion, a motion was made by Alderman Derrick Dabney to approve Ms. Brenda Newsome as the election judge and Ms. Carrie Staples as the alternate election judge for the upcoming election. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #4- Discussion and possible action to obtain three bids for the Festival Grounds Gazebo and log cabin repairs. After discussion, a motion was made Alderman Jeff Zeigler to obtain bids for the gazebo and log cabin repairs. The motion was seconded by Alderman Derrick Dabney and carried.

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Agenda Item #5- Discussion and possible action to approve the payment of a retainer fee for the new Interim Town Attorney. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve the payment of a \$1,100.00 retainer fee for Interim Town Attorney. It was stated that no invoice was required from Interim Town Attorney. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #6- Discussion and possible action requesting the Interim City Attorney to review and prepare the ordinances for signs, building permits and storm water and detention. After discussion, a motion was made by Alderman Derrick Dabney to request the Interim City Attorney to review and prepare the ordinances for signs, building permits and storm water and detention. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #7- Discussion and possible action to select a new contractor for the culvert replacements previously approved by council. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #8- Discussion and possible action to review the bids submitted on the Peters-San Felipe Road Project. After discussion, a motion was made by Alderman Kent McAllister to table the agenda to rebid the project. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #9- Discussion and possible action to discuss the approval of the 2017 Financial Audit. After discussion, a motion was made by Alderwoman Cynthia Kelly not to approve the 2017 Financial Audit. The motion was seconded by Alderman Kent McAllister and carried. Alderman Jeff Zeigler voted not approve the 2017 Financial Audit Report. Alderman Derrick Dabney and Alderman Alfred Hall were in favor of approving the audit.

Agenda Item #10- Discussion and possible action to proclaim April as Fair Housing Month. Mayor Bobby Byars informed council of the purpose of the proclamation concerning the \$182,000.00 grant related to damages from Hurricane Harvey. After discussion, a motion was made by Alderman Kent McAllister proclaiming April as Fair Housing Month. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #11- Discuss, consider, and adopt a resolution to pass the Fair Housing Policy. After discussion, a motion was made by Alderman Kent McAllister to pass the Fair Housing Policy. The motion was seconded by Alderman Derrick Dabney and carried.

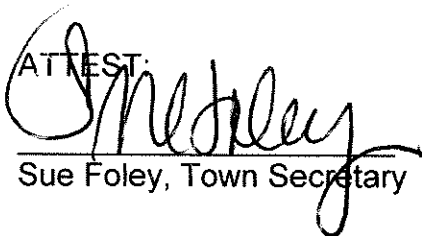
Agenda Item #12- Discussion concerning the restoration of the educational building. Ms. Kim Waldrop a representative from the Historical Methodist Church presented a brief overview of the anticipated work to be performed by contractors and costs associated with the repairs. There was no action taken.

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Comments and future agenda items from council members: There were none.

Announcements: Mr. David Frishman, Interim Town Attorney.

Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 8:11 p.m.

ATTEST:

Sue Foley, Town Secretary


Bobby Byars, Mayor

SPECIAL COUNCIL MEETING
April 29, 2019

The Special Council Meeting of the Town of San Felipe was held at 6:00 P.M. on Monday, April 29, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Jeff Zeigler, Alderman Kent McAllister and Alderwoman Cynthia Kelly.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Agenda Item #5- Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169). There were none.

NEW BUSINESS:

Agenda Item #1- Discuss, consider, and select an administration service provider to complete application and project implementation for the CDBG-Disaster Recovery Funding through the General Land Office Community Development and Revitalization. Mayor Bobby Byars informed council of the funding concerning the CDBG-Disaster Recovery Funding. After discussion, a motion was made by Alderman Kent McAllister to approve Resolution No.R2019-2 pending review by the Interim City Attorney. The motion was seconded by Alderman Jeff Zeigler and carried.

Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 6:08 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
May 14, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 14, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderwoman Cynthia Kelly, Alderman Kent McAllister. Alderman Jeff Ziegler was absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Discussion and possible action adopting a resolution canvassing the returns and declaring the results of the General Election held on Saturday, May 4, 2019 in the Town of San Felipe and distribution of Certificates of Election. After discussion, a motion was made by Alfred Hall to adopt Ordinance 2019-3 and issue the Certificates of Election. The motion was seconded by Alderman Kent McAllister and carried.

VI. Administration of Oaths of Office to Newly Elected Officials: Bobby Byars, Mayor; Derrick Dabney, Alderman; and Rev. Larry Gentry, Alderman. The Oath of Office was administered by the Honorable Robert P. Bradshaw to Bobby Byars, Mayor; Derrick Dabney, Alderman; and Rev. Larry Gentry, Alderman.

VII. Discussion and possible action to elect a Mayor Pro Tem for a one (1) year term. After discussion, a motion was made by Alderwoman Cynthia to nominate Alderman Derrick Dabney to serve as Mayor Pro Tem for a one (1) year term. The motion was seconded by Alderman Kent McAllister and carried.

VIII. Approval of Minutes of previous meeting(s). A motion was made by Alderman Alfred Hall to approve the minutes of the previous meeting. The motion was seconded by Alderwoman Cynthia Kelly and carried.

IX. Approval of Financial Statement and Payment of Bills. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

X. Reports:

Police Department Reports- Chief D. Randle reported for the month of April 2019: 39 total traffic contacts, 27 citations issued, 19 warnings issued, 18 calls for service, 7 offense reports, 1 felony arrest, 2 misdemeanor arrest, 3 vehicle impounds, 5 accident reports, 1 city ordinance violation, 1 theft, 3 residence close patrols, 1 disturbance, 1 loose animals, 3 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of April 2019: 5 new cases filed. Revenue: State Fees: \$2,250.68, Town Fees: \$2,275.97, Collection Fees: \$256.53, Municipal Tech Fees: \$121.78, Building Security: \$91.34. Total Revenue: \$4,996.30.

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San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of April 2019: 3 vehicle accidents, 2 grass fires, 6 assist EMS, 2 mutual aid, 1 electrical fire, 2 control burns, 1 gas leak and 1 miscellaneous call.

XI. Citizens Comments: Jeff Zeigler discussed the maintenance of the gazebo.

XII. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was presented to the town council for a building permit from Michael Land to construct a 600 sq. ft. home shop onto his property located at 1937 Manak Road. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderwoman Cynthia Kelly and carried. An application was presented to the town council for a building permit from Derick Conner to move at 12x16 storage building onto the property located at 4383 Baron de Bastrop Street. After discussion, a motion was made by Alderman Kent McAllister to approve the building permit. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council for a building permit from Oliver and Rita Williams to move an 18x30 garage onto the property located at 4381 Nicholas Bravo Street. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

XIII. New Business:

Agenda Item #1- Discussion and possible action regarding employing a patrol officer for the San Felipe Police Department. Chief D. Randle introduced Wesley Hall as the candidate for the San Felipe Police Department patrol officer position. After discussion, a motion was made by Alderman Derrick Dabney authorizing Chief Randle to hire Wesley Hall as a patrol officer for the San Felipe Police Department. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #2- Discussion and possible action concerning bids for the educational building. Ms. Kim Waldrop presented four bids to the town council as follows: Bid #1 9G Remodeling in the amount of \$1200 only to remove the siding and haul off all debris labor included in pricing, Bid #2 Barney Pfeffer in the amount of \$3500 for leveling the two North corners of the building, furnish pads and block necessary, Bid #3 Garza Concrete in the amount \$5,373.00 436 sq. ft. of handicap ramp, sidewalk also to be broken out and poured back with a 4" concrete 3/8" rebar at

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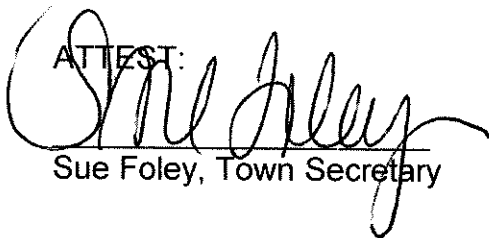
18" centers, dowel into existing concrete and steps included Bid #4 George Thomas in the amount of \$4350 to place hand rails pipe 1 ½ galv. Anchors, paint labor included in pricing. Total Costs for project: \$14,423.00 the church and town will pay 50% each of the total costs. After discussion, a motion was made by Alderman Kent McAllister to approve the bids. The motion was seconded by Alderman Alfred Hall and carried.

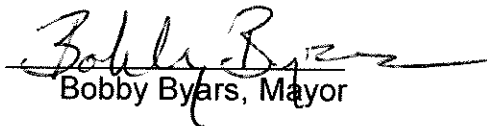
XIV. Comments and future agenda items from council members: Alderman Kent McAllister congratulated the newly elected candidates.

XV. Announcements: Mayor Bobby Byars announced refreshments to be served following the meeting honoring the newly elected town officials. Alderman Derrick Dabney announced graduation for Sealy ISD set for May 31, 2019.

XVI. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 7:28 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
June 11, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, June 11, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes. The motion was seconded by Alderman Derrick Dabney and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports- Officer Feiartz reported for the month of May 2019: 29 total traffic contacts, 22 citations issued, 17 warnings issued, 11 calls for service, 7 offense reports, 2 misdemeanor reports, 1 vehicle impounds, 7 incident reports, 1 city ordinance violation, 1 theft, 1 residence close patrol, 1 disturbance, 1 loose animal, 2 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of May 2019: 12 new cases filed. Revenue: State Fees: \$849.97, Town Fees: \$1,136.50, Collection Fees: \$132.66, Municipal Tech Fees: \$45.11, Building Security: \$33.82. Total Revenue: \$2,198.06.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of May 2019: 4 vehicle accidents, 1 fire alarm, 1 assist EMS, 3 electrical fires and 1 miscellaneous call.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169) There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was presented to the town council for a building permit from Mr. Brian Nedd to construct 2882 sq. ft. residence onto his property located at 8670 4th Street. After discussion, a

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motion was made by Alderman Kent McAllister to approve a building permit for Mr. Brian Nedd. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

X. New Business:

Agenda Item #1- Discussion and possible action to approve the 2017 Financial Audit Report from Haynie & Company. After discussion, a motion was made by Alderman Alfred Hall to approve the 2017 Financial Audit Report from Haynie & Company. The motion was seconded by Alderman Derrick Dabney and carried. For: Alderman Alfred Hall, Alderman Derrick Dabney and Alderman Larry Gentry. Against: Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Agenda Item #2- Discussion and possible action to approve an audit engagement letter from Haynie & Company CPA to perform the 2018 Financial Audit for the town. After discussion, a motion was made by Alderman Alfred Hall to approve the audit engagement letter from Haynie & Company CPA to perform the 2018 Financial Audit. The motion was seconded by Alderman Derrick Dabney and carried. For: Alderman Alfred Hall, Alderman Derrick Dabney and Alderman Larry Gentry. Against: Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Agenda Item #3- Discussion and possible action to hire a full-time attorney for the town. After discussion, Alderwoman Cynthia Kelly made a motion to hire David Frishman as city attorney. The motion was seconded by Alderman Kent McAllister the motion did not carry. For: Alderwoman Cynthia Kelly and Alderman Kent McAllister. Against: Alderman Alfred Hall, Alderman Derrick Dabney and Alderman Larry Gentry. A motion was made by Alderman Alfred Hall to look at additional candidates for the position. The motion was seconded by Alderman Larry Gentry and carried. For: Alderman Alfred Hall, Alderman Derrick Dabney and Alderman Larry Gentry. Against: Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Agenda Item #4- Discussion and possible action to accept bids for culvert replacement work. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #5- Discussion and possible action concerning bids for the educational building. Ms. Kim Waldrop presented bids for the education building and a brief overview of the renovations. After discussion, a motion was made by Alderman Kent McAllister to approve the bids for the educational building renovations. The motion was seconded by Alderwoman Cynthia Kelly and carried.

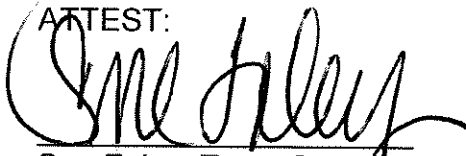
XI. Comments and future agenda items from council members: There were none.

XII. Announcements: Mayor announced meeting with engineer concerning the Old Town Hall and anticipated costs for restoration. Alderwoman Kelly update from collection agency.

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XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:29 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
July 9, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, July 9, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Derrick Dabney, Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes with changes. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

Reports:

Police Department Reports- Chief David Randle reported for the month of June 2019: 75 total traffic contacts, 62 citations issued, 24 warnings issued, 34 calls for service, 26 offense reports, 2 felony arrests, 5 misdemeanor arrests, 7 accident reports, 2 city ordinance violations, 1 theft, 1 burglary, 3 residence close patrols, 3 disturbances, 1 loose animal, 4 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of June 2019: 55 new cases filed. Revenue: State Fees: \$1,277.39, Town Fees: \$1,734.11, Collection Fees: \$451.08, Municipal Tech Fees: \$65.69, Building Security: \$49.27. Total Revenue: \$3,577.54.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of June 2019: 3 vehicle accidents, 1 fire alarm, 3 assist EMS, 1 electrical fire, 2 car fires and 1 miscellaneous call.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169) There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. There were none.

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Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application for a key to the lower pasture was presented to the town council from Mrs. Alicia Alvarez and Mr. Mauricio Alvarez for a key to the lower pasture. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve a key. The motion was seconded by Alderman Derrick Dabney and carried. An application for a key to the lower pasture was presented to the town council from Mr. Brady Brown for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture. The motion was seconded by Alderman Kent McAllister and carried.

X. New Business:

Agenda Item #1- Discussion and possible action to hire a full-time attorney for the town. Mayor Bobby Byars presented qualifications to serve as city attorney from Bojorquez Law Firm, PC. After discussion, a motion was made by Alderman Kent McAllister to hire Interim City Attorney David Frishman as city attorney for the town. The motion was seconded by Alderwoman Cynthia Kelly. (Two were for and three were against). The motion did not pass. The vote was as follows: For: Alderman Kent McAllister and Alderwoman Cynthia Kelly. Against: Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. After discussion, a motion was made by Alderman Derrick Dabney to approve Bojorquez Law Firm, PC as city attorney for the town. The motion was seconded by Alderman Alfred Hall and carried. For: Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Against: Alderman Kent McAllister and Alderwoman Cynthia Kelly.

Agenda Item #2- Discussion, consider and adopt a resolution to designate authorized signators for the 2016 Flood Allocation CDBG Disaster Recovery program contract #19-076-036-B690. After discussion, a motion was made by Alderwoman Cynthia Kelly to adopt Resolution No.2019-4. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion, consider and approve a resolution adopting required CDBG-DR Civil Rights policies. After discussion, a motion was made by Alderman Kent McAllister to approve Resolution No.2019-5. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #4- Discussion and possible action to proclaim April as Fair Housing Month. After discussion, a motion was made by Alderman Kent McAllister to proclaim April as Fair Housing month. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action concerning the initial structural evaluation of the Old Town Hall from Sparks Engineering, Inc. Mayor Bobby Byars presented a brief overview of the findings from Sparks engineering and recommendations. After discussion, a motion was made by Alderman Derrick Dabney to obtain bids to stabilize the building. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #6- Discussion and possible action concerning bids for culvert replacement.

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Mayor Bobby Byars announced receiving a bid from Seven Bar Construction. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item for additional bids. The motion was seconded by Alderman Larry Gentry and carried.

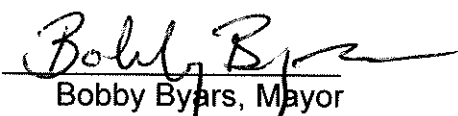
XI. Comments and future agenda items from council members: Mayor Bobby Byars thanked Alderman Kent McAllister for meeting with Commissioner Reed Pct#4 Austin County. Mayor Byars also informed council of his meeting/contact with Commissioner Reed Pct#4. Mayor Byars informed council of the status concerning the burn pile cleanup and meeting with Mr. John Schneider for assisting with the clean-up, the Peters/San Felipe Road project and the possible assistance from the county concerning the project, the possibility of forming a drainage district, the barricading of Peters/San Felipe Road for safety. Alderman Larry Gentry talked about the Open Meetings Act.

XII. Announcements: Mayor Bobby Byars announced his attendance at the Historical Methodist Church.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:53 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
August 13, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 13, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Pro Tem Derrick Dabney. Present Alderman Alfred Hall, Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister. Mayor Bobby Byars was not present.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Cynthia Kelly to approve the minutes with changes. The motion was seconded by Alderman Larry Gentry and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve the financial statements and bills for payment. The motion was seconded by Alderman Kent McAllister and carried.

Reports:

Police Department Reports- Chief David Randle reported for the month of July 2019: 76 total traffic contacts, 62 citations issued, 24 warnings issued, 33 calls for service, 25 offense reports, 2 felony arrests, 2 misdemeanor arrests, 5 accident reports, 1 city ordinance violation, 1 theft, 7 residence close patrols, 2 disturbances, 7 loose animals, 3 assist other agency and 4 forward cases from other agencies..

Municipal Court Report- Mayor Pro Tem Derrick Dabney reported for the month of July 2019: 67 new cases filed. Revenue: State Fees: \$1,715.71, Town Fees: \$1,800.87, Collection Fees: \$535.98, Municipal Tech Fees: \$89.31, Building Security: \$66.98. Total Revenue: \$4,208.85.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of July 2019: 4 vehicle accidents, 3 assist EMS, 1 truck fire, 1 control burn and 1 gas leak.

VIII. Citizen's Comments (3 minutes): Ms. Juanita Perry discussed fireworks being discharged. Ms. Kathleen Dennis Kelly, Author of "Indelible Footprints in San Felipe de Austin" shared information about her new book and what prompted her to write the book.

IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. There were two applications presented to the council from citizens, Dalton Kalineck and Andrew Anderson. After discussion, a motion was made by Alderman Alfred Hall to table the agenda items. The motion was seconded by Alderman Kent McAllister and carried.

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Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application for a key to the lower pasture was presented to the town council from Mr. Willie Washington and Mrs. Carrie Washington for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture for Mr. and Mrs. Washington. The motion was seconded by Alderman Kent McAllister and carried.

X. New Business:

Agenda Item #1- Discussion and possible action concerning bids for basketball goals at the town park. Bids were presented to the town council concerning basketball goals at the town park. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #2- Discussion and possible action concerning bids for culvert repairs. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action concerning reserve officers for the San Felipe Police Department. Chief David Randle presented a brief overview of staffing and a grant writer for the police department to the town council. After discussion, a motion was made by Alderman Kent McAllister to grant Chief David Randle approval for the new officers. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #4- Discussion and possible action concerning bids for interior work to be completed at the educational building. Mrs. Clara Miller presented bid information to the town council and informed the town council of the anticipated short fall of funds to complete the project. After discussion, a motion was made by Alderman Kent McAllister to approve the bid and additional funds as anticipated. The motion was seconded Alderwoman Cynthia Kelly and carried.

Agenda Item #5- Discussion and possible action authorizing Mayor Bobby Byars to open an account for GLO project #19-076-036-B690 funds and to execute the necessary documents pertaining to the new account. After discussion, a motion was made by Alderman Alfred Hall to authorize Mayor Bobby Byars to open an account at Citizens State Bank for GLO project #19-076-036-B690 funds and execute the necessary documents pertaining to the new account. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #6- Discussion and possible action authorizing Mayor Bobby Byars to execute a contract with Kaluza, Inc. for engineering services regarding GLO project #19-076-036-B690. After discussion, a motion was made by Alderman Kent McAllister authorizing Mayor Bobby Byars to execute a contract with Kaluza, Inc. for engineering services regarding GLO project #19-076-036-B690. The motion was seconded by Alderman Alfred Hall and carried.

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Agenda Item #7- Discussion, consider, and implement Town Procedures for Financial Payments and authorizing Mayor Bobby Byars to execute the necessary documents for GLO project #19-076-036-B690. After discussion, a motion was made by Alderman Larry Gentry authorizing Mayor Bobby Byars to execute the necessary documents for GLO project #19-076-036-B690. The motion was seconded by Alderman Alfred Hall and carried. For: Alderman Alfred Hall, Alderman Larry Gentry and Alderwoman Cynthia Kelly. Against: Alderman Kent McAllister.

Agenda Item #8- Discussion/planning/input and direction to staff on the proposed budget for the fiscal year beginning October 1, 2019 through September 30, 2020. Mayor Pro Tem Derrick Dabney presented the proposed budget to the town council. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderwoman Cynthia Kelly.

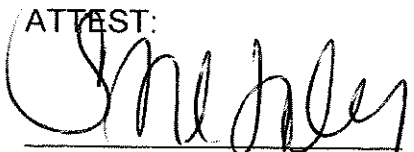
XI. Executive Session: 1. Pursuant to Government Code 551.074: Personnel Matters, the Town Council will meet in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and compensation of the following public officer: Sue Foley, Town Secretary. Mayor Pro Tem Derrick Dabney and the Town Council convened into executive session at 8:21 p.m. Mayor Pro Tem Derrick Dabney and the Town Council reconvened into open session at 8:34 p.m. to take final action on the executive session matter. After discussion, a motion was made by Alderman Alfred Hall to pay Sue Foley, Town Secretary for 2018 vacation. The motion was seconded by Alderman Kent McAllister and carried.

XII. Comments and future agenda items from council members: Mayor Pro Tem Derrick Dabney informed council of kids returning to school please be look out for the children, Alderman Larry Gentry informed council of the upcoming FM 1458 bridge over I-10 demolition, and Town Secretary Sue Foley thanked Webber LLC for assisting with the burn pile cleanup.

XIII. Announcements: There were none.

XIV. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 8:38 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
September 10, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 10, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes. The motion was seconded by Alderman Alfred Hall and carried.

Approval of Financial Statements and Bills for Payment. Alderwoman Cynthia Kelly expressed concerns about the financial statements. Town Secretary Sue Foley explained the procedures of obtaining information when presented under the public information action. Mayor Bobby Byars interacted concerning council working together. After discussion, a motion was made by Alderman Kent McAllister to table financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

Reports:

Police Department Reports- Chief David Randle reported for the month of August 2019: 71 total traffic contacts, 63 citations issued, 31 warnings issued, 22 calls for service, 19 offense reports, 3 felony arrests, 2 misdemeanor arrests, 1 vehicle impound, 3 accident reports, 2 city ordinance violations, 1 residence close patrol, 4 disturbances, 4 loose animals, 3 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of August 2019: 62 new cases filed. Revenue: State Fees: \$1,870.19, Town Fees: \$1,510.60, Collection Fees: \$92.40, Municipal Tech Fees: \$92.75, Building Security: \$69.56. Total Revenue: \$3,635.56.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of August 2019: 6 vehicle accidents, 3 assist EMS, 2 mutual aid assist and 1 control burn.

VIII. Citizen's Comments (3 minutes): Mr. Steven Silver approached the town council with issues concerning communicating information from a council member onto face book, road ways (Peters/San Felipe) and boat ramps and police presence.

IX. OLD BUSINESS:

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REGULAR COUNCIL MEETING
September 10, 2019
Page 2

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was presented to the town council from Mr. Andrew Anderson to construct a new home onto his property located off Peters/San Felipe Road. After discussion, a motion was made to approve a building permit for Mr. Andrew Anderson to construct a new home onto his property. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council from Mr. Gil and Mrs. Diane Goodrich to construct a 2515 sq. ft. building onto their property. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Mr. Gil and Mrs. Diane Goodrich to construct a building onto their property. The motion was seconded by Alderman Kent McAllister and carried. An application was presented to the town council from Ms. Joann Davidson to move a mobile home onto her property located off Manak Road. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Ms. Davidson. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Del Zotto Products to add onto their existing building located at South I-10 Frontage Road. A motion was made by Alderman Derrick Dabney to approve a building permit application for Del Zotto Products. The motion was seconded by Alderman Kent McAllister and carried. An application was presented to the town council from Mr. Dalton Kalinec to move a mobile home onto his property located at 5476 Front St. A motion was made by Alderman Kent McAllister to approve a building permit for Mr. Dalton Kalinec to move a mobile home onto his property. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application for a key to the lower pasture was presented to the town council from Mr. William A. Reay II and Mrs. Bonnie Reay for a key to the lower pasture. After discussion, a motion was made by Alderman Kent McAllister to approve a key to the lower pasture for Mr. and Mrs. Reay II. The motion was seconded by Alderman Alfred Hall and carried.

X. New Business:

Agenda Item #1- Discussion and possible action concerning bids for basketball goals at the town park. Mayor Bobby Byars presented information concerning of the condition and age of the existing basketball goals. After discussion, a motion was made by Alderman Alfred Hall to replace one of the basketball goals. The motion was seconded by Alderman Derrick Dabney and carried. Alderman Kent McAllister and Alderwoman Cynthia Kelly were against the replacement of the basketball goals.

Agenda Item #2- Discussion and possible action concerning the sizing and description of culvert work. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item for further information. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #3- Discussion and possible action to expedite the bid process of health, life and dental insurance for town employees. After discussion, a motion was made by Alderman

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REGULAR COUNCIL MEETING
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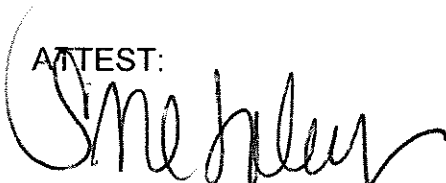
Derrick Dabney to expedite the bid process for health, life and dental insurance for town employees. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #4- Discussion and possible action concerning Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas. Fire Marshal Johnny Hall made recommendations to the town council to enforce the Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas. After discussion, motion was made by Alderwoman Cynthia Kelly to approve the Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas. The motion was seconded by Alderman Alfred Hall and carried.

XI. Announcements: Mayor Bobby Byars presented the Town Council with an update of the Peters/San Felipe Road project, the status of an outstanding bill to Texas Disposal Systems and the status of the Old Town Hall renovations.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 8:05 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING
October 1, 2019

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 1, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Alfred Hall, Alderman Larry Gentry, Alderman Kent McAllister and Alderwoman Cynthia Kelly. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

NEW BUSINESS:

Agenda Item #1- Discussion and possible action to approve an ordinance ratifying a property tax rate for the Town of San Felipe, Texas for the 2019 tax year at \$0.13975 per \$100.00 valuation. After discussion, a motion was made by Alderwoman Cynthia Kelly to adopt Ordinance No.2019-4. The motion was seconded by Alderman Alfred Hall and carried.

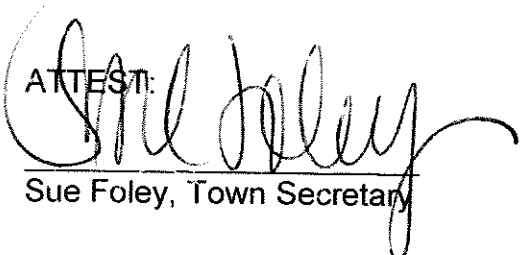
Agenda Item #2- Discussion and possible action to adopt an ordinance adopting a homestead exemption for residents of the Town of San Felipe, Texas who are disabled or over 65 years of age as allowed by Texas Tax Code Chapter 11. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2019-5. The motion was seconded by Alderman Kent McAllister and carried.

Comments and future agenda items from council:

Announcements: Mayor Bobby Byars announced regular council meeting set for October 8, 2019.

Adjournment: With no other business to conduct, a motion was made by Alderwoman Cynthia Kelly and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:08 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
October 8, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 8, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister. Alderman Derrick Dabney and Alderman Alfred Hall were absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Cynthia Kelly to approve the minutes. The motion was seconded by Alderman Larry Gentry and carried.

Approval of Financial Statements and Bills for Payment. Mayor Bobby Byars elaborated on the checking account returning the remaining Webber funds back to Webber. After discussion, a motion was made by Alderman Kent McAllister to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

Reports:

Police Department Reports- Officer Feinartz reported for the month of September 2019: 76 total traffic contacts, 64 citations issued, 22 warnings issued, 20 calls for service, 11 offense reports, 1 felony arrests, 1 misdemeanor arrests, 4 accident reports, 1 city ordinance violations, 3 residence close patrols, 1 disturbances, 4 loose animal, 1 assist other agency and 5 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of September 2019: 34 new cases filed. Revenue: State Fees: \$1,952.24, Town Fees: \$3,920.59, Collection Fees: \$127.56, Municipal Tech Fees: \$100.46, Building Security: \$75.34. Total Revenue: \$6,176.19.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of September 2019: 3 vehicle accidents, 1 fire alarm, 3 assist EMS, 1 electrical fire, 2 car fires and 1 miscellaneous call.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169) There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received from Mr. Anthony Brooks to place a 76x16 mobile home onto 4436

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REGULAR COUNCIL MEETING
October 8, 2019
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Baron de Bastrop Street. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve a building permit form Mr. Anthony Brooks. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application for a key to the lower pasture was presented to the town council from Mr. Cullen Brotherton. After discussion, a motion was made by Alderman Cynthia Kelly to approve a key to the lower pasture. The motion was seconded by Alderman Kent McAllister and carried.

X. New Business:

Agenda Item #1- Discussion and possible action to designate a representative and alternate to the General Assembly of the Houston-Galveston Area Council for the year 2020. After discussion, a motion was made by Alderman Kent McAllister to nominate Mayor Bobby Byars as representative and Alderman Larry Gentry as alternate to the General Assembly of the Houston-Galveston Area Council for the year 2020. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action to approve an ordinance amending and updating the Town of San Felipe's Flood Plain Ordinance. After discussion, a motion was made by Alderman Kent McAllister to approve an ordinance amending and updating the Town of San Felipe's Flood Plain Ordinance with the necessary changes to include attorney's review. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to adopt a resolution to appoint a director to the Austin County Appraisal District's Board of Directors. After discussion, a motion was made by Alderwoman Cynthia Kelly to table the agenda until the next meeting. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #4- Discussion and possible action concerning repairs to the basketball courts at the town park. Mayor Bobby Byars presented a brief overview of the conditions of the basketball courts and goals at the town park. After discussion, a motion was made by Alderwoman Cynthia Kelly to table the agenda item to consult with a contractor. The motion was seconded by Alderman Larry Gentry and carried.

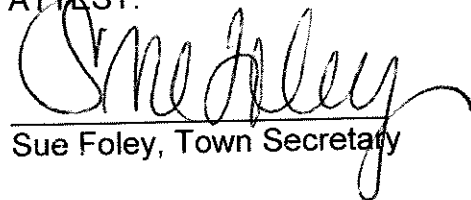
XI. Announcements: An announcement was made reminding council of a Special Meeting set for October 29, 2019 at 7 p.m. Officer Feinartz introduced Officer E. Wiley and Officer M. Hood to Mayor Bobby Byars and the Town Council as new additions to the San Felipe Police Department.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Cynthia Kelly and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 7:28 p.m.

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REGULAR COUNCIL MEETING
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Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING/BUDGET PUBLIC HEARING
October 29, 2019

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 29, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Kent McAllister and Alderwoman Cynthia Kelly.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

NEW BUSINESS:

Agenda Item #1 – Public Hearing on Town of San Felipe Budget for the fiscal year beginning October 1, 2019 through September 30, 2020. Mayor Bobby Byars opened the budget hearing for the fiscal year 2019-2020 concerning the proposed budget. Mayor Bobby Byars, council members and citizens discussed the following: FEMA funds, Webber money, Municipal Tech fund, funds disbursed towards repairs to the “Historical Methodist Church” and anticipated revenues for the year, short falls and expenditures. After discussion, a motion was made by Alderman Alfred Hall to close the Public Hearing on the Town of San Felipe budget for the fiscal year beginning October 1, 2019 through September 30, 2020. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action on an ordinance adopting a budget for fiscal year 2019-2020. After discussion, a motion was made by Alderman Derrick Dabney to approve Ordinance No.2019-7. The motion was seconded by Alderman Alfred Hall and carried. Alderman Kent McAllister voted against approving the ordinance adopting a budget for fiscal year 2019-2020.

Agenda Item #3- Discussion and possible action concerning building permits. An application was presented to the town council from Mr. Herman Slaughter to construct a 20x26 storage building onto his property at 4175 Cottonwood St. After discussion, a motion was made by Alderman Kent McAllister to approve a building permit for Mr. Herman Slaughter. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council from Mr. Dean Webster to construct a 2500 sq. ft. building onto his property located at 4826 Huisach Rd. After discussion, a motion was made by Alderman Kent McAllister to approve a building permit for Mr. Dean Webster. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action to approve the scope of work for the “Old Town Hall” for the Texas Historical Commission approval. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the scope of work concerning the “Old Town Hall” for the Texas Historical Commission approval. The motion was seconded by Alderman Kent McAllister and carried.

TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING/BUDGET PUBLIC HEARING
October 29, 2019
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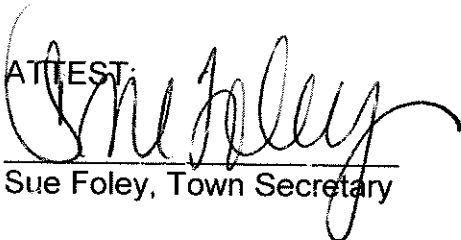
Executive Session: Pursuant to Government Code 551.074 the Town Council will meet in closed executive session to deliberate the appointment, employment, reassignment or duties of a public employee, to wit: recommended candidate for streets department position. Mayor Bobby Byars and the Town Council members convened into executive session at 7:45 p.m.


Open Session: Council may take any appropriate deliberation and/or action from executive session. Mayor Bobby Byars and the Town Council members reconvened into open session at 7:59 p.m. to take final action on the executive session item. After discussion, a motion was made by Alderwoman Cynthia Kelly to offer Mr. Max Zapalac a full-time position in the streets department. The motion was seconded by Alderman Alfred Hall and carried.

Comments and future agenda items from council: there were none.

Announcements: Mayor Bobby Byars thanked council for attending the meeting, Alderman Larry Gentry reminded the council of the upcoming "Father of Texas" celebration, Alderman Alfred Hall thanked everyone for phone calls and flowers..

Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderwoman Cynthia Kelly to adjourn the meeting. Motion carried and the meeting was adjourned at 8:00 p.m.

ATTEST:

Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
November 12, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, November 12, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Larry Gentry, Alderwoman Cynthia Kelly and Alderman Kent McAllister. Alderman Derrick Dabney and Alderman Alfred Hall were absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes. The motion was seconded by Alderman Derrick Dabney and carried.

Approval of Financial Statements and Bills for Payment. Town Secretary Sue Foley elaborated on the court deposits and the online payments. Mayor Bobby Byars elaborated on the Municipal Tech Funds, Alderman Derrick Dabney inquired about the collections from the current collection agency for the Municipal Court and the percentages of collections from the current agency. After discussion, a motion was made by Alderman Kent McAllister to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried.

Reports:

Police Department Reports- Chief L. Randle reported for the month of October 2019: 79 total traffic contacts, 34 citations issued, 45 warnings issued, 18 calls for service, 13 offense reports, 3 felony arrests, 1 misdemeanor arrests, 3 vehicle impounds, 2 accident reports, 4 city ordinance violations, 1 residence close patrols, 2 disturbances, 7 loose animals 2 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of October 2019: 16 new cases filed. Revenue: State Fees: \$1,843.58, Town Fees: \$2,254.38, Collection Fees: \$350.31, Municipal Tech Fees: \$90.64, Building Security: \$67.90. Total Revenue: \$4,606.71. Per Bank Statement for the month of October 2019 collected \$4,864.44 leaving a difference of \$257.73

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of October 2019: 3 vehicle accidents, 2 assist EMS, 1 mutual aid, 1 car fires, 1 truck fire 3 control burns and 1 miscellaneous call.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169) There were none.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
November 12, 2019
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IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received by council from Eric Munson to move a 704 sq. ft mobile home onto his property located at 1500 Manak Rd. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Mr. Eric Munson. The motion was seconded by Alderman Alfred Hall and carried. An application was received by council from George and Jennifer Partee to move a 1700 sq. ft. home onto their property located at 4307 Nicolas Bravo St. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for George and Jennifer Partee. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. An application for a key to the lower pasture was received by council from Mike William Zapalac. After discussion, a motion was made by Alderman Kent McAllister to approve a key to the lower pasture for Mike William Zapalac. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to replace culverts. Mayor Byars and Town Council Members discussed the scope of the work, obtaining bids to replace the culverts in the remaining designated areas, Mayor's discussions with GrantWorks and updates on engineered drawings concerning the \$2 million grant received concerning drainage in designated areas of town. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item until bids are received concerning the replace of culverts. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action concerning repaving the basketball court at the town park. Mayor Byars and the Town council Members discussed the removability of the existing concrete, bid received for replacing the basketball court, inquiring with Webber LLC to assist with the removal of the concrete. After discussion, a motion was made by Alderman Kent McAllister to table the demolition part of the basketball court and seek another bid or check with Webber LLC and approve the concrete portion of the proposal. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #5- Discussion and possible action to adopt a resolution to appoint a director to the Austin County Appraisal District's Board of Directors. Mayor Byars informed council of the importance of appointing an individual to the Board of Directors and recommended the current chair holder for San Felipe, Mr. Curtis Brenner to continue to serve. Alderwoman Cynthia Kelly informed council of citizen Sandra Brooks's interest to serve on the Board of Directors. After discussion, a motion was made by Alderman Kent McAllister to appoint Mr. Curtis Brenner to serve as director to the Austin County Appraisal District's Board of Directors. The motion was seconded by Alderman Alfred Hall and carried.

X. New Business:

Agenda Item #1- Discussion and possible action to award bids for health, life, and dental insurance for town employees for fiscal year 2019-2020. Mr. Ben Keel of Financial & Insurance Consultants presented rates and quotes for health, life, and dental insurance for town employees. Mr. Keel informed council of the \$100.00 rate decrease under the current plan. After discussion, a motion was made by Alderman Derrick Dabney continue with the current policies in place. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #2- Discussion and possible action to rescind Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas dated September 10, 2019. After discussion, a motion was made by Alderman Kent McAllister to rescind the Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe; Austin County, Texas dated September 10, 2019 with the recommendation of the Fire Marshal Johnny Hall. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #3- Update, discussion and possible action on the Webber project. Mayor Bobby Byars stated to council of his contact with Mr. John Schneider of Webber LLC. Alderman Kent McAllister presented an overview of the steel casing under I-10 for future water, box culverts for drainage. Mayor Bobby Byars inquired about the drawings for the project. Alderman Kent McAllister informed council that the drawings are a preliminary plan view and not a full set of plans, just a general plan. Alderman Kent McAllister stated that the Core has approved the North side of the proposed East Lake. This includes everything North of the existing drain ditch. The South side needed a determination it has been done and two small areas of wetlands were found that needed to be mitigated to get out of violation and it has been cleared. According to Alderman Kent McAllister the process will take another six months. Alderman Kent McAllister stated the East Lake has been approved and he would provide a copy of the approval. Mayor Byars inquired about the West Lake and his conversation with Mr. Schneider being open to an alternative site to obtain dirt with the Lower Pasture area being the proposed alternative site. Alderman Alfred Hall expressed his disapproval of the East Lake and recommended the lower pasture for the digging. Alderman Larry Gentry informed council of his meeting with Mr. John Schneider of Webber LLC concerning the construction project the removal of the pipes near FM 1458 area and the maintenance of the drain area. Alderman Derrick Dabney inquired about the take down of the FM 1458 bridge. After discussion, a motion was made by Alderman Derrick Dabney that no action be taken on the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action to appoint an engineering firm for town projects. Mayor Bobby Byars presented the names of Clay and Leindecker Engineers and Charles Kalkomy Engineers. Mayor and Town Council members discussed future retention ponds, sign ordinance, drainage ordinance and developers paying for engineering expenses, flood plain issues. After discussion a motion was made by Alderman Kent McAllister to table the

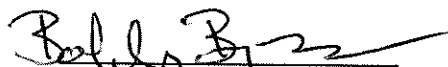
**TOWN OF SAN FELIPE
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agenda item for requests for qualifications concerning an engineer for the town. The motion was seconded by Alderman Alfred Hall and carried.

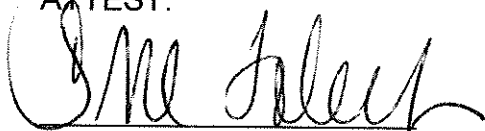
XI. Comments and future agenda items from council. There were none.

XII. Announcements: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:50 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
December 10, 2019

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 10, 2019 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Larry Gentry, Alderwoman Cynthia Kelly, Alderman Kent McAllister, Alderman Derrick Dabney and Alderman Alfred Hall.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes. The motion was seconded by Alderman Alfred Hall and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried. Roll call vote: For: Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Against: Alderman Kent McAllister and Alderwoman Cynthia Kelly.

Reports:

Police Department Reports- Chief L. Randle reported for the month of December 2019: 41 total traffic contacts, 3 citations issued, 37 warnings issued, 20 calls for service, 13 offense reports, 1 felony arrests, 1 misdemeanor arrests, 1 vehicle impounds, 5 accident reports, 4 city ordinance violations, 2 thefts, 2 burglaries, 3 residence close patrols, 1 disturbance, and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of December 2019: 1 new case filed. Revenue: State Fees: \$2,078.32, Town Fees: \$1,900.24, Collection Fees: \$789.27, Municipal Tech Fees: \$101.53, Building Security: \$76.01. Total Revenue: \$4,945.37. Per Bank Statement for the month of November 2019 collected \$5,406.87 leaving a difference of \$461.50.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of November 2019: 1 vehicle accidents, 1 grass fire, 2 assist EMS, 1 mutual aid assist, 1 control burn and 1 gas leak.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General Opinion-JC-0169) There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received by council from the Texas Historical Commission concerning the San Felipe De Austin Interpretive Evocations Project. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for the Texas Commission. The motion was seconded by Alderman Larry Gentry and carried. An application was received by council from Patrick Gass and Jennifer Mock to move a 128 sq. ft. building onto their property located at 1831 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit from Patrick Gass and Jennifer Mock. The motion was seconded by Alderwoman Cynthia Kelly and carried. An application was received by council from J. D. Walker Family Farms to build a 4100 sq. ft. home onto their property located at 338 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney pending jurisdiction. The motion was seconded by Alderman Alfred Hall and carried. An application was received by council from Bryan and Haley Martisek to build a 2088 sq. ft. home onto their property located at 8746 4th Street San Felipe, Texas. After discussion, a motion was made by Alderman Larry Gentry to approve a building permit for Bryan and Haley Martisek. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion/possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action to replace culverts. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item to obtain additional bids. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #4- Discussion and possible action concerning bids on the boat ramp. Mayor Bobby Byars and Council Members discussed various aspects of the boat ramp. After discussion, a motion was made by Alderman Alfred Hall to approve the bid for the boat ramp. The motion was seconded by Alderman Larry Gentry and carried. For: Alderman Alfred Hall, Alderman Derrick Dabney and Alderman Larry Gentry. Against: Alderman Kent McAllister and Alderwoman Cynthia Kelly and carried.

X. New Business:

Agenda Item #1- Discussion and possible action to approve a quote(s) for lap tops for the patrol units and authorizing Mayor Bobby Byars to execute the necessary documents to expedite the process. After discussion, a motion was made by Alderman Larry Gentry to table the agenda item. The motion was seconded by Alderman Hall and carried.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute an Agreement with Xerox concerning an updated copier for the office. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute an

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agreement with Xerox concerning a copier for the office. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Update, discussion and possible action regarding emailed Audit Findings received November 21, 2019. Mayor Bobby Byars expressed his concerns about correcting what needed to be corrected. Alderwoman Cynthia Kelly and Alderman Kent McAllister discussed the audit findings and Alderman Alfred Hall discussed returning funds to Webber LLC. After discussion, a motion was made by Alderman Derrick Dabney to move forward with recommendations from the Auditors. The motion was seconded by Alderman Larry Gentry and carried. For: Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Against: Alderman Kent McAllister and Alderwoman Cynthia Kelly.

XI. Executive Session: Pursuant to Government Code 551.074: Personnel Matters, the Town Council will meet in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and compensation of the following public officer: Sue Foley, Town Secretary. Mayor Bobby Byars and the Town Council convened into executive session at 8:00 p.m.

XII. Open Session:

1. The Town Council may take action on items discussed in executive session. Mayor Bobby Byars and the Town council reconvened into open session at 9:15 p.m. The item was placed for final action on the open meeting. After discussion, a motion was made by Alderman Alfred Hall that no action be taken on the agenda item. The motion was seconded by Alderman Derrick Dabney and carried. For: Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Against: Alderman Kent McAllister and Alderwoman Cynthia Kelly.

XIII. Comments and future agenda items from council. building inspector, street signs, Webber funds, signs notifying the public that building permits are required.

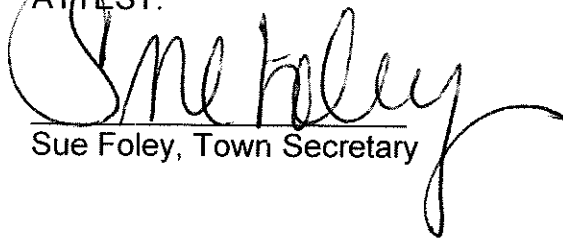
XIV. Announcements: Mr. Michael Moore's contact for the "Old Town Hall" project, matching funds from the donors, lighting at the post office, weekly garbage collection changes due to the holidays and congratulations expressed to Ashley Byars for making the Houston Astros Cheerleading Squad.

XV. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 9:22 p.m.


Bobby Byars, Mayor

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ATTEST:

A handwritten signature in cursive script, appearing to read "Sue Foley", is written over a horizontal line. The signature is fluid and extends to the right of the line.

Sue Foley, Town Secretary