

REGULAR COUNCIL MEETING

January 14, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 14, 2020 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Larry Gentry, Alderwoman Cynthia Kelly, Alderman Kent McAllister, Alderman Derrick Dabney and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes. The motion was seconded by Alderman Kent McAllister and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

Reports:

Police Department Reports- Officer R. Mamou reported for the month of December 2019: 33 total traffic contacts, 4 citations issued, 29 warnings issued, 30 calls for service, 12 offense reports, 1 misdemeanor arrests, 4 accident reports, 1 thefts, 2 residence close patrols, 2 disturbances, 4 loose animals, 1 assist other agency and 4 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of December 2019: 1 new case filed. Revenue: State Fees: \$2,514.38, Town Fees: \$2,839.58, Collection Fees: \$390.42, Municipal Tech Fees: \$128.41, Building Security: \$87.28. Total Revenue: \$5,960.07.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of December 2019: 5 vehicle accidents, 2 grass fires, 1 false alarm, 1 assist EMS, 1 fuel spill and 1 gas leak.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. Mrs. C. Clay discussed problems with phone/internet service, Mrs. Barbara Zeigler discussed HB 2840, and Mr. Michael Elliot discussed Agenda Item #5.

IX. Old Business:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received by council from Webber LLC to place four temporary construction buildings at 13196 FM 1458 Sealy, Texas 77474. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permits for Webber, LLC. The motion was seconded by Alderwoman Cynthia Kelly and carried.

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Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action to replace culverts. Mayor Byars and the Town Council discussed the bids and compiling a scope of work for the project. After discussion, a motion was made by Alderwoman Cynthia Kelly to table the agenda. The motion was seconded by Alderman Derrick Dabney and carried.

X. New Business:

Agenda Item #1- Discussion and possible action to amend the fiscal year budget for October 1, 2019 through September 30, 2020. Mayor Bobby Byars and the Town Council discussed the changes to the fiscal year budget as follows: Decrease line item #1-867 Office equipment maintenance from \$6,000.00 to \$5,000.00; Decrease line item #1-916 Miscellaneous expense from \$8,000.00 to \$6,000.00; Increase line item #1-942 Travel and Training from \$1,000.00 to \$4,000.00. After discussion, a motion was made by Alderman Derrick to amend changes per council. The motion was seconded by Alderwoman Cynthia Kelly and carried. Mayor Byars stated documents referencing changes to the budget would be presented for council approval.

Agenda Item #2- Discussion and possible action to adopt Ordinance No.2020-1 An Ordinance calling for a Municipal Election on Saturday, May 2, 2020 for the Town of San Felipe, Austin County, Texas; establishing the procedure for the General Municipal Election; for the purpose of electing Three (3) Aldermen/Persons for Two (2) Year Terms each; designating the location of the polling place; authorizing the Town Secretary to designate election clerks for such election; setting the rate of pay for the election clerks; providing for the maximum number of election clerks, and designation of the Early Voting Ballot Board. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2020-1. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #3- Discussion and possible action authorizing Mayor Bobby Byars execute an agreement between the Austin County Election Department and the Town of San Felipe for the purpose of utilizing the fire station for the purpose of conducting the 2020 Elections. After discussion, a motion was made by Alderman Kent McAllister authorizing Mayor Bobby Byars to execute an agreement between the Austin County Election Department and the Town of San Felipe. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action authorizing Mayor Byars to execute Interlocal Agreements for Street Maintenance between Austin County Precinct 3, Precinct 4 and the Town of San Felipe. After discussion, a motion was made by Alderman Larry Gentry authorizing Mayor Bobby Byars to execute the Interlocal Agreements for Street Maintenance between Austin County Precinct 3, Precinct 4 and the Town of San Felipe. The motion was seconded by Alderman Kent McAllister and carried.

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Agenda Item #5 – Discussion and possible action concerning a Proposal for Preliminary Waters of the U.S. Delineation concerning the West Lake Project. Mayor Bobby Byars suggested a meeting with Mr. John Scheinder of Webber, LLC and Alderman Kent McAllister discussed Webber, LLC funding and the proposed project. After discussion, a motion was made by Alderman Kent McAllister to approve the proposal from Kevin Slates of Terracon Consultants, Inc. concerning the West Lake Project. The motion was seconded by Alderwoman Cynthia Kelly and carried. For: Alderman Kent McAllister, Alderwoman Cynthia Kelly and Alderman Derrick Dabney. Against: Alderman Alfred Hall and Alderman Larry Gentry.

XI. Comments and future agenda items from council.

XII. Announcements: Mayor Bobby Byars informed council of a huge piece of concrete on FM 1458 from a truck hauling materials pertaining to the highway construction project, Alderman Derrick Dabney informed council of his daughter's success at the University of Texas and Alderman Larry Gentry stated that he was not the minister of any church in San Felipe, Texas.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:55 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
February 11, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, February 11, 2020 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Pro Tem Derrick Dabney. Present Alderman Larry Gentry, Alderwoman Cynthia Kelly, Alderman Kent McAllister, and Alderman Alfred Hall. Mayor Bobby Byars was absent.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Kent McAllister to approve the minutes. The motion was seconded by Alderman Alfred Hall and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Kent McAllister and carried.

Reports:

Police Department Reports- Officer R. Mamou reported for the month of January 2020: 42 total traffic contacts, 5 citations issued, 33 warnings issued, 17 calls for service, 11 offense reports, 2 felony arrests, 3 misdemeanor arrests, 1 vehicle impound, 3 accident reports, 1 city ordinance violation, 2 thefts, 1 burglary, 1 residence close patrols, 3 disturbances, 3 loose animals, 2 assist other agency and 1 forward cases from other agencies.

Municipal Court Report- Mayor Pro Tem Derrick Dabney reported for the month of January 2020: 11 new case filed. Revenue: State Fees: \$1,671.15, Town Fees: \$1,724.38, Collection Fees: \$183.03, Municipal Tech Fees: \$94.72, Building Security: \$71.05. Total Revenue: \$3,744.33.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of January 2020: 2 vehicle accidents, 1 grass fire, 4 assist EMS, 4 mutual aid assist, 4 control burns and 1 fire alarm.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue. Michael Elliot commented on New Business Agenda item #1. Michael Skrivanek commented on annexation, grant project notification, Sandra Brooks commented on public visibility of projects, street signs, boat ramp, culvert issue, lap tops for the police department.

IX. Old Business:

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building permit for JoAnna Davidson. The motion was seconded by Alderman Alfred Hall and carried. An application was received by council from Timothy Ramon to construct an 1850 sq.ft. building onto his property located at 5555 Front Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit from Timothy Ramon. The motion was seconded by Alderman Kent McAllister and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action concerning bids for the replacement of culverts. Mayor Pro Tem Derrick Dabney presented bids from the following for culvert replacement: Hein Contracting Inc, Seven Bar Construction LLD, and Schroeder Construction. After discussion, a motion was made by Alderman Kent McAllister to table to item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action concerning street signs. Mayor Pro Tem Dabney and the Town Council Members discussed the replacement of street signs. After discussion, a motion was made by Alderman Alfred Hall to approve the bid from Alan Konieczny Signmaker for street signs. The motion was seconded by Alderman Kent McAllister and carried.

X. New Business:

Agenda Item #1- Discussion and possible action concerning a request from Mr. Ming (Mike) Lai to clear his property located at 5761 I-10 Frontage Road within the town limits of San Felipe, Texas. Mr. Ming Lai presented information to Mayor Pro Tem Derrick Dabney and the Town Council concerning his property located at 5761 I-10 Frontage Road to include FEMA and Wetland information and engineering information. Mayor Pro Tem Derrick Dabney and the Town Council expressed concerns of the identified wetlands on the property and not to disturb the identified areas of the property. Mayor Pro Tem Derrick Dabney and the Town Council requested copies of all documents and permitting for the property to be submitted to the Town of San Felipe. There was no action taken on the agenda item.

Agenda Item #2- Discussion and possible action to adopt ordinance approving a budget revision for the Town of San Felipe's budget for the fiscal year of October 1, 2019 through September 30, 2020. After discussion, a motion was made by Alderwoman Cynthia Kelly to approve the ordinance concerning the budget revision. The motion was seconded Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action setting requirements for the installation of culverts within the Town of San Felipe. After discussion, a motion was made by Alderman Kent McAllister to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action authorizing Mayor Byars to execute an Interlocal Election Agreement between the Town of San Felipe and Sealy Independent School

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District for the May 2, 2020 Election. After discussion, a motion was made by Alderman Kent McAllister to authorize Mayor Bobby Byars to execute and Interlocal Election Agreement. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action concerning a proposal from KDT Electric. Mayor Pro Tem Derrick Dabney informed council of his meeting with KDT Electric for the installation of lighting at the town office building and the maintenance barn area. After discussion, a motion was made by Alderman Kent McAllister to accept the proposal from KDT Electric for the installation of lighting at the town office building and the maintenance barn area. The motion was seconded by Alderman Alfred Hall and carried.

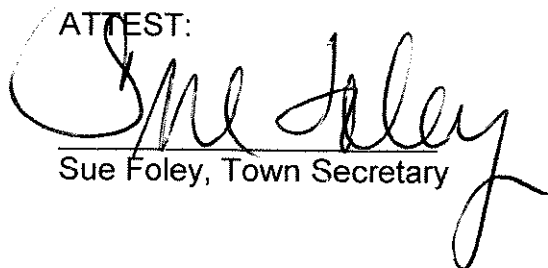
XI. Comments and future agenda items from council. Meeting to discuss building codes and projects and to discuss hiring an engineer for the town.

XII. Announcements: Mayor Pro Tem Derrick Dabney recognized Boy Scout Isaiah Northington. Alderman Larry Gentry discussed the annexation issue that was brought up in the meeting. He stated that nothing was illegal on his part concerning the annexation. Alderman Larry Gentry stated that his property had been annexed long before his running for office. Alderman Larry Gentry expressed his intentions for being a council member and representing the people of the community. Alderman Larry Gentry stated that if his presence on council was illegal then the election would be illegal that he served as the election judge and the candidates elected may not be legal. Also, he stated he's paid taxes to the town for over 10 years and requested his money back if he's illegal. Alderman Larry Gentry stated that he has no intentions of resigning his position as alderman for the town. He also stated the he has worked on several projects concerning the town since he took office.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Kent McAllister to adjourn the meeting. Motion carried and the meeting was adjourned at 8:26 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
March 10, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, March 10, 2020 at the Town Council Meeting Room located at 927 Sixth Street.

The meeting was called to order by Mayor Bobby Byars. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderwoman Cynthia Kelly, Alderman Kent McAllister, and Alderman Alfred Hall.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall with corrections to approve the minutes. The motion was seconded by Alderman Larry Gentry and carried.

Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried. Alderman Kent McAllister was opposed.

Reports:

Police Department Reports- Chief D. Randle reported for the month of February 2020: 31 total traffic contacts, 3 citations issued, 28 warnings issued, 10 calls for service, 7 offense reports, 2 felony arrests, 1 misdemeanor arrest, 4 vehicle impound, 1 accident report, 1 city ordinance violation, 2 residence close patrols, 2 disturbances, 2 loose animals, 1 assist other agency and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of February 2020: 3 new cases filed. Total Revenue: \$2,802.41. Note: \$869.33 was deposited and \$1,933.08 of online payments will reflect on the March 2020 bank statement.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of January 2020: 5 vehicle accidents, 1 house fire, 2 assist EMS, 2 mutual aid assist, 1 electrical fire and 1 control burn.

VIII. Citizen's Comments (3 minutes): This is the opportunity for visitors and guests to address the City Council on any issue.

IX. Old Business:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received by Roy and Seledia Smith to extend their existing porch to a 110 sq. ft. porch located at 1935 Manak Road. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Roy and Seledia Smith. The motion was seconded by Alderman Derrick Dabney and carried. An application was received by JWW Stone Properties to

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construct a 7500 sq. ft. building onto their property at 6593 Southeast I-10 Frontage. After discussion, a motion was made by Alderman Kent McAllister to approve a building permit for JWW Stone Properties. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. An application was presented to the town council from Ellanora Ayala and Juan Ayala for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture. The motion was seconded by Alderman Kent McAllister and carried. An application for a key to the lower pasture was presented to the town council from Ms. Christy Bohnert and Clinton Bohnert for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture. The motion was seconded by Alderwoman Cynthia Kelly and carried.

Agenda Item #3- Discussion and possible action setting requirements for the installation of culverts within the Town of San Felipe. Mayor Bobby Byars informed council of the expenses associated with culvert installation. Mayor Byars also stated the county's policy for installation and their setting fees for materials and installation. Mayor Byars recommended to the town council to move forward with setting requirements for the installation of culverts within the Town of San Felipe. After discussion, a motion was made by Alderwoman Cynthia Kelly to move forward with an ordinance for the installation of residential culverts to follow the county's guidelines. The motion was seconded by Alderman Alfred Hall and carried.

X. New Business:

Agenda Item #1- Discussion and possible action concerning a presentation from Mr. Llarance Turner, R.P.L.S. of Kaluza, Inc. for construction design regarding the General Land Office (GLO) CDBG-DR 2016 Flood Project 19-076-036-B690. Comments: Michael Skrivanek discussed the plans for the drainage. Marc Young commented on the plans concerning the drawings and plans for the project. He also stated his contact and comments directed to GrantWorks. Mr. Llarance Turner of Kaluza, Inc. presented a presentation for construction design regarding the General Land Office (GLO) CDBG-DR 2016 Flood Project 19-076-036-B690 included the following discussion: explained the plans, discussed the project areas, GLO limited funding for drainage issues to included the streets and area designated/identified as drainage issues, existing street crossings, no changes to any drainage patterns, under size culverts, regarding reshaping drainage ditches, existing material locations will be place back into areas of origination, plans are at 60% completion to date, 60 days to final plans completion, must follow the percurement process, all federal guidelines must be followed, the firm will make recommendations concerning the project, the council will finalize the plans in the 3rd or 4th quarter of the year (2020) before construction starts, final inspection will be conducted, homeowners will be accommodated, one year warranty on the construction, GLO sets the guidelines pertaining to fees for engineering services that were included in the initial application, alternatives are allocated in construction, bidding takes place around October, Mr. Turner informed the council of his engineering experience of 40 years and the possibility of acquiring easements. Questions from council: Mayor Byars inquired about there being no changes to the

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flow of the water. Alderman Kent McAllister inquired about the left over funds, the inspector, test lab, channel of water.

Agenda Item #2- Discussion and possible action to set the date, time and number of dumpsters for the Town of San Felipe clean-up days. After discussion, a motion was made by Alderman Kent McAllister to set the 3rd weekend in March for cleanup day with six dumpsters to be utilized. The motion was seconded by Alderman Derrick Dabney and carried.

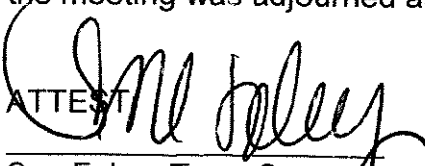
Agenda Item #3- Discussion and possible action to approve the Certification of Unopposed Candidates for the Town of San Felipe's May 2, 2020 Election. Comments: Michael Skrivanek stated that six people signed up for the election, Kim Waldrop discussed the election, Jeffery Davidson stated that he turned in an application, Barbara Zeigler talked about the election and made various statements on additional issues, however Mayor Byars reminded her to stay with the agenda item. Mayor Bobby Byars talked about all the negative attacks on him on face book as Mayor of the town and citizens not saying stop to the face book negativity. Mayor Byars also elaborated on citizens coming forward at the meeting claiming Christianity. Alderman Kent McAllister made a motion to table the agenda item, Alderwoman Cynthia Kelly seconded the agenda item. Alderman Derrick Dabney, Alderman Larry Gentry and Alderman Alfred Hall opposed the motion to be tabled. A motion was made by Alderman Alfred Hall to approve the Certification of Unopposed Candidates for the Town of San Felipe's May 2, 2020 Election. The motion was seconded by Alderman Derrick Dabney and carried. Alderman Kent McAllister and Alderwoman Cynthia Kelly voted opposed.


Agenda Item #4- Discussion and possible action to adopt ORDINANCE NO.2020-3- AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE TOWN OF SAN FELIPE MAY 2, 2020 GENERAL CITY OFFICERS' ELECTION, ELECTED TO OFFICE; PROVIDING FOR CANCELLATION OF THE ELECTION; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2020-3. The motion was seconded by Alderman Derrick Dabney and carried. Alderman Kent McAllister and Alderwoman Cynthia Kelly voted opposed.

XI. Comments and future agenda items from council. Alderman Larry Gentry informed council of his discussions with the Appraisal District and clarification of his residential status and payment of taxes to the Town of San Felipe.

XII. Announcements: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Kent McAllister and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 8:10 p.m.

ATTEST

Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
May 12, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 12, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 9818739136, Password: 676986. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. May 12, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:03 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Alfred Hall. Alderwoman Cynthia Kelly and Alderman Kent McAllister were not present during the telephonic roll call.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Discussion and action to issue the Certificates of Election. After discussion, a motion was made by Alderman Derrick Dabney to issue the Certificates of Election to the following candidates: Alfred Hall, Brenda Penrice Newsome, and Michael Elliott. The motion was seconded by Alderman Larry Gentry and carried.

VI. Administration of Oaths of Office to Newly Elected Officials: Alfred Hall, Alderman; Brenda Penrice Newsome, Alderman; Michael Elliott, Alderman. Due to COVID 19 and social distancing, the Oaths of Office were administered to each individual individually. Mayor Bobby Byars turned the administration of the Oaths of Office over to Town Secretary Sue Foley. Prior to administering the Oaths of Office Town Secretary Sue Foley stated that each candidate had executed a Statement of Officer. The following Oath of office was recited as follows: IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS, I, (candidates stated their names) Alfred Hall, Brenda Penrice Newsome, Michael Elliott, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Alderman- Town of San Felipe of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and the laws of the United States and of this State, so help me God. The Newly elected Official signed their Oath of Office and Town Secretary Sue Foley signed and notarized the Newly Elected Officials' Oath of Office. The elected officials were congratulated and assumed their positions.

VII. Discussion and possible action to elect a Mayor Pro Tem for one (1) year term by the Town council. A motion was made by Alderman Michael Elliott to elect Alderman Derrick Dabney. The motion was seconded by Alderman Larry Gentry. With no further nominations, a motion was made by Alderwoman Brenda Penrice Newsome to elect Alderman Derrick Dabney as Mayor Pro Tem for one (1) year term. The motion was seconded by Alderman Michael Elliot and carried.

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VIII. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the March 2020 meeting. The motion was seconded by Alderman Larry Gentry and carried.

IX. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. Mayor Bobby Byars discussed Revenue line item #957 concerning the \$92,260.00 this was the grant money from the CDBG-DR 2016 Flood Project that was deposited by the State Comptroller's office by mistake in the Wells Fargo Bank account. Mayor Bobby Byars informed council the funds should have been deposited into the CDBG-DR 2016 Grant Funds account at Citizens State Bank. However, the funds will be transferred into the account at Citizens State Bank. The account was opened with a \$100.00 for the Grant Funds distribution. Also, he stated that the auditors will be consulted concerning the amendment of the budget and creation of line items to reflect the funds regarding the CDBG-DR 2016 Grant Funds. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Michael Elliott and carried.

X. Reports:

Police Department Reports- Chief D. Randle reported for the month of March 2020: 6 total traffic contacts, 1 citations issued, 3 warnings issued, 22 calls for service, 13 offense reports, 1 misdemeanor arrest, 7 accident reports, 2 thefts (at Webber LLC), 4 residence close patrols, 9 disturbances, and 5 loose animals. Chief D. Randle reported for the month of April 2020: 2 total traffic contacts, 0 citations issued, 1 warning issued, 14 call for service, 10 offense reports, 5 accident reports, 2 thefts, 2 residence close patrols, 4 disturbances and 2 loose animals.

Municipal Court Report- Mayor Bobby Byars reported for the month of March 2020: 2 new cases filed. State Agency: \$1,936.22, Town Revenue: \$3,219.69, Municipal Tech: \$90.74, Building Security: \$68.02 and Collection Fees: \$1,400.52. Total Revenue: \$6,715.19. Mayor Bobby Byars reported for the month of April 2020: 1 new case filed. Total revenue received for the month \$1,592.92 Note: The court report totals will differ due to the online payments.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of March 2020: 2 vehicle accidents, 2 assist EMS and 1 mutual aid. Fire Marshall Johnny Hall reported for the month of April 2020: 4 vehicle accidents, 2 grass fires, 4 assist EMS, 1 mutual aid assist, 1 truck fire and 1 control burn.

XI. Old Business:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received from Edward and Trina Jackson to construct a 36x20 sq. ft. carport onto their property located at 3988 College Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Edward and Trina Jackson to construct a 36x20 sq. ft. carport. The motion was seconded by Alderwoman Brenda Newsome and carried. An application was received from Johnny and Cynthia Sodolak to construct a 1950 sq. ft. home

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onto their property located at 1747 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit from Johnny and Cynthia Sodolak to construct a 1950 sq. ft. home onto their property. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. An application was presented to the town council from Arceli Hernandez Velazquez for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture. The motion was seconded by Alderman Derrick Dabney and carried.

XII. New Business:

Agenda Item #1- Discussion and possible action to issue requests for proposals (RFP) for Administrative services and requests for qualifications (RFQs) for engineering services related to the Community Development Block Grant – Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO). Mayor Bobby Byars informed council of the Community Development Block Grant administered through the Texas General Land Office (GLO) and the need to initiate the process to lead to the applying for the grant. After discussion, a motion was made by Alderman Derrick Dabney to issue requests for proposals (RFT) for Administrative services and requests for qualification (RFQs) for engineering services related to the Community Development Block Grant-Mitigation (CDBG-MIT) administered by the Texas General Land Office (GLO). The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #2- Discussion and possible action to adopt a resolution consenting to the establishment by the Texas Transportation Commission of temporary work zone speed limits on Interstate 10 within the town limits of San Felipe, Austin County, Texas. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Resolution R.2020-10. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #3- Discussion and possible action authorizing Mayor Bobby Byars to execute an Agreement Between the Town of San Felipe who is the authorized agent for the on site sewerage facilities program in the Town of San Felipe city limits and Environmental & Aquatic Services, LLC (EAS) Licensed designated representative Michael Drab. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute and agreement between the Town of San Felipe and Environmental & Aquatic Services, LLC (EAS) licensed designated representative Michael Drab for on site sewerage services and inspections. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #4- Discussion and possible action concerning bids and purchasing equipment for the streets department. Mayor Bobby Byars stated the town received two bids for purchasing a 15 ft. cutter for the streets department one from W. A. Virnau & Sons and second bid from John Deere. After discussion, a motion was made by Alderman Derrick Dabney to purchase a 15 ft. Land Pride cutter from W. A. Virnau & Sons in the mount of \$13,826.77. The motion was seconded by Alderman Michael Elliott and carried.

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Agenda Item #5- Discussion and possible action to initiate the bid process to sell the Massey Ferguson front end loader. Mayor Bobby Byars stated that he had an inquiry about the Massey Ferguson front end loader. After discussion, a motion was made by Alderman Alfred Hall to initiate the bid process to sell the Massey Ferguson front end loader with no minimum bid set and for the town to reserve the right to refuse any and all bids concerning the sale of the Massey Ferguson front end loader. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #6- Discussion and possible action to accept bid(s) or quote(s) to replace the air condition unit at the Town maintenance barn. Mayor Bobby Byars stated that a bid was received by the town from Greg Blanks in the amount of \$900.69, 1200 BTU heating and cooling air conditioning unit that would cover approximately 600 sq. ft. Alderman Larry Gentry inquired about obtaining a second bid. After discussion, a motion was made by Alderman Larry Gentry to obtain a second bid. The motion was seconded by Alderman Alfred Hall and carried.

XIII. Comments and future agenda items from council. Mayor Bobby Byars commented on the following: congratulated the newly elected officials and looking forward to working on upcoming projects, the county reporting 15 cases of the COVID-19 and to keep everyone lifted up in prayer. Also, Mayor Bobby Byars thanked the Town Secretary Sue Foley for a good job on the preparation for the meeting. Alderman Michael Elliott stated that he was looking forward to a great year. Alderwoman Brenda Newsome state that she was looking forward to working with the council and the citizens. Chief Randle welcomed the newly elected council members.

XIV. Announcements: There were none.

XV. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Michael Elliott to adjourn the meeting. Motion carried and the meeting was adjourned at 7:52 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING

June 9, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, June 9, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 92502337167, Password: 854361. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. June 9, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, Alderman Alfred Hall (joined the meeting at 7:12 p.m.), and Alderwoman Brenda Newsome (joined the meeting at 7:15 p.m.).

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Michael Elliott to approve the minutes from the April 2020 meeting. The motion was seconded by Alderman Larry Gentry and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports- Chief D. Randle reported for the month of May 2020: 62 total traffic issued, 21 citations issued, 39 warnings issued, 19 calls for service, 13 offense reports, 2 vehicle impounds, 5 accident reports, 3 city ordinance violations, 6 disturbances, 4 loose animals, 2 assist other agencies and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of May 2020: 3 new cases filed. State Agency: \$387.21, Town Revenue: \$888.90, Municipal Tech: \$21.88, Building Security: \$13.41 and Collection Fees: \$215.30. Total Revenue: \$1,526.70.

San Felipe/Frydek Volunteer Fire Department – Fire Marshal Johnny Hall reported for the month of May 2020: 5 vehicle accidents, 6 assist EMS and 1 electrical fire, control burn, 2 fire alarms and once officer assist.

VIII. Old Business:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received from Elliot Sanders and April Sanders to build a 2822 sq. ft home onto

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
June 9, 2020
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their property located at 3498 Sealy Road San Felipe, Texas. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit for Elliot Sanders and April Sanders pending the OSSF approval from Michael Drab, DR for the Town. The motion was seconded by Alderman Derrick Dabney and carried

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

IX. New Business:

Agenda Item #1- Discussion and possible action on an ordinance of the Town of San Felipe, Texas, amending the budget for the fiscal year October 1, 2019 through September 30, 2020, in accordance with existing statutory requirements; finding municipal purposes; authorizing expenditures; providing for a severability clause; and providing for an effective date. Mayor Bobby Byars and the Town Council members discussed various line items to be amended. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item to consult with the Town Attorney for advisement. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #2- Discussion and possible action to purchase a second basketball goal. Mayor Bobby Byars thanked Mr. Schneider, P.E. of Webber, LLC for donating and pouring the concrete for the new basketball court and the need to purchase a second goal for the court. After discussion, a motion was made by Alderwoman Brenda Newsom to approve a second basketball goal for the court. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to accept bid(s) or quote(s) to replace the air conditioning unit at the Town maintenance barn. Mayor Bobby Byars informed the town council of the receipt of quotes from Gregory Blanks and Sears for the replacement of the air conditioning unit for the maintenance barn. After discussion, a motion was made by Alderman Michael Elliott to approve the quote from Gregory Blanks in the amount of \$900.69. The motion was seconded by Alderman Larry Gentry and carried.

X. Comments and future agenda items from council. Mayor Byars stated the following: updating council on the Webber, LLC project, Alderman Michael Elliot and Alderman Gentry assigned to working with Webber, LLC, receipt of the final drawings from Kaluz, Inc. Consulting Engineers and Surveyors concerning the CDBG-DR 2016 drainage project, add a part-time person to assist Max Zapalac to help with the installation of the new signs. Alderwoman Brenda Newsome inquired about the street signs.

XI. Announcements: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:40 p.m.

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June 9, 2020
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ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING
July 14, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, July 14, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 97648493431, Password: 706380. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. July 14, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, Alderman Alfred Hall, and Alderwoman Brenda Newsome.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried. For: Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Michael Elliott and Alderwoman Brenda Newsome. Against: None.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried. For: Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderman Derrick Dabney. Against: None

VII. Reports:

Police Department Reports- Alderman Derrick Dabney reported for the month of June 2020: 5 total traffic contacts, 0 citations issued, 2 warnings issued, 16 calls for service, 11 offense reports, 1 vehicle impound, 6 accident reports, 3 disturbances, 5 loose animals, and 1 assist other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of June 2020: 0 new cases filed. The town received \$819.80 per court records. Per bank statement for the month of June 2020 \$611.80 was received. Note: The reports will not reflect the totals due to online payments.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of June 2020: 1 vehicle accident, 5 assist EMS, 1 life flight call, 1 mutual aid assist, 1 control burn and 1 miscellaneous call for traffic control.

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VIII. Old Business:

Agenda Item #1- Discussion/possible action concerning Building Permit applications. An application was received from Anthony Brooks to move a 10x10 storage building onto his property at 4463 Guadalupe Street onto his property. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Anthony Brooks. The motion was seconded by Alderwoman Brenda Newsome and carried. For: Alderman Alfred Hall, Alderwoman Brenda Newsome, Alderman Michael Elliott, Alderman Derrick Dabney and Alderman Larry Gentry. Against: None

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action on an ordinance of the Town of San Felipe, Texas, amending the budget for the fiscal year October 1, 2019 through September 30, 2020, in accordance with existing statutory requirements; finding municipal purposes; authorizing expenditures; providing for a severability clause; and providing for an effective date. Mayor Bobby Byars and the Town Council members discussed various line items to be adding lines items to the revenue and expenditure sections of the fiscal year budget, reimbursement from the construction account for allowable items, GLO grant funds and recent consultation with the town auditors concerning the amendments, additions, reimbursements, GLO grant funds, updates to line item variances concerning the fiscal year budget. Mayor Byars also stated per the auditors, line items could be increased/decreased in needed areas to conclude the amendment process. Mayor Byars also informed council of payments in the amount of \$82,012.01 disbursed to date from the GLO grant to vendors. After discussion, a motion was made by Alderwoman Newsome to table the amendments to the fiscal year budget. The motion was seconded by Alderman Derrick Dabney and carried. For: Alderwoman Brenda Newsome, Alderman Derrick Dabney, Alderman Michael Elliott, Alderman Alfred Hall and Alderman Larry Gentry. Against: None.

IX. NEW BUSINESS:

Agenda Item #1- Discuss, consider, and select an administration/project delivery service provider to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office. Mayor Bobby Byars commended GrantWorks on an outstanding job as grant administrators. Mayor Bobby Byars discussed the two proposals received from GrantWorks and Langford Community Management Services and the scoring process. Mayor Byars stated that GrantWorks had scored the highest. After discussion, a motion was made by Alderwoman Brenda Newsome to select GrantWorks as administration/project delivery service providing to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office. The motion was seconded by Alderman Alfred Hall and carried. For: Alderwoman Brenda Newsome, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderman Derrick Dabney. Against: None

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Agenda Item #2- Discussion and possible action on the request from Jovani Oviedo and Gisela Oviedo to place two mobile homes on property located on Alvin Street in San Felipe, Texas. Mayor Bobby Byars discussed the existing mobile home on Alvin Street the reason for the placement allowance by the town council. Mayor Bobby Byars referenced the recommendation from the town attorney not to allow the placement of two mobile homes onto the property located on Alvin Street in San Felipe, Texas concerning the Oviedo's request. Alderwoman Newsome stated council should continue with the deed restrictions. Alderman Michael Elliott commented on the enforcement of the deed restrictions. After discussion, a motion was made by Alderman Derrick Dabney to go with the recommendation from the town attorney to not allow the placement of the mobile homes on Alvin Street. The motion was seconded by Alderwoman Brenda Newsome and carried. For: Alderman Derrick Dabney, Alderwoman Brenda Newsome, Alderman Michael Elliott, Alderman Alfred Hall and Alderman Larry Gentry. Against: None.

Agenda Item #3- Discussion and update concerning GLO Contract # 19-076-036-B360 from Llarance Turner of Kaluza Consulting Engineers and Surveyors. This agenda item was moved to New Business #1. Llarance Turner introduced himself to the Mayor and Town Council Members. Mr. Turner and Council discussed the following:

- Updated project maps to include 8 ½ by 11 sheets showing the original project areas
- Discussed the outflow areas in the original application, that was not included in the plans but will be updated with the performance amendment(s)
- Goals to send the water to the Brazos River
- Questions about the sizes of the ditch.
- Design to handle 25 year storm event, rains, ect.
- Water will still have the same pattern/path of flow
- Questions about ditches being cleaned
- Questions about citizens being able to continue mowing the ditches
- Ditches will be manageable
- Discussions concerning water flow from Alvin Street to Houston Street
- Mayor Byars and Alderman Dabney's phone conference with Mr. Turner
- Alderman Alfred Hall increased culvert sizes for Alvin Street
- Time frame for starting project
- Performance statement amendment
- Bidding process construction 30 days once bids are received and awarded the project starts.

Agenda Item #4- Update on I-10 expansion and Webber LLC project. Mayor Bobby Byars and the Town Council discussed the following:

- Alderman Larry Gentry informed the town council of Webber, LLC not moving forward with the Westlake Project and the request for the confirmation to be put in writing to the town.
- The Eastlake Project will move forward and the Town Council will need to come up with a plan for the lake. Examples: trees, benches, walking trail, ect.
- The Eastlake will not be as large as planned.
- Drainage for the lake.

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- The folder for the Webber, LLC contract and documents is available at the office.
- Alderman Derrick Dabney inquired about the stream flowing into the lake.
- Alderman Michael Elliott was concerned about the water levels and type of clay to hold the water in the lake.
- Alderman Larry Gentry stated that Webber, LLC is leaving the design of the lake for the town to decide.
- Alderman Michael Elliott discussed the volume of dirt.
- Mayor Bobby Byars stated Webber, LLC did not want to pursue the Westlake due to all the permit requirements.
- Alderman Larry Gentry stated the Westlake was not feasible to the Webber, LLC Project.
- Mayor Bobby Byars stated that he had not received an email from Webber, LLC confirming the Webber, LLC Project Westlake was no longer of interest to them.
- Alderwoman Brenda Newsome inquired about gaining access to the lake.
- Mayor Bobby Byars and Aldermen Larry Gentry stated there would be an access road to the lake.
- Mayor Bobby Byars asked the council members to get their questions together pertaining to the Eastlake.

Agenda Item #5- Discussion and possible action to acquire inspection services for commercial and residential projects. Mayor Bobby Byars thanked Alderman Michael Elliott for obtaining a bid for inspection services. Mayor Bobby Byars stated that he had contacted a local engineer and an engineer from Katy, Texas. Alderman Michael Elliott stated he was provided with a few names for services. Mayor Bobby Byars asked Alderman Michael Elliott to reach out for references. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda for further information. The motion was seconded by Alderman Alfred Hall and carried. For: Alderwoman Brenda Newsome, Alderman Alfred Hall, Alderman Derrick Dabney, Alderman Michael Elliott and Alderman Larry Gentry. Against: None.

Agenda Item #6- Discussion and possible action concerning 2019 vacation time for Town Secretary. Mayor Bobby Byars stated that he had over sighted the town secretary's 2019 vacation request with the plan for the 2020 vacation to be taken. After discussion, a motion was made by Alderman Alfred Hall to grant payment of 2019 vacation for the town secretary. The motion was seconded by Alderman Derrick Dabney and carried. For: Alderman Alfred Hall, Alderman Derrick Dabney, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderman Larry Gentry. Against: None.

X. Comments and future agenda items from council. Alderwoman Brenda Newsome possibility of amending building ordinance, Mayor Bobby Byars talked about the shut down of the construction work on Sealy Road, the new basketball court and the plan to put a seal coat on the court, basketball goals placement and anchoring.

XI. Announcements: Mayor Bobby Byars he wanted everyone to be safe, wear their masks and keep the town lifted in prayer.

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XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 8:10 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
August 11, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 11, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 97028673988, Password: 123062. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. August 11, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, Alderman Alfred Hall, and Alderwoman Brenda Newsome.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports- Alderman Larry Gentry reported for the month of July 2020: 4 total traffic contacts, 1 citations issued, 3 warnings issued, 9 calls for service, 8 offense reports, 4 accident reports, 1 disturbances, 2 loose animals, and 1 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of July 2020: 0 new cases filed. Per Bank statement for the month of July 2020 the town received: \$1,298.00. The reports will not reflect the totals due to online payments.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of July 2020: 3 vehicle accident, 1 false alarm, 4 assist EMS, 1 life flight call, 3 mutual aid assist, 1 fuel spill and 1 control burn.

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VIII. Old Business:

Agenda Item #1- Discussion and possible action on an ordinance of the Town of San Felipe, Texas, amending the budget for the fiscal year October 1, 2019 through September 30, 2020, in accordance with existing statutory requirements; finding purposes; authorizing expenditures; providing for a severability clause; and providing for an effective date. Mayor Bobby Byars presented the budget line item amendments creating new line items within the revenues and expenses to reflect the CDBG Grant funds. Also, Mayor Byars presented increases and decreases to line item within the expenses. After discussion, a motion was made by Alderman Derrick Dabney to create an ordinance for adoption referencing the amendments to the revenues and expenses within the current budget. The motion was seconded by Alderwoman Brenda Newsome and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to accept an audit report from Haynie & Company Public Accountants for fiscal year ended September 30, 2018. Mr. John Boekweg of Haynie & Company Public Accountants presented the audit report for fiscal year ending September 30, 2018. Mr. Boekweg discussed the financial reports, financial status of the town to include the net position of the town, depreciation in expenses that was non cash, current liabilities, net change in the fund/variance, the performance by the company concerning performing the audit report, compliance of the laws, internal control reports, coding to line items, bidding of contracts for the town, budget, credit card, documentation of credit card purchases, recording transactions in Quick Books, consulting the Texas Municipal Code, need for formal review of accounts coding, setting up the charts account to align with the budget and bank reconciliation reports reviewed and put together by Hayne & Company on a monthly basis. Mr. Boekweg suggested Hayne & Company prepare the financial statement each month. Alderman Larry Gentry inquired about the findings if there were any findings of fraud. Hayne & Company Public Accountants employee Austin stated there was no evidence of fraud. Further discussions concerning Haynie and Company review the books, audit report for 2019 and 2020, monthly consulting regarding the financial statement. Alderman Michael Elliott suggested reviewing the books quarterly. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the audit report for fiscal year ending September 30, 2018 from Haynie & Company Public Accounts. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #2- Discussion and possible action concerning Webber, LLC I-H 10 Project and Eastlake Project located 1,500' North of I-H10 off FM 1458. (Presenter: John Schneider P.E. of Webber, LLC.) Discussions with John Schneider P.E. of Webber, LLC took place: foot bridges, possibility of flooding, walking trail and how it would work, elevations of the lake, privacy fence and requirements from insurance company, insurance liability for lakes, drawings of the Eastlake, existing depth of the lake, flood plain ordinance, reaching out to an engineer for further input, Texas water development Board, citizens being excited about the Eastlake and Mayor Bobby Byars thanking Alderman Michael Elliott and Alderman Larry Gentry for their hard work concerning the Eastlake project. After discussion, a motion was made by Alderman Derrick

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Dabney granting Webber, LLC to expedite the engineering phase with Wilson Engineering and the project drawings to be stamped with the engineers seal concerning the Eastlake project. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action concerning lights in the maintenance barn. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item for additional bids. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #4- Discussion and possible action concerning an engineer for commercial property. Alderman Michael Elliott stated his conversation with an engineer that performed inspections and another engineer who provided services to review plans for compliance but no structural performances. Alderman Michael Elliott stated a building code must be adopted. After discussion, a motion was made by Alderman Derrick Dabney to send the proposal to the town attorney for further review. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #5- Discussion and possible action to adopt a resolution accepting a donation in the amount of \$1,000.00 from John Selman and Maggie Selman Charitable Trust to be used for the San Felipe Police Department. Mayor Bobby Byars read the resolution accepting a donation in the amount of \$1,000.00 from John Selman and Maggie Selman Charitable Trust. After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No.R2020-11. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #6- Discussion and possible action to resurface the basketball courts. Alderman Michael Elliott presented bids from Danny Spray Deck, LLC and Vasquez Spray Deck to the Mayor and Town Councils concerning the resurfacing of the basketball courts. Mayor Bobby Byars stated the goals were on hold until the base plates are set. This is required for warranty purposes. After discussion, a motion was made by Alderman Michael Elliott to accept the bid from Vasquez Spray Deck in the amount of \$3,780.00. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #7- Discussion and possible action concerning bids for remaining streets signs. Mayor Bobby Byars informed council of the new street sign installation completed by Max Zapalac. Also, the additional signs arrival time would be within two weeks and the costs for additional signs. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the bid for additional street signs from Alan Konieczny Sign Maker in the amount \$4,239.00. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #8- Discussion and possible action concerning bids for cleaning up the lower pasture. Mayor Bobby Byars discussed the maintenance of the lower pasture, fencing. After discussion, a motion was made by Alderman Derrick Dabney to accept the bid from Michael Bolten to clear up the two areas along the river. The motion was seconded by Alderman Alfred Hall and carried.

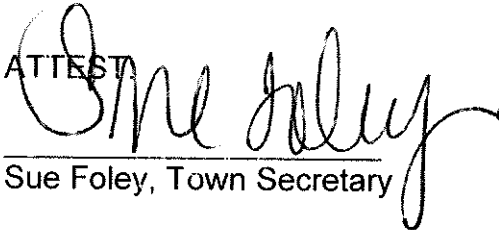
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X. Comments and future agenda items from council. Mayor Bobby Byars thanked Alderman Derrick Dabney, Alderman Michael Elliott and Alderman Larry Gentry for work efforts concerning current projects. Mayor Bobby Byars informed council of local resident passing due to COVID-19, Alderwoman Brenda Newsome discussed all permits being in place before permits are granted, Alderman Dabney discussed the starting of school and safety for the students.

XI. Announcements:

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 9:25 p.m.


Bobby Byars, Mayor

ATTEST

Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING August 18, 2020

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 18, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 99435924062, Password: 558272. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. August 18, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, Alderman Alfred Hall, and Alderwoman Brenda Newsome.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Old Business:

Agenda Item #1- Discussion with possible action on an ordinance of the Town of San Felipe, Texas amending the budget for the fiscal year October 1, 2019 through, September 30, 2020, in accordance with existing statutory requirements; finding purposes; authorizing expenditures; providing for a severability clause; and providing for an effective date. Mayor Bobby Byars presented the amended budget line items to include the creation of a new line item under revenues, increases and decreases to various line items under the expenditures. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Ordinance No. 2020-4. The motion was seconded by Alderman Larry Gentry and carried.

VI. NEW BUSINESS:

Agenda Item #1- Discuss, consider, and select an engineering firm to complete application and project implementation for CDBG-Mitigation (MIT) funding through the General Land Office. Mayor Bobby Byars presented score sheets for the following respondents: Mercer and Associates were scored as follows: Mayor Bobby Byars score of 90, Alderman Larry Gentry score of 90 and Alderman Derrick Dabney score of 95. Kaluza Consulting Engineers and Surveyors were scored as follows: Mayor Bobby Byars score of 95, Alderman Larry Gentry score of 99 and Alderman Derrick Dabney score of 96. Kaluza Consulting Engineers and Surveyors received the highest scores. After discussion, a motion was made by Alderman Derrick Dabney to select Kaluza Engineering firm to complete application and project implementation for CDBG-Mitigation (MIT) funding through the General Land Office. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #2- Consider/discuss authorization to issue requests for proposals (RFPs) for administrative services and requests for qualification (RFQs) for engineering services related to

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the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture. After discussion, a motion was made by Alderwoman Brenda Newsome to move forward with requests for RFPs and RFQs. The motion was seconded by Alderman Derrick Dabney and carried.

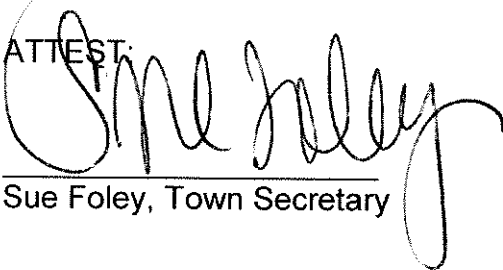
Agenda Item #3- Discussion and possible action concerning proposed tax rate. Mayor Bobby Byars discussed the current rate of .13975. Mayor Bobby Byars presented the proposed tax rate of .12694 for consideration. According to Mayor Bobby Byars any proposed tax rate considered higher than the .12694 would need additional hearings. After discussion, a motion was made by Alderman Michael Elliott to approve the proposed tax rate of .12694. The motion was seconded by Alderman Larry Gentry and carried.

VII. Comments and future agenda items from council. There were none.

VIII. Announcements: There were none.

XI. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:13 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
September 8, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 8, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 96622636218, Password: 449633. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. September 8, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Michael Elliott, Alderman Alfred Hall, and Alderwoman Brenda Newsome. Alderman Larry Gentry was absent.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of August 2020: 25 total traffic contacts, 5 citations issued, 21 warnings issued, 8 calls for service, 10 offense reports, 2 vehicle impounds, 3 accident reports, 2 residence close patrols, 2 disturbances, 1 loose livestock, 1 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of August 2020: 7 new cases filed. Total Revenue received for the month \$3,570.96. Note: \$839.13 was deposited and \$2,731.83 of online payments will reflect on the August 2020 bank statement.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of August 2020: 1 vehicle accident, 1 false alarm, 3 assist EMS, 6 mutual aid assist, 2 electrical fires 1 control burn and several round bails of hay on fire.

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VIII. Old Business:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Felicia Cheek, Nathan and Tracy Olday, and Alicia Alvarez. The town council received a building permit application from Felicia Cheek to move a 10X16 storage building onto her property located at 4539 Ave A. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Felicia Cheek. The motion was seconded by Alderwoman Brenda Newsome and approved. The town council received a building permit application from Nathan Olday and Tracy Olday to construct a 1750 sq. ft office/storage building onto their property located at 684 Park Road 38. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit pending payment of building fee. The motion was seconded by Alderwoman Brenda Newsome and carried. The town council received a building permit application from Alicia Alvarez to construct a 220 sq. ft. storage building onto her property located at 1752 Manak Road. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture from the following: O'Mari Harris, Patrick Gass and Jennifer Mock. The town council received an application for a key to the lower pasture from O'Mari Harris. After discussion, a motion was made by Alderman Alfred Hall to approve a key. The motion was seconded by Alderman Derrick Dabney and carried. The town council received an application for a key to the lower pasture from Patrick Gass and Jennifer Mock. After discussion, motion was made by Alderman Derrick Dabney to approve a key. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #3- Discussion and possible action concerning the East Lake project. John Schneider of Webber LLC presented the town council with an update for the East Lake project. Alderman Michael Elliott inquired about the drawings/design for the lake. John Schneider stated that he had presented the drawings/design for the lake to Alderman Larry Gentry. John Schneider of Webber LLC temporarily left the meeting to obtain drawings for the project. The following topics concerning the East Lake project was discussed: parking lot, walking trail, lighting along the walking trail, lake size and depth, the elevation in the back of the parking lot. After discussion, a motion was made by Alderman Derrick to post pone the agenda item for John Schneider to return with the plans for the East Lake project. Alderman Michael Elliott seconded the motion and carried. John Schneider rejoined the meeting with the drawings for the project. After discussion, a motion was made by Alderman Derrick Dabney to proceed with the East Lake project and the walking trail. The motion was seconded by Alderman Michael Elliott.

Agenda Item #4- Discussion and possible action to approve construction plans for Drainage and Paving Improvements in San Felipe Austin County, Texas GLO Contract #19-076-036-B690. Llarance Turner of Kaluza , Inc. Consulting Engineers & Surveyors presented an update

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on the GLO Contract #19-06-036-B690. The following was discussed: project under budget, outfall ditches, paving in various areas, utilizing all the grant funds, project can only be preformed on town owned property or easements, street drainage work, need approval from the council of the final plans, going out for bids for the project and the awarding of the contract. After discussion, a motion was made by Alderwoman Brenda Newsome to move forward with the final plans and the project. The motion was seconded by Alderman Alfred Hall and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action concerning potential projects for the Town of San Felipe Community Development Block Grant (CDBG)MIT. Llarance Turner of Kaluza, Inc. Consulting Engineers & Surveyors presented the following information to the town council members: working on the application process, grant funds a minimum of \$3 million, drainage, water sewerage, 1% match, scoring process, additional areas concerning drainage to be considered, paving of streets (Guadalupe Street, Sixth Street east of Meyer Road), additional paving throughout the town, deadline for submitting the application. Mayor and Town Council indicated that drainage would be the first priority and streets being the second priority. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the Community Development Block Grant (CDBG) MIT. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #2- Update on the Stephen F. Austin Museum Project. Bryan McAuley presented the following information to the town council concerning the museum project: update of the building and project outdoor exhibits, his residency status, THC interests of partnering with the Town, working with the town secretary, passes to the park, temporary exhibit in the Spring, the usage of old street signs from the town, and upcoming events set for March or April 2021.

Agenda Item #3- Discussion and possible action concerning a proposal from the auditors. Mayor Bobby Byars recommended the item be tabled until the next meeting. The motion was tabled and seconded and carried by council.

Agenda Item #4- Discussion and possible action concerning a request from The Stearman Group to divide approximately one third of an acre from a larger portion of property to sell to Sodolak Corporation for the purpose of constructing a new billboard located at 4095 SE Interstate 10 Frontage Rd. Sealy, Texas. After discussion, a motion was made by Alderman Derrick Dabney to approve the request from The Stearman Group. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action concerning Emergency Order Prohibiting of Outdoor Burning & Discharging of Fireworks of any Kind in San Felipe, Austin County, Texas. Fire Marshal Hall recommended tabling the agenda item. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda per the Fire Marshal's recommendation. The motion was seconded by Alderman Michael Elliott and carried.

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REGULAR COUNCIL MEETING
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Agenda Item #6- Discussion and possible action concerning open loan at Citizens State Bank with the possibility of payoff. Mayor Bobby Byars informed council of the upcoming renewal of the open loan at Citizens State Bank which included the maturity of the CD that secured the open loan. Mayor Byars recommended paying off the open loan with funds from the maturing CD and reopen a new CD account at the bank with the remaining funds. After discussion, Alderwoman Brenda Newsome moved to accept the Mayors recommendations concerning paying off open loan and reopening a CD with the remaining funds at Citizens State Bank. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #7- Discussion and possible action to expedite the process for health, life and dental insurance for town employees. After discussion, a motion was made by Alderman Derrick Dabney to expedite the process for health, life and dental insurance for town employees. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #8- Discussion and possible action to set a date, time and the number of dumpsters for clean-up day for San Felipe residents only. After discussion, a motion was made by Alderman Derrick Dabney to set Saturday, October 17, 2020 for clean-up day for San Felipe residents only and to order six dumpsters to be utilized. The motion was seconded by Alderwoman Brenda Newsome and carried.


Agenda Item #9- Discussion and possible action to purchase a storage container for the streets department. After discussion, a motion was made by Alderman Derrick Dabney to purchase a 40 ft. storage container to be utilized in the streets department. The motion was seconded by Alderman Alfred Hall and carried.

X. Comments and future agenda items from council.

XI. Announcements: Mayor Bobby Byars announced upcoming meetings set for September 21st and September 22nd.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 8:21 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING/BUDGET PUBLIC HEARING
September 21, 2020

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Monday September 21, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 92883481939, Password: 275535. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. September 21, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. New Business:

Agenda Item #1- Public Hearing on Town of San Felipe Budget for the fiscal year beginning October 1, 2020 through September 30, 2021. Mayor Bobby Byars opened the public hearing. There were no written comments and participation from the public. A motion was made by Alderwoman Brenda Newsome to postpone the vote on the Town of San Felipe Budget for Fiscal Year 2020-2021 to the meeting of September 22, 2020. The motion was seconded by Alderman Alfred Hall and carried. All presented voted for the motion. None voted against and Mayor Bobby Byars did not vote.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute an LED Street Light Installation Agreement between CenterPoint Energy Houston Electric, LLC ("CenterPoint" or "Company") and the Town of San Felipe ("Customer") (collectively, the Signatories). Mayor Bobby Byars discussed the existing streets lights plan verses upgrading to LED Street Lights. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute an LED Street Light Installation Agreement between CenterPoint Energy Houston Electric, LLC. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #3- Discussion and possible action concerning keys to the lower pasture from the following: David Valden Sr. and Robin Valden, David John Valden Jr., Jake Braband Dowell, and Jimmy Vitek. An application for a key to the lower pasture was received from David Valden Sr. and Robin Valden. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture. The motion was seconded by Alderwoman Brenda Newsome and carried. An application for a key to the lower pasture was received from David Valden Jr. and Jake Braband Dowell. After discussion, a motion was made by Alderman Alfred

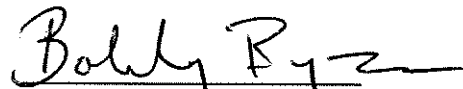
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SPECIAL COUNCIL MEETING
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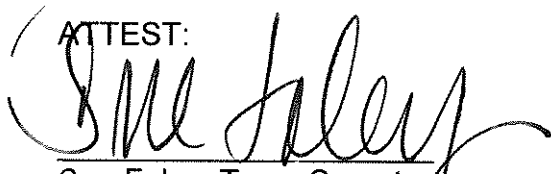
Hall to approve a key to the lower pasture. The motion was seconded by Alderman Derrick Dabney and carried. An application was received from Jimmy Viteck for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture. The motion was seconded by Alderman Alfred Hall and carried.

VI. Comments and future agenda items from council. There were none.

VII. Announcements: Mayor Bobby Byars announced the town council meeting set for September 22, 2020 at 7 p.m.

VIII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:10 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING September 22, 2020

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 22, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 96405343778, Password: 608634. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. September 22, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderman Alfred Hall was absent.

Alderwoman Brenda Newsome led the opening prayer and the Pledge of Allegiance was recited.

V. New Business:

Agenda Item #1- Discussion and possible action on an ordinance adopting a budget for fiscal year 2020-2021. Alderman Michael Elliott inquired about the parks expense line item of the budget and the accounting expense line item. After discussion, a motion was made by Alderman Derrick Dabney to approve an Ordinance of the Town of San Felipe, Texas, adopting the budget for Fiscal Year 2020-2021 beginning October 1, 2020 and ending September 30, 2021 for the Town of San Felipe, Texas. The motion was seconded by Alderwoman Brenda Newsome and carried. Roll call vote: For: Alderman Derrick Dabney, Alderman Michael Elliott, Alderman Larry Gentry and Alderwoman Brenda Newsome. Alderman Alfred Hall was absent. Mayor Bobby Byars did not vote. After discussion, a motion was made Alderman Derrick Dabney "whereas, this budget will raise more revenue from property taxes than last year's budget by an amount of \$7,409.00, which is a 4.63 percent (4.63%) increase from last year's budget, I move to approve ratifying the Municipal Budget for Fiscal Year 2020-2021 of the Town of San Felipe". The motion was seconded by Alderman Larry Gentry. Roll call vote: Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderman Alfred Hall was absent. Mayor Bobby Byars did not vote. Against: None.

Agenda Item #2- Discussion and possible action to adopt an ordinance setting a property tax rate for the Town of San Felipe, Texas for the 2020 tax year at \$0.12694 per \$100.00 valuation. After discussion, a motion was made by Alderman Derrick Dabney "that the property tax rate be increased by the adoption of a tax rate of \$0.12694 per \$100.00 valuation, which is effectively a 4.19 percent (4.19%) increase in the tax rate". The motion was seconded by Alderwoman Brenda Newsome and carried. Roll call vote: For: Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderman Alfred Hall was absent. Mayor Bobby Byars did not vote. Against: None.

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Agenda Item #3- Discussion and possible action to adopt an ordinance adopting a homestead exemption for residents of the Town of San Felipe, Texas who are disabled or over 65 years of age as allowed by Texas Tax code Chapter 11. After discussion, a motion was made by Alderman Larry Gentry to adopt Ordinance No.2020-7 to include at \$5,000.00 exemption. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #4- Discussion and possible action concerning a proposal from the auditors. Mayor Bobby Byars recommended tabling the agenda item until the October regular meeting. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #5- Discussion and possible action authorizing Mayor Bobby Byars to execute a Professional Services Agreement by and between the Town of San Felipe ("Client") and Bleyl Engineering ("Engineer") for on call engineering services. After discussion a motion was made by Alderman Michael Elliott to table the agenda item. The motion was seconded by Alderwoman Brenda Newsome and carried.

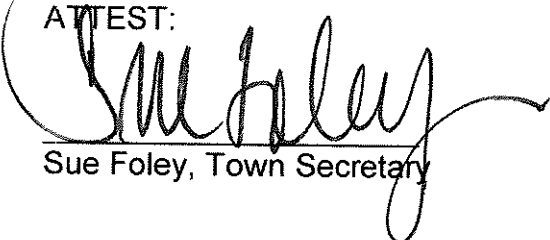
VI. Comments and future agenda items from council. There were none.

VII. Announcements: Mayor Bobby Byars announced services for former town employee Odis Brown set for Saturday, September 26, 2020. Alderman Derrick Dabney announced the importance of staying safe.

VIII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:15 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
October 13, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 13, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 92621865012, Password: 938859. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. October 13, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Michael Elliott, Alderman Alfred Hall, Alderwoman Brenda Newsome and Alderman Larry Gentry.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of September 2020: 44 total traffic contacts, 26 citations issued, 33 warnings issued, 11 calls for service, 8 offense reports, 1 vehicle impounds, 2 accident reports, 2 residence close patrols, 1 disturbances, 2 loose livestock, 1 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Alderman Derrick Dabney reported for the month of September 2020: 6 new cases filed. Total Revenue received for the month per bank statement: \$1,134.96.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of September 2020: 4 vehicle accident, 1 assist EMS, 1 Life flight call, 4 mutual aid assist, and 1 control burn.

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VIII. Old Business:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Ms. Clara Lister. An application was presented to the Town Council from Ms. Clara Lister to move at 16x12 storage building onto her property located at 3836 College Street. After discussion, a motion was made Alderwoman Brenda Newsome to approve a building permit for Ms. Clara Lister. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action concerning a proposal from the auditors. John Boekweg, CPA of Haynie & Company presented a proposal to the town council concerning Professional Accounting Services for the Town of San Felipe. Discussion took place as follows:

- John Boekweg, CPA stated the reason for the presentation was to free up Sue to concentrate on paying the bills, coding transaction into the QuickBooks systems.
- Haynie & Company would review the transactions and entries of Sue each month and make the necessary adjustments and changes.
- Haynie and Company could provide reports, depreciation schedules, and annual audit preparation services.
- John Boekweg, CPA suggested completing the payroll but Sue would continue to do the normal process.
- John Boekweg, CPA talked about supporting Sue.
- John Boekweg, CPA also talked about the financial statements and being in compliance.
- John Boekweg, CPA stated that Sue would be helping Haynie & Company with the financial information.
- John Boekweg, CPA also inquired about the current statements being presented to the council.
- John Boekweg, CPA discussed setting up the budget.
- John Boekweg, CPA presented the following fees for services: \$850 per month for accounting services, \$6,000 for FY September 2019 and October 2020 and \$3,000 for FY 2021 audit report preparation services and related audit support.
- Getting the information to Haynie & Company.
- Council having access to the financials.
- Haynie & Company support to the auditors.
- Alderman Michael Elliott inquired about services being provided quarterly.
- John Boekweg, CPA stated that someone needed to come in and perform the services.
- Alderwoman Newsome inquired about reports being on time for council meetings.
- Alderwoman Newsome inquired about services for other towns the size of San Felipe.
- Alderman Michael Elliott inquired about the grants being included in the services.
- Alderman Larry Gentry inquired about the online services.
- John Boekweg, CPA referenced the 2017 audit and concerns received.
- Alderman Michael Elliott inquired about the time frame for completing the 2019 and 2020 audits.

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- John Boekweg, CPA stated that Haynie & Company would check for proper coding and any additional errors prior to audit.
- John Boekweg, CPA talked about protecting Sue and it was not a good practice of having one individual.
- Alderman Michael Elliott inquired about the fees and the contract duration.
- John Boekweg, CPA asked for a few months to see how things go with the service.
- Alderman Alfred Hall inquired about the difference in fees from \$6,000 to \$3,000.
- Alderman Dabney stated the need to get caught up with the audits.
- Mayor Bobby Byars stated that the auditors recommended another check of the numbers by it being a small town. Mayor Byars stated that was his main concern and that it's not enough checks and balances in place so there would be no discrepancies on the books.
- John Boekweg, CPA stated fresh eyes should be looking over the books besides Sue.
- John Boekweg, CPA stated that Sue needed to continue to post checks into QuickBooks.
- John Boekweg, CPA stated that Sue would not have to explain accounting issues to the Auditors.
- Sue Foley Town Secretary stated that the Mayor and the Town Council had not notified, informed her or discussed the council's plan to make changes to her job pertaining to the proposal being presented from Haynie & Company for accounting services. Sue Foley stated that she was not included in the process.
- Alderman Derrick Dabney stated that Haynie & Company would answer any of her (Sue Foley's) questions since she felt like she had been left out.
- Alderwoman Brenda Newsome stated that she liked it because they were not going to have anymore discrepancies and was a good idea to have checks and balances. She also stated whatever needed to be corrected could be corrected.
- Alderman Michael Elliott talked about a period of adjustment.
- Mayor Bobby Byars stated that Haynie & Company needed to get with Sue Foley to work out the adjustments.

After discussion, a motion was made by Alderwoman Brenda Newsome to approve the proposal from Haynie & Company for accounting services. The motion was seconded by Alderman Dabney and carried.

IX. NEW BUSINESS:

Mayor Bobby Byars stated receiving a citizen's comment pertaining the New Business Agenda Item #1. Mayor Bobby Byars read the letter from Jennifer Mock and Patrick Gass.

Agenda Item #1- Discussion and possible action concerning a request from Pedro Fajardo and Lori B. Fajardo to subdivide their 8.37 acre tract of land into a 1.5 acre tract located off Manak Rd. within the Town of San Felipe Austin County, Texas limits. Mayor Bobby Byars and the Town Council discussed various aspects of the subdivision regulations concerning the request. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item for further review of the subdivision ordinance. The motion was seconded by Alderman Larry Gentry and carried.

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Agenda Item #2- Discussion and possible action concerning a request from Bobby Byars to subdivide property located off Skrivaneck Rd. into 3 acre tracts or larger of land within the Town of San Felipe Austin County, Texas limits. Mayor Bobby Byars turned over the meeting to Mayor Pro Derrick Dabney for the agenda item. Mayor Pro Tem Derrick Dabney and the Town Council discussed Bobby Byars' request of subdividing his property. Discussions, took place of concerning the subdivision ordinance brought up by Alderman Michael Elliot. Alderman Michael Elliott discussed specific sections of the subdivision ordinance concerning requirements for subdividing and suggesting how Bobby Byars should subdivide his property and made comments of the Mayor Byars' property being in or near the Flood Plain. Alderman Michael Elliott discussed and read the listing for the Bobby Byars' property. Bobby Byars stated that he was not trying to develop a subdivision. Byars stated that his property was already divided in various tracts and he only wanted to reconfigure the tracts into 6 equal tracts all having road frontage that would run from the road to the back sides of the property. Bobby Byars interjected stating that Alderman Elliott could not tell him how to subdivide his property. Discussions also took place that other citizens in most recent months had been allowed to subdivide their property without adhering to the subdivision ordinance. Alderman Dabney stated that the council had not adhered to the subdivision regulation for recent requestors subdividing only to sell their property not to make the properties into a subdivision. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item for further review of the subdivision ordinance. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action concerning off road vehicles. Mayor Bobby Byars and the Town Council discussed the operation of ATV's, golf carts, 4 wheelers and tractors. Chief David Randle informed the town council of what the state law requires and the vehicles not being permitted on highways. Alderman Alfred Hall stated that he didn't have a problem with the ATV's but the 4-wheelers would be different. After discussion, a motion was made by Alderman Derrick Dabney to allow off road vehicles on the town streets, but not on FM 1458 unless crossing the FM 1458 or stripped road to get to another side of a town street. The motion was made by Alderman Alfred Hall and carried.

Agenda Item #4- Consider/Adopt on Resolution authorizing submission of the 2020 Community Development Block Grant-Mitigation (CDBG-MIT) Application administered through the Texas General Land Office for the Town of San Felipe. After discussion, a motion was made by Alderman Derrick Dabney to adopt Resolution No.2020-12 authorizing the submission of the 2020 Community Development Block Grant-Mitigation (CDBG-MIT). The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #5- Consider/Adopt Financial Procedures for the Town of San Felipe. After discussion, a motion was made by Alderman Derrick Dabney to approve financial procedures for the Town of San Felipe regarding the 2020 CDBG-MIT. After discussion, a motion was made by Alderman Derrick Dabney to adopt Financial Procedures for the Town of San Felipe. The motion was seconded by Alderwoman Brenda Newsome and carried.

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Agenda Item #6- Consider/Adopt Procurement Policies & Procedures for the Town of San Felipe. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt procurement policies and procedures for the Town of San Felipe regarding the CDBG-MIT. The motion was seconded by Alderman Alfred Hall and carried.

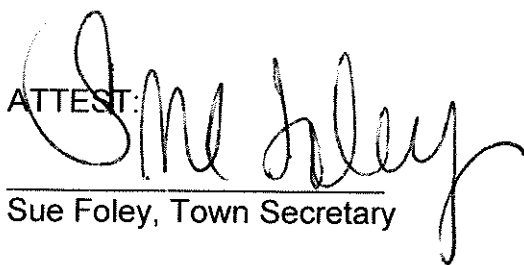
Agenda Item #7- Consider/Adopt a Citizen Participation Plan for the Town of San Felipe. Shirleen Bonacci of GrantWorks commented on the Citizen Participation Plan and various aspects of the 2020 CDBG-MIT grant application. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt a Citizen Participation Plan for the Town of San Felipe. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #8- Discussion and possible action concerning the Eastlake. Alderman Larry Gentry briefly discussed the Eastlake project. No action was taken.

X. Comments and future agenda items from council. Mayor Bobby Byars and Alderman Michael Elliott commented on placing the engineering contract back on the agenda.

XI. Announcements: There were none

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 9:06 p.m.

ATTEST: 
Sue Foley, Town Secretary


Bobby Byars, Mayor

REGULAR COUNCIL MEETING November 10, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, November 10, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 92298560755, Password: 987070. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. November 10, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Derrick Dabney, Alderman Michael Elliott, Alderman Alfred Hall, Alderwoman Brenda Newsome and Alderman Larry Gentry.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of October 2020: 51 total traffic contacts, 6 citations issued, 44 warnings issued, 13 calls for service, 10 offense reports, 2 felony arrest, 2 misdemeanor arrest, 4 vehicle impounds, 3 accident reports, 1 residence close patrols, 3 disturbances, 1 loose livestock, 3 assist other agency and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of October 2020: 3 new cases filed. Total Revenue received for the month per bank statement: \$1,411.50.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of October 2020: 10 vehicle accident, 1 false alarm, 3 mutual aid assist, and 1 control burn, 1 fire alarm and 1 lawnmower fire.

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Agenda Item #1- Discussion and possible action to award insurance bids for health, life and dental insurance for town employees for fiscal year 2020-2021. Mr. Ben Keel Jr. of Financial and Insurance Consultants presented information to the town council concerning insurance rates for the exiting coverage and additional plan information concerning town employees and an employee 65 or over options under Medicare. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the BlueCross Blue Shield Plan S663CHC without the employee over 65 for the fiscal year 2020-2021 in the amount of \$1,949.34 monthly. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement by and between Austin County referred to as "County" the City of Bellville, the Town of San Felipe, City of Sealy and the City of Wallis collectively referred to as "City" and the Sealy Independent School District referred to as "ISD". After discussion, a motion was made by Alderwoman Brenda Newsome to authorize Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action authorizing Mayor Bobby Byars to execute a Professional Services Agreement by and between the Town of San Felipe ("Client") and Bleyl Engineering ("Engineer") for on call engineering services. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

X. Comments and future agenda items from council. Alderman Derrick Dabney discussed revisiting the subdivision ordinance, the resurfacing of the basketball court, the septic system at the fire station and the phone system at the fire station.

XI. Announcements: There were none

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 7:56 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

December 8, 2020

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 8, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 96583455387, Password: 927211. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. December 8, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Larry Gentry to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried. Alderman Michael Elliott opposed. Alderman Derrick Dabney abstained from voting due to the audio connection during the discussion.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports- No report was available.

Municipal Court Reports- Mayor Bobby Byars reported for the month of November 2020: 14 new cases filed. Total revenue received for the month per bank statement: \$1,744.10.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported the month of November 2020: 10 vehicle accidents, 2 EMS assist and 2 mutual aid assist.

VIII. Old Business:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Terry Hankins, Rev. Larry and Debbie Gentry. An application was presented to the Town Council from Terry Hankins to move a 8x12 storage building onto his property located at 2058 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderwoman Brenda Newsome and

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carried. An application was presented to the Town Council from Rev. Larry and Debbie Gentry to construct a 10x16 closet onto their home located at 2325 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning proposals for engineering services. Mayor Bobby Byars stated that the town had received proposals from Bleyl Engineering and Kaluza, Inc. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item until a representative could appear before council at the January 2021 council meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #3- Discussion and possible action to adopt an ordinance regarding off road vehicles. Mayor Bobby Byars informed council of consultation with the town attorney concerning the ordinance for off road vehicles. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item to further discuss with the town attorney. The motion was seconded by Alderman Alfred Hall and carried.

IX. New Business:

Agenda Item #1- Discussion and possible action concerning a request from Phyllis Derks to subdivide 3.0028 acres of land into a 2 acre tract of land within the Town of San Felipe Austin County, Texas. After discussion, a motion was made by Alderman Derrick Dabney to grant the request from Phyllis Derks. The motion was seconded by Alderman Larry Gentry and carried. Alderman Michael Elliott and Alderman Alfred Hall opposed the request.

Agenda Item #2- Discuss/approve resolution designating an administration service provider for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture. Mayor Bobby Byars announced the receipt of proposals from Langford and GrantWorks. After discussion, a motion was made by Alderman Derrick Dabney to adopt Resolution No.R2020-13 selecting GrantWorks for administration services. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #3- Discussion and possible action concerning the subdivision ordinance. Mayor Bobby Byars and the town council discussed the revision of the subdivision ordinance, state requirements and consulting the town attorney for guidance. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item for additional information. The motion was seconded by Alderman Alfred Hall and carried.

X. Comments and future agenda items from council. There were none.


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XI. Announcements: Mayor Bobby Byars reminded everyone to wear their masks. Alderman Michael Elliott talked about the septic behind the fire station.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 8:01 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

**SPECIAL COUNCIL MEETING
November 19, 2020**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Thursday, November 19, 2020 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 97937667623, Password: 024138. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. November 19, 2020.

The meeting was called to order by Mayor Pro Tem Derrick Dabney at 7:00 p.m. Present, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome. Mayor Bobby Byars was absent.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.


V. New Business:

Agenda Item #1- Discussion and possible action concerning a building permit application from the following: Riley Harris, Lillie Wilson. An application was received from Riley Harris to construct a 20x20 carport onto his property located at 4002 Alvin Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for a 20x20 carport for Riley Harris. The motion was seconded by Alderwoman Brenda Newsome and carried. An application was received from Lillie Wilson to place a 12x30 storage building onto the property located at 14720 FM 1458 for the purpose of storage use only. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit for a 12x30 storage building for storage use only for Lillie Wilson. The motion was seconded by Alderman Larry Gentry and carried.

VI. Comments and future agenda items from council. There were none.

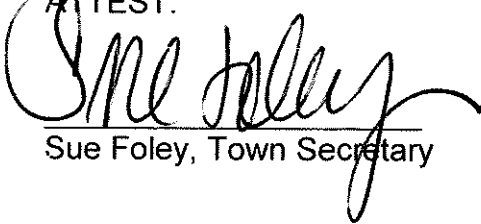
VII. Announcements: Alderman Larry Gentry presented an update on the I-10 overpass west and east bound. Mayor Pro Tem Derrick Dabney wished everyone a happy Thanksgiving Holiday.

VIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:10 p.m.


Bobby Byars, Mayor

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ATTEST:

A handwritten signature in cursive script, appearing to read "Sue Foley", written over a horizontal line.

Sue Foley, Town Secretary