

REGULAR COUNCIL MEETING

January 12, 2021 SF

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 12, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 96283244117, Password: 180204. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. January 12, 2020.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Michael Elliott, Alderman Alfred Hall and Alderman Larry Gentry. Alderman Derrick Dabney and Alderwoman Brenda Newsome were absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Michael Elliott to approve the minutes from the previous meeting. The motion was seconded by Alderman Larry Gentry and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of December 2020: 76 total traffic contacts, 34 citations issued, 51 warnings issued, 11 calls for service, 19 offense reports, 2 felony arrest, 1 misdemeanor arrest, 1 vehicle impounds, 5 accident reports, 2 thefts, 2 burglary, 3 residence close patrols, 4 disturbances, 2 loose animals, 3 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of December 2020: 17 new cases filed. Total Revenue received for the month \$808.80 pre bank statement.

San Felipe/Frydek Volunteer Fire Department – Mayor Bobby Byars reported for the month of December 2020: 4 vehicle accident, 1 grass fire, 2 Assist EMS, 1 life flight call, 6 mutual aid assist and 1 car fire.

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VIII. Old Business:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Alicia Alvarez. The town council received an application from Alicia Alvarez to update her application approved to a new application for a building permit to construct a 220 residential building onto her property located at 1752 Manak Road. After discussion, a motion was made by Alderman Larry Gentry to grant the request to update the building permit application from Ms. Alicia Alvarez to residential status with the stipulation of the appropriate windows. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #2- Discussion and action concerning engineering services for the town. Mr. Llarance Turner of Kaluza presented information to the town council concerning engineering services for the town with forthcoming projects. Mr. Turner presented a brief over of the company and the type of services they provided to their clients as follows: smaller cities' needs basis for an engineer, firm works with all types and sizes of budgets, the availability of staff at all times, addressing the citizens concerns, the companies employees, water and drainage projects, checklists packets for building, fees for services, plan review process, fees concerning subdivisions, need for updating ordinances, environmental issues being referred to the appropriate individuals, the town's current subdivision ordinance. Mayor Byars briefly discussed contractor's plans for development regarding subdivisions and the need to revise the town's current subdivision ordinance. After discussion, a motion was made by Alderman Michael Elliott to retain Kaluza, Inc. Consulting Engineers & Surveyors for engineering services. The motion was seconded by Alderman Larry Gentry and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Street Maintenance between Austin County Precinct 3, Austin County Precinct 4 and the Town of San Felipe. After discussion, a motion was made by Alderman Alfred Hall to authorize Mayor Bobby Byars to execute an Interlocal Agreement for Street Maintenance between Austin County Precinct 3, Austin County Precinct 4 and the Town of San Felipe. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #2- Discussion and presentation concerning building permits and building inspections. A representative from BBG consulting presented information to the town council concerning: building inspections, fees for residential building with a monthly fee of \$4,000.00 per month. No action.

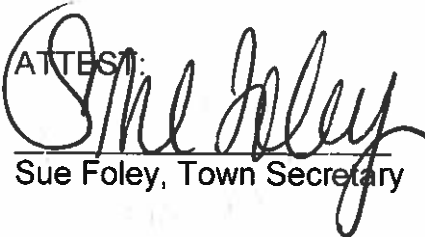
X. Comments and future agenda items from council. Mayor Bobby Byars informed the town council Special Meeting set for Tuesday, January 19th at 7 p.m. to discuss subdivision ordinance and off road vehicles.

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XI. Announcements: Mayor Bobby Byars thanked Alderman Larry Gentry and Alderman Michael Elliott for getting the sewage issue at the fire station corrected and his plan to consult with Mr. Drab concerning any additional issues. He also thanked Ms. Sue Foley for working to get the phone/internet at the fire station under way of operation with the phone company. Mayor Byars also asked that citizens to be safe and wear masks and to pray for one another.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Larry Gentry and seconded by Alderman Michael Elliott to adjourn the meeting. Motion carried and the meeting was adjourned at 7:54 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING

January 19, 2021

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 19, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 98644099298, Password: 767228. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. January 19, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Larry Gentry, Alderman Michael Elliott, Alderman Alfred Hall, Alderwoman Brenda Newsome. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Old Business:

Agenda Item #1- Discussion and possible action concerning a building permit from Kenneth and Cheri Bumbera. An application was presented the town council for a building permit from Kenneth and Cheri Bumbera to construct 5400 sq. ft. building onto their property located at 6513 SE I-10 Frontage Road within the town limits of San Felipe, Texas. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit for Kenneth and Cheri Bumbera to construct a 5400 sq. ft. building onto their property. The motion was seconded by Alderman Alfred Hall and carried.

VI. New Business:

Agenda Item #1- Public Hearing, consideration, and possible action on an ordinance amending Section 10 "Responsibility for Cost of Town Engineer and City Attorney Review" of the Town of San Felipe Subdivision Regulations, Ordinance No.2005-18; and providing for the following: findings of fact; enactment; repealer; severability; effective date; and proper notice & meeting. Mayor Bobby Byars opened the Public Hearing concerning Section 10 of the Town of San Felipe Subdivision Regulations. With no comments from the public, a motion was made by Alderman Alfred Hall to close the Public Hearing. The motion was seconded by Alderwoman Brenda Newsome and carried. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Ordinance No.2021-1. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Consideration and possible action on an ordinance providing that the Town of San Felipe may, under certain conditions, allow for the operation of off-highway vehicles on a street or public highway within its jurisdiction as prescribed by Texas Transportation Code, Section 551A.053; providing for the necessary regulations for the operation of off-highway

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vehicles; creating certain offenses; providing a penalty clause; and providing for the following; findings of fact; repealer; severability; codification; publication; effective date; and proper notice & meeting. Mayor Bobby Byars stated that Alessandra Gad of Borjorquez, Law Firm for the Town of San Felipe was on the line to discuss the off-highway vehicle ordinance. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2021-2. The motion was seconded by Alderwoman Brenda Newsome and carried.

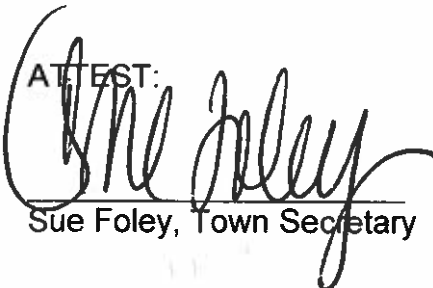
Agenda Item #3- Discussion and possible action to grant Haynie & Co. limited access to the Town accounts to perform bookkeeping services pursuant to the agreement between the Town of San Felipe and Haynie & Co. approved on October 13, 2020. Mayor Bobby Byars informed the town council of the need for the bookkeeping service Haynie & Co. to have access to the town accounts. After discussion, a motion was made by Alderwoman Brenda Newsome to grant limited access to the town accounts to Haynie & Co. to perform bookkeeping services. The motion was seconded by Alderman Alfred Hall and carried.

VII. Comments and future agenda items from council. There were none.

VIII. Announcements: Mayor Bobby Byars announced continued prayer for the town, stay safe and wear masks.

IX. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:29 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

February 9, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, February 9, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 97036312779, Password: 120625. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. February 9, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Larry Gentry and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Larry Gentry to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of January 2021: 68 total traffic contacts, 31 citations issued, 39 warnings issued, 8 calls for service, 5 offense reports, 3 felony arrest, 3 thefts, 1 residence close patrols, 2 disturbances, 1 loose animals, 1 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of January 2021: 13 new cases filed. Total revenue received for the month \$2,607.39 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of January 2021: 3 vehicle accidents, 2 assist EMS, 1 life flight call and 3 mutual aid assist.

VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Lillie Wilson, Emilio Acosta and Yonger Galano. An application was presented to the town council from Lillie Wilson for a remodel located at 14720 FM 1458. After discussion, a motion was made by Alderman Alfred Hall to approve a remodel for Lillie Wilson. The motion was seconded by Alderman Derrick Dabney and carried. Opposed was Alderman Michael Elliott. An application was presented to the

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town council from Emilo Acosta to construct a 1200 sq. ft. storage building onto his property located at 5568 Front Street. After discussion, a motion was made by Alderman Michael Elliott to approve a building permit for Emilo Acosta. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Yonger Galano to construct a 3500 sq. ft. house onto his property located at 5571 Front Street. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Yonger Galano. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Brian Nedd to construct a 900 sq. ft. storage/shop onto his property located at 8670 4th Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Brian Nedd. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture: Meghan Vincent and Wayne Felchak. An application was presented to the town council from Meghan Vincent and Wayne Felchak for a key to the lower pasture. After discussion, a motion was made by Alderman Larry Gentry to approve a key for Meghan Vincent and Wayne Felchak pending payment of fees. The motion was seconded by Alderman Alfred Hall and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action authorizing Mayor Bobby Byars to execute an Audit Engagement Letter between the Town of San Felipe and Haynie & Company to perform audits for fiscal years 2019 and 2020. After discussion, a motion was made by Alderman Derrick Dabney to authorize Mayor Bobby Byars to execute an Audit Engagement Letter between the Town of San Felipe and Haynie & Company to Perform the 2019 and 2020 audits. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item#2- Discussion and possible action to designate a representative and alternate for the Houston – Galveston Area Council 2021 General Assembly. After discussion, a motion was made by Alderman Alfred Hall to designate Mayor Bobby Byars as Representative and Alderman Derrick Dabney as alternate for the Houston-Galveston Area Council 2021 General Assembly. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to adopt Ordinance No.2021-3- AN ORDINANCE CALLING FOR GENERAL ELECTION AND ESTABLISHING THE PROCEDURE FOR THE GENERAL ELECTION FOR MUNICIPAL OFFICERS TO BE HELD ON MAY 1, 2021 IN THE TOWN OF SAN FELIPE. TEXAS; AND PROVIDING OTHER MATTERS RELATING TO THE ELECTION. (ORDENANZA 2021-3-UNA DEL CONSEJO MUNICIPAL DEL PUEBLO DE SAN FELIPE, TEXAS CONVOCANDO

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UN ELECCION GENERAL Y ESTABLECIENDO EL PROCIDIMIENTO PARA LA ELECCION GENERAL PARA FUNCIONARIOS MUNICIPALES PARA SER CELEBRADA EL 1 DE MAYO DE 2021 EN EL PUEBLO DE SAN FELIPE, TEXAS; Y PROPORCIONANDO OTROS ASUNTOS ASUNTOS RELACIONADOS CON LA ELECCION. After discussion, a motion was made by Alderman Derrick Dabney to adopt Ordinance No.2021-3. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action to adopt Resolution No.R2021-1 authorizing the Award of Professional service provider contract for the 2021-2022 Texas Community Block Grant Community Development Fund. Mayor Bobby Byars stated the following proposals were received: Kaluza, Inc, Goodwin Lasiter Strong, and LW Survey CO. After discussion, a motion was made by Alderman Larry Gentry to adopt Resolution No.R2021-1 awarding Kaluza. Inc. a contract to provide Texas CDBG application and project-related professional engineering services for 2021-2022 Texas Community Development Block Grant Community Development Fund project. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action to select a surveyor to survey the town park and fire station. Mayor Bobby Byars and the Town Council discussed the existing septic, costs associated with the survey, fire station and boundary lines for the fire station area, contact with a local surveyor. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item to obtain the additional cost to survey the street. The motion was seconded by Alderman Michael Elliott and carried.

Agenda Item #6- Discussion and possible action to repair the lower pasture road. Mayor Bobby Byars and the Town Council discussed the following concerning the lower pasture road: Alderman Alfred Hall stated there was very little base on the road, costs associated with repairs, funds that were spent for repairs recently, Max Zapalac contacted Ronnie Hein concerning repairs the road. Alderman Michael Elliott concerned about spending money on a road that was not used frequently. Alderman Derrick Dabney and Alderman Larry Gentry discussed the workmanship, Alderman Michael Elliott discussed the installation of the road. Alderman Alfred Hall stated "if the road had been done right it would not be a problem". Alderman Larry Gentry stated that "citizens should have access regardless". After discussion, a motion was made by Alderman Alfred Hall to move forward with the repairs to the lower pasture road and to accept the bid from Hein Contracting Inc. in the amount of \$41,000.00. The motion was seconded by Alderman Larry Gentry and carried.

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Agenda Item #7- Discussion and possible action to set a clean-up day and designate the number of dumpsters to be utilized. After discussion, a motion was made by Alderman Derrick Dabney to set the 3rd Saturday in March 2021 as clean-up day for San Felipe residents and to utilize the same number of dumpsters as the previous clean-up day. The motion was seconded by Alderman Alfred Hall and carried.

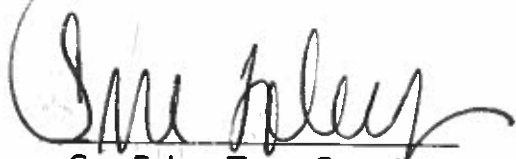
X. Comments and future agenda items from council: There were none.

XI. Announcement: Mayor Bobby Byars announced vaccine locations and making contact with a member of council with information to help register citizens for the vaccine. Alderman Alfred Hall stated per his observation, to place washout at the erosion areas of the boat ramp, Alderman Derrick Dabney suggested contacting Webber LLC to donate rocks for the lower pasture boat ramp area. Alderman Larry Gentry stated he would make contact with Webber LLC concerning Alderman Dabney's suggestion.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 8:05 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
March 9, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, March 9, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 98709027680, Password: 476764. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. March 9, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Larry Gentry to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of February 2021: 72 total traffic contacts, 35 citations issued, 41 warnings issued, 11 calls for service, 9 offense reports, 2 felony arrest, 1 misdemeanor arrest, 5 accident reports, 2 thefts, 3 residence close patrols, 1 disturbance, 2 assist other agency and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of February 2021: 7 new cases filed. Total revenue received for the month \$2,872.06 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of February 2021: 5 vehicle accidents, 5 assist EMS, and 2 mutual aid assist.

VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: New Prairie View Baptist Church and Magnerys Diaz. An

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application was presented to the town council from New Prairie View Baptist Church located at 4303 Sealy Road to place a 20 ft. storage container onto Church property. After discussion, a motion was made by Alderman Michael Elliot to approve a building permit for New Prairie View Baptist Church. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Magnerys Diaz to move a 40 sq. ft. storage building onto his property located off FM 1458. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Magnerys Diaz. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning the "Old Town Hall". Mayor Bobby Byars and the Town Council discussed the following: Emails from Mr, William Robinson concerning the "Old Town Hall", the bid in the amount of \$284,150.00 not to exceed the amount for restoration, fixing the foundation, the format of the bid, restoring of the building to its original state, the scope of work concerning the "Old Town Hall", putting a cap on the cost for the restoration. Mayor Bobby Byars assigned Alderman Larry Gentry and Alderman Michael Elliott to help with overseeing the restoration project. After discussion, a motion was made by Alderman Derrick Dabney to move forward with a new contract for the restoration of the "Old Town Hall" in the amount of \$284,150.00 with the alternative to stop the project if it exceeds the bid amount of \$284,150.00. The motion was seconded by Alderman Michael Elliott and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action on awarding Construction Contract for CDBG-DR2016 Flood Allocation for Drainage and Pavement Improvements in the Town of San Felipe, Austin County, Texas (General land Office Contract No. 19-076-036-B690). Authorizing the Mayor Bobby Byars to execute, for and on behalf of the Town, appropriate documents and agreements regarding same. Mayor Bobby Byars and the Town Council received bid documents and a letter from Kaluza, Inc. concerning awarding Construction Contract for CDBG-DR 2016 Flood Allocation for Drainage and Pavement Improvements in the Town of San Felipe, Austin County, Texas. Kaluza, Inc. recommended that the Town of San Felipe accept the construction bids received on the project and enter into a construction contract with AAA Asphalt Paving, Inc. for a base bid of \$1,626,161.55. After discussion, a motion was made by Alderman Michael Elliott to approve engineer's recommendation to award a construction contract to AAA Asphalt Paving, Inc. for a base bid of \$1,626,161.55 for CDBG-DR 2016 Flood Allocation for Drainage and Pavement Improvements in the Town of San Felipe, Austin County, Texas (General land Office Contract No. 19-076-036-B690). The motion was seconded by Alderman Alfred Hall and carried.

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Agenda Item#2- Discussion and possible action authorizing Mayor Bobby Byars to execute and Interlocal Election Agreement between the Town of San Felipe and the Sealy Independent School District. After discussion, a motion was made by Alderman Alfred Hall to authorize Mayor Bobby Byars to execute and Interlocal Election Agreement between the Town of San Felipe and the Sealy Independent School District. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to approve the election judge for the General Election for the Town of San Felipe to be held on May 1, 2021. After discussion, a motion was made by Alderman Alfred Hall to approve Joyce Webster as election judge and Cravenita Clay as the alternate election judge for the General Election to be held May 1, 2021. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action authorizing Mayor Bobby Byars to execute an Agreement with Austin County, Texas and Town of San Felipe, Texas for Election Services. After discussion, a motion was made by Alderman Larry Gentry authorizing Mayor Bobby Byars to execute an Agreement with Austin County, Texas and Town of San Felipe, Texas for Election Services. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #5- Discussion and possible action concerning bids to replace/repair the roof of the Educational Building located next to the Methodist Church. Bids were received from the following individuals concerning the replacement of the roof of the Educational Building: Infinity Roofing & Siding, Inc. in the amount of \$11,980.00 and 9G Remodeling in the amount of \$8,985.00. Mayor Bobby Byars and the Town Council discussed liability insurance from the bidders, warranty on labor/work performed and a 50% split of costs between the Town and the Church. After discussion, a motion was made by Alderman Alfred Hall to approve the bid from 9G Remodeling in the amount of \$8,985.00 with the cost to be split between the Town and the Church with the Town contributing \$4,492.50 and the church contributing the remaining balance of \$4,492.50. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #6- Consider/adopt a Citizen Participation Plan for the Town of San Felipe. After discussion, a motion was made by Alderman Derrick Dabney to adopt a Citizen Participation Plan for the Town of San Felipe. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #7- Consider/discuss/adopt Resolution Authorizing Submission of the 2021-2022 Texas Community Development Block Grant Program Application. After


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discussion, a motion was made by Alderman Larry Gentry adopt a resolution authorizing submission of the 2021-2022 Texas Community Development Block Grant Program Application. The motion was seconded by Alderman Derrick Dabney and carried.

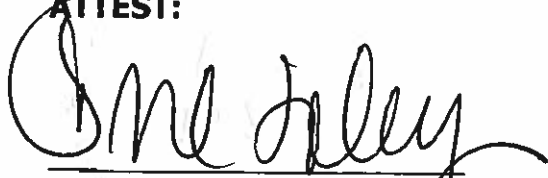
X. Comments and future agenda items from council: There were none.

XI. Announcement: Webber LLC update on extra rock, start of restoration for the "Old Town Hall" and Clean-up Day for San Felipe residents March 20th.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:37 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
April 13 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, April 13, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 98314912735, Password: 999999. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. April 13, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

VI. Approval of Financial Statements and Bills for Payment. Mayor Bobby Byars and the town council discussed invoices from William Robinson. Mayor Byars recommended to the Town Council to exclude for payment the personal items listed on the invoices from Mr. Robinson concerning the "Old Town Hall" project. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the financial statements and bills for payment with the recommended exclusions from the invoices submitted by Mr. Robinson for the "Old Town Hall" project. The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of March 2021: There was no report presented.

Municipal Court Report- Mayor Bobby Byars reported for the month of March 2021: 55 new cases filed. Total revenue received for the month \$6,879.21 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of March 2021: 8 vehicle accidents, 2 grass fires, 4 assist EMS, 2 mutual aid assist and 3 control burns.

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VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Jose and Celene Rodriguez, Karen Slaughter, Florence Mckelvy-Guinn, Earl Newsome, and Belinda Boston. An application was presented to the town council from Jose and Celene Rodriguez to add a 1200 sq. ft. addition to their house located at 4899 Huisache St. After discussion, a motion was made by Alderman Michael Elliott to approve the building permit application. The motion was seconded by Alderwoman Brenda Newsome and carried. An application was presented to the town council from Karen Slaughter to place a 10x24 storage building onto her property at 3817 College Street. After discussion, a motion was made by Alderwoman Newsome to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Florence Mckelvy-Ginn to place a 2300 sq. ft. hometown onto her property located off Avenue G. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the building permit. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Florence Mckelvy-Ginn to place a 600 sq. ft. shed onto her property. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the building permit. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Earl Newsome to construct a 10x13 patio cover. After discussion a motion was made by Alderman Michael Elliott to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Belinda Boston to add a 14x48 room addition onto her existing home. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture from the following: George McDonald and Earl Newsome. An application was presented to the town council from George McDonald for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Earl Newsome for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture. The motion was seconded by Alderman Larry Gentry and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to amend the 2020-2021 fiscal year budget. Mayor Bobby Byars recommended tabling the agenda item. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

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REGULAR COUNCIL MEETING
April 13, 2021
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Agenda Item#2- Discussion and possible action concerning a request from Paola Valera and Sara Molina to place a mobile home on their property located on Alvin Street. Mayor Bobby Byars and the town council discussed deed restrictions concerning the property located on Alvin Street purchased by Paola Valera and Sara Molina. After discussion, a motion was made by Alderman Michael Elliott to deny the request to place a mobile home on the property. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to utilize the DS200 tabulating equipment for the Town of San Felipe City Officers' Election to be held May 1, 2021. After discussion, a motion was made by Alderwoman Brenda Newsome not to utilize the DS200 tabulating equipment for the Town of San Felipe City Officers' Election to be held on May 1, 2021. The motion was seconded by Alderman Alfred Hall and carried.

X. Comments and future agenda items from council: Citizen Stephanie Sowa commented about the lower pasture.

XI. Announcement: Mayor Bobby Byars commented about the fire at the historical museum. Alderman Michael Elliott discussed the ESD #1 upcoming election and the importance of the election.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:33 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

May 11, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 11, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 94895969576, Password: 755253. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. May 11, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Alfred Hall, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderman Derrick Dabney and Alderman Larry Gentry were absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Brenda Newsome to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment and the invoices for Mr. William Robinson concerning the "Old Town Hall". The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of April 2021: 88 total traffic contacts,, 57 citations issued, 33 warnings issued, 12 calls for service, 11 offense reports, 4 felony arrest, 2 misdemeanor arrest, 2 vehicle impounds, 2 accident reports, 1 theft, 2 burglary, 1 residence close patrols, 4 disturbances, 1 loose animals, 3 assist other agency and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of April 2021: 17 new cases filed. Total revenue received for the month \$4,803.89 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of April 2021: 4 vehicle accidents, 1 grass fire, 2 false alarms, 3 assist EMS, 1mutul aid, 1 control burn and 1 cabin fire.

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May 11, 2021
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VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Marisleidys Alponso. An application was presented to the town council from Marisleidys Alponso to move an 840 sq. ft. home onto her property located at 14379 FM 1458. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit pending septic approval from the DR. The motion was seconded by Alderwoman Brenda Newsome and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to approve the audit report for the 2020 fiscal year from Haynie & Company CPA. John Boekweg of Haynie & Company presented the 2020 Fiscal Year Audit Report for the Town of San Felipe. The audit presentation consisted of the following: assets, liabilities, revenues, expenses, restricted funds, grant money, FEMA funds, balance sheets, payoff information, net position, accrual basis, CD's, cash, checking accounts, pension plans, deposits and new accounting standards. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the audit report for the 2020 fiscal year from Haynie & Company CPA. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action adopting a resolution canvassing the returns and declaring the results of the General Election held on Saturday, May 1, 2021 in the Town of San Felipe and distribution of Certificates of Election. Note: That on May 7, 2021 an amended Petition Requesting a Recount was filed for the mayoral election; therefore, a recount of the votes for the position of Mayor will be processed in accordance with Texas Election Code Chapter 212. Mayor Bobby Byars and the Town Council canvassed the returns and declared the results of the General Election held on Saturday, May 1, 2021 in the Town of San Felipe for the position of Alderman, the Certificates of Election were announced to be issued to Larry Gentry and Sandy Brooks. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Resolution No.2021-10. The motion was seconded by Alderman Alfred Hall and carried.


Agenda Item #3- Discussion and possible action concerning a request from Sergio Garcia and Yvonne Garcia to sell 2 acres out of a 3.77 tract of land located at 1529 Manak Road San Felipe Austin County, Texas within the Town of San Felipe limits. After discussion, a motion was made by Alderman Alfred Hall to grant the request from Sergio Garcia and Yvonne Garcia to sell 2 acres out of a 3.77 tract of land located at 1529 Manak Road San Felipe Austin County, Texas. The motion was seconded by Alderwoman Brenda Newsome and carried.

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Page 3**

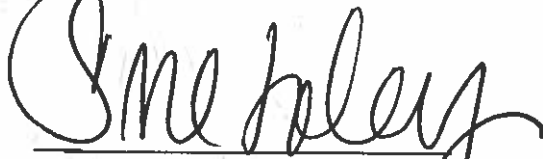
X. Comments and future agenda items from council: Amending the Budget, Drainage projects, culverts and additional drainage work.

XI. Announcement: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:39 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING
May 25, 2021

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 25, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 97301826125, Password: 215725. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. May 25, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, Alderman Larry Gentry, Alderman Michael Elliott and Alderwoman Brenda Newsome.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. Agenda Item #1- Discussion and possible action adopting a resolution canvassing the returns and declaring the results of the General Election held on Saturday, May 1, 2021 in the Town of San Felipe and distribution of Certificates of Election. Mayor Bobby Byars and the Town Council canvassed the returns and declared the results of the General Election held on Saturday, May 1, 2021 in the Town of San Felipe for the position of Mayor; a Certificate of Election was issued to Bobby Byars for Mayor. After discussion, a motion was made by Alderwoman Brenda Newsome. The motion was seconded by Alderman Alfred Hall and carried.

VI. Administration of Oath of Office to the Newly Elected Officials: Bobby Byars, Mayor; Larry Gentry, Alderman; and Sandra Brooks, Alderman. Honorable Robert Bradshaw administered the Oaths of Office to the Newly Elected Officials.

VII. Discussion and possible action to elect a Mayor Pro Tem for a one (1) year terms by the Town Council. Alderman Alfred Hall nominated Alderman Larry Gentry to as Mayor Pro Tem. With no other nominations, a motion was made by Alderman Alfred Hall to elect Alderman Larry Gentry to serve for a one (1) year term as Mayor Pro Tem. The motion was seconded by Alderwoman Brenda Newsome and carried.

VIII. Comments and future agenda items from council: Mayor Bobby Byars presented Alderman Derrick Dabney with a Certificate of Service for 16 years of serving on the Town of San Felipe Council. Alderman Derrick Dabney thanked the Mayor and Council for the certificate and serving with them and serving the citizens of San Felipe.

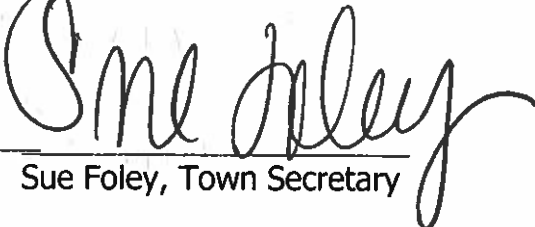
TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
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IX. Announcement: Mayor Bobby Byars stated that the town received a grant in the amount of \$3.2 million for drainage and street improvements. Alderwoman Sandy Brooks inquired about feedback concerning current projects, town meetings and Alderwoman Brenda Newsome welcomed Alderwoman Sandy Brooks to the town council.

X. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:15 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

June 8, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, June 8, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 96323449625, Password: 277085. In addition anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. June 8, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:02 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Sandy Brooks and Alderwoman Brenda Newsome. Alderman Alfred Hall arrived at 7:05 p.m.

Alderman Larry Gentry led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Brenda Newsome to approve the minutes from the previous meeting. The motion was seconded by Alderman Larry Gentry and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: children on the construction site, caution tape being displayed at the construction site and invoices need to be turned into the town secretary for processing. After discussion, a motion was made by Alderman Michael Elliott to approve the invoices from Mr. William Robinson to include the necessary adjustments to the invoices concerning the "Old Town Hall". The motion was seconded by Alderwoman Sandy Brooks and carried. A motion was made by Alderman Larry Gentry to approve the financial statements and bills for payment. The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of May 2021: 62 total traffic contacts,, 48 citations issued, 27 warnings issued, 19 calls for service, 10 offense reports, 1 felony arrest, 2 misdemeanor arrest, 1 vehicle impounds, 3 accident reports, 2 residence close patrols, 1 disturbance, 2 loose animals, 2 assist other agency and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of May 2021: 46 new cases filed. Total revenue received for the month \$5,084.76 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of May 2021: 9 vehicle accidents, 1 life flight call, 1 mutual aid assist, 2 electrical

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fires, 2 fuel spills, 1 car fire, 1 control burn and 1 gas leak.

VIII. OLD BUSINESS:

Agenda Item #1- Update from Kaluza, Inc. Consulting Engineers & Surveyors concerning GLO Contract #19-076-036-B690. Mr. Llarance Turner, from Kaluza, Inc. Consulting Engineers & Surveyors presented the following concerning GLO Contract #19-076-036-B690:

- Project is within budget, on schedule and not back logged
- Project is going well
- Receiving positive feedback from citizens
- Project 50% complete
- Upcoming installation of pipes at Houston Street and Baron De Bastrop Street
- Erosion near Houston Street and Baron De Bastrop Street
- Green dye and hydro mulch is a signifier the project is complete/nearing completion
- Price increase after application approval/initiated
- Base bid for scope of work
- Alternate streets may not be included in this project

Mayor Bobby Byars and Town Council comments:

- Project completion date
- Culverts sizes within ditches
- Removal of trees down in the right-of-ways
- Scope of budget/within budget no anticipation of overages
- Damage to Alvin Street
- New Grant Funds
- College Street alternate project area
- Alvin Street current condition
- College Street drainage is stable at this point

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to amend the October 1, 2020 through September 30, 2021 Fiscal Year Budget for the Town of San Felipe. Mayor Bobby Byars presented line item overview to amend the fiscal year budget as follows:

- Budget Line item 1-850 decrease to \$2,000
- Budget Line item 1-854 increase to \$3,500
- Budget Line item 1-866 increase to \$9,000
- Budget Line Item 1-867 decrease to \$4,000
- Budget Line item 1-916 increase to \$3,500
- Budget Line item 1-942 decrease to \$0.00
- Budget Line item 1-948 decrease to \$4,000
- Budget Line item 3-916 decrease to \$8,000
- Budget Line item 4-916 increase to \$5,500

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June 8, 2021
Page 3

- Budget Line item 4-931 increase to \$6,500
- Budget Line item 4-933 increase to \$10,500
- Budget Line item 4-945 decrease to \$14,000.
- Budget Line item 4-947 increase to \$2,000
- Budget Line item 807 increase to \$25,000.00
- Budget Line item 815 decrease to \$7,000.00
- Budget Line item 816 decrease to \$28,000.00

After discussion, a motion was made by Alderwoman Brenda Newsome to accept the Amendments to the 2020-2021 fiscal year budget. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #2- Discussion and possible action to set requirements and fees for culvert installation. Mayor Bobby Byars informed the Town Council of the fee information obtained from Austin County's requirements and fees for culvert installation and recommended presenting the information to the town attorney for review and feedback. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item until the necessary changes and recommendation from the town attorney. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #3- Discussion and possible action to open council meetings to the public. Mayor Bobby Byars and the Town Council discussed opening the council meetings to the public, the new variant of the COVID-19 virus, possibility of opening the meetings in August, and possibility of leaving the remote access in place for individuals not comfortable with in person meetings. After discussion, a motion was made by Alderman Michael Elliott to continue with the remote access to the meetings with the option to revisit opening council meetings to the public. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #4- Discussion and possible action concerning a request from Al Mahone. Al Mahone requested access to his property through the Town of San Felipe property located off San Felipe Dr./Avenue F area to build a lake. The following discussions took place: (Note #4 was moved to New Business #1)

- Uncertain number of acres for the lake
- Possibility of Webber LLC building an access road through the town property for Al Mahone to access his property
- Mayor Byars and the Town Council viewed a city map of the proposed property location and access
- Alderman Michael Elliott suggested the need for an engineer to review the access road/property due to the drainage issues and wetlands
- Alderwoman Sandy Brooks inquired about the drainage and the Westlake project and the requirements due to the wetlands. the access point and the impact of digging the lake on Al Mahone's property. It was stated that there would be no

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REGULAR COUNCIL MEETING
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- impact concerning this project verses the Westlake project
- Representative from Webber LLC was present stating Ave F would be the outlet to FM 1458. Webber LLC requested access through the town property to access Al Mahone's property where a road would be built by Webber LLC to access Al Mahone's property to obtain dirt
 - Alderwoman Brenda Newsome suggested checking with the attorney
 - Alderman Michael Elliott suggested checking with the engineer due to the drainage and to determine the wetland status to ensure no future issues
 - Alderman Alfred Hall objected to an engineer recommendations to the area and stated that he did not see any problems with the project
 - Duration of the project/building the road through the town property
 - Alderwoman Sandy Brooks inquired about Allens Creek

After discussion, Alderman Alfred Hall made a motion to grant Al Mahone's request to access the town property and to move forward with his project. The motion was seconded by Alderwoman Brenda Newsome and carried. Alderman Michael Elliott and Alderwoman Sandy Brooks were opposed of Al Mahone's request.

X. Comments and future agenda items from council: Building inspector/Code enforcement for the town, inquiry about annexation, construction on I-10 and the Eastlake being pumped out to complete the project.

XI. Announcement: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 8:20 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

July 13, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, July 13, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 93607135396, Password: 625185. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. June 8, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Michael Elliott, Alderwoman Sandy Brooks, Alderwoman Brenda Newsome, Alderman Alfred Hall. Alderman Larry Gentry was not present.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Michael Elliott and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: changes to unallowable expenses concerning the project to adjust the payment to William Robinson to \$40,467.23. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the bills for payment and the financial statements with the necessary adjustments. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of June 2021: 71 total traffic contacts,, 59 citations issued, 31 warnings issued, 12 calls for service, 9 offense reports, 2 felony arrest, 1 misdemeanor arrest, 2 vehicle impounds, 5 accident reports, 1 city ordinance violation, 4 residence close patrols, 2 disturbances, 1 loose animals and 2 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of June 2021: 14 new cases filed. Total revenue received for the month \$7,011.76 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of June 2021: 5 vehicle accidents, 1 assist EMS, 3 mutual aid assist, 1 car fire, 1 truck fire, and 1 control burn.

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
July 13, 2021
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VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit application from the following: American Home & Habitat, Florence Guinn, Jerry Brown, Trent Dusek and Joni Baxley. An application was presented to the town council from American Home & Habitat to move a 312 sq. ft. storage building onto the property. After Discussion, a motion was made by Alderman Michael Elliott to approve a building permit. The motion was seconded by Alderwoman Brooks and carried. An application was presented to the town council from Florence Guinn to move a 160 sq. ft. building onto The property to be utilized as a tool shed. After discussion, a motion was made by Alderman Alfred Hall to approve the request. The motion was seconded by Alderwoman Brenda Newsome and carried. An application was presented to the town council from Jerry Brown to construct 900 sq. ft. building on an existing slab. After discussion, a motion was made by Alderman Michael Elliott to table to request. The motion was seconded by Alderwoman Brooks and carried. An application was presented to the town council from Joni Baxley and Trent Dusek to move a 1698 sq. ft. home onto the Property. After discussion, a motion was made by Alderwoman Sandy Brooks to approve a building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Update from Kaluza, Inc. Consulting Engineers & Surveyors concerning GLO Contract #19-076-036-B690. Mr. Llarance Turner, from Kaluza, Inc. Consulting Engineers & Surveyors presented the following concerning GLO Contract #19-076-036-B690:

- Challenge with the weather
- Sealy Road 90% complete
- Baron de Bastrop 70% complete
- Guadalupe 30% complete
- Nicholas Bravo 6% complete
- Houston St work still in progress
- 10th St and 8th St 100% complete
- Front St 90% complete
- Austin St 5% stopped because of the weather
- 50% overall project complete
- Contract document outlined in detail of materials and costs
- Project plans
- Roads were not in the best of condition prior to construction
- Funds are not available to resurface all the streets
- Dry weather needed to complete the project
- Phone lines damaged and will be repaired
- Mr. Turner is always open for questions and calls

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
July 13, 2021
Page 3

Mayor Bobby Byars and Town Council comments:

- Repairs needed to crossings in the streets (Mayor Bobby Byars)
- Materials are available to make repairs with verification through Mr. Turner
- Conditions of roads (Alderdwoman Brenda Newsome)
- The new grant (Alderman Michael Elliott)
- No phone or internet service due to line damage during construction (Alderdwoman Brenda Newsome)
- Mayor Bobby Byars asked council to call him immediately when there's a problem

Agenda Item #3- Discussion and possible action to adopt an ordinance/resolution amending the budget for Fiscal Year October 1, 2020 through September 30, 2021. After discussion, a motion was made by Alderman Michael Elliott to adopt Ordinance amending the Fiscal Year Budget for October 1, 2020 through September 30, 2021. The motion was seconded by Alderman Alfred Hall and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action concerning a code enforcement Officer. Mayor Bobby Byars and the Town Council discussed the following:

- Reserve officer with the department interested in the code enforcement position
- 40 hours class required
- Fees associated with training, classes, ect.
- Great idea for enforcing the codes and the need to ease into the process (Alderdwoman Sandy Brooks)
- Individuals bringing their habits into town (Alderman Michael Elliott)
- Signs are up and codes need to be enforced (Alderman Brenda Newsome)

After discussion, a motion was made by Alderman Michael Elliott to expedite the process for a code enforcement officer. The motion was seconded by Alderdwoman Brenda Newsome and carried.

Agenda Item #2- Discussion and possible action concerning a request from Ryan Reichardt regarding annexation. Mayor Bobby Byars, Town Council and Ryan Reichardt discussed the following concerning the process of annexing a 260-acre tract of land located southwest of San Felipe:

- Proposed Wildcat Estates
- Approximately 260 acres for annexation
- Discussed acreage within San Felipe ETJ
- ETJ of surrounding areas (San Felipe, Sealy, and Austin County)
- Submission of a 22-acre preliminary
- Preliminary plat
- Detention area
- Working closely with Mr. Llarance Turner
- Start with two acre lots with the possibility of larger lot sizes

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REGULAR COUNCIL MEETING
July 13, 2021
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- Phase I of the project will consists of 11 two acre lots
- Need to annex all 260 acres into San Felipe town limits
- Request from San Felipe to Ryan Reichardt to annex everything into San Felipe limits
- Meeting with Mayor Bilski, Commissioner Cerny and County Judge Lapham
- New ETJ ordinance concerning drainage
- Mr. Turner stated no impact on water into San Felipe from the proposed annexation area
- Detention will have a specific design to hold the water in place
- Lake size approximately 60 acres
- Mr. Llarance Turner Engineer will collaborate closely with contractor concerning the project
- Following the annexation process
- Reviewing the subdivision ordinance
- Access via RR crossing
- Estimated 60-70 residences
- Petition for annexation
- Mayor will contact the town attorney for direction/process
- All agencies must be notified of annexation
- Effect of the drainage in the surrounding areas
- Traffic flow
- Considering all the issues and factors of annexation to construct a subdivision
- Applicant responsible for necessary fess for development and consulting

After discussion, a motion was made by Alderwoman Brooks to review the process for annexing the property associated with Ryan Reichardt's request. The motion was seconded by Alderman Michael Elliott and carried.

X. Comments and future agenda items from council: Mayor Bobby Byars thanked Alderman Michael Elliott for overseeing the "Old Town Hall" project. Alderwoman Sandy Brooks inquired about the culverts and fees.

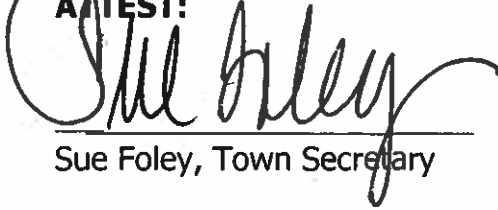
XI. Announcement: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderwoman Sandy Brooks to adjourn the meeting. Motion carried and the meeting was adjourned at 8:12 p.m.


Bobby Byars, Mayor

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REGULAR COUNCIL MEETING
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ATTEST:

A handwritten signature in black ink, appearing to read "Sue Foley", written over a horizontal line.

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

August 10, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 10, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 82613120545, Password: 115695. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. August 10, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Sandy Brooks, Alderwoman Brenda Newsome and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandy Brooks and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: changes to unallowable expenses concerning the project to adjust the payment to William Robinson to \$44,866.35 After discussion, a motion was made by Alderwoman Brenda Newsome to accept the bills for payment and the financial statements with the necessary adjustments. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of July 2021: 62 total traffic contacts,, 41 citations issued, 19 warnings issued, 9 calls for service, 7 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impound, 3 accident reports, 1 city ordinance violation, 2 thefts, 2 burglary, 2 residence close patrols, 3 disturbances, 1 loose animal, 1 assist other agency and 1 forward case from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of July 2021: 32 new cases filed. Total revenue received for the month \$2,543.03 per bank statement.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of July 2021: 6 vehicle accidents, 4 assist EMS and 1 mutual aid assist.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
August 10, 2021
Page 2**

VIII. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit application from the following: Jerry Brown and Larry Scyrus. An application was presented to the town council from Jerry Brown to construct 900 sq. ft. building on an existing slab. Discussion from the Mayor and Town Council concerning the building permit application. Alderman Michael Elliott discussed the proposed site for the building was located within the flood plain and the property owner needed to adhere to the flood plain ordinance. Also, he stated that an engineer needed to review the plans and make the necessary determination. Alderwoman Sandy Brooks commented on the flood plain requirements and the existing slab. Alderman Alfred Hall expressed concerns about the town areas that were updated/included in the flood plain that had never flooded, who and what determined the areas in town to be a part of the flood plain. Alderman Hall further stated that there were only a few houses that did not fall into the new flood plain designations and that could be a potential issue for the property owners. Alderwoman Brenda Newsome stated the town needed to start somewhere with the flood plain ordinance. Mayor Byars stated that Mr. Brown needed to be contacted concerning his request. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item until a meeting is set to address the concerns. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Larry Scyrus at 5527 Campo Santo to construct a 22x22 lean-to addition to his existing storage building. After discussion, a motion was made by Alderwoman Sandy Brooks to approve a building permit for Larry Scyrus. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Update from Kaluza, Inc. Consulting Engineers & Surveyors concerning GLO Contract #19-076-036-B690. Mr. Llarance Turner, from Kaluza, Inc. Consulting Engineers & Surveyors presented the following concerning GLO Contract #19-076-036-B690:

- Sealy Road 95% complete
- 10th and 8th street 10% complete
- Baron de Bastrop completed
- Guadalupe 2/3 complete hope to finish
- Houston 85%
- Moving to Nicholas Bravo in about two weeks
- Just received all the pipes on 08/10/2021
- Overall about 75% complete
- Project is on schedule
- Project should be completed at the end of September

Mayor Bobby Byars and Town Council comments:

- Alderman Michael Elliot – emergency testing of phone systems

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
August 10, 2021
Page 3

- Mayor Bobby Byars
- need to updated phone numbers for the one call system
- Alderwoman Brenda Newsome- continued updates on projects
- Alderwoman Sandy Brooks- Wildcat annexation
- Mayor Bobby Byars- informed the town council that the contractor of the Wildcat project had signed off on the petition document and everything had been forwarded to the town attorney for processing

Agenda Item #3- Discussion and possible action to adopt a permitting process and set fees for the installation of the culverts. After discussion, a motion was made by Alderman Michael Elliott to adopt a permitting process and fee schedule in similarity of Austin County for the Town of San Felipe. The motion was seconded by Alderwoman Brenda Newsome and carried.

IX. NEW BUSINESS:

Agenda Item #1- Discussion and possible action authorizing Mayor Bobby Byars to open an account at Citizens State Bank concerning the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF). Mayor Bobby Byars discussed the following: Funds had been awarded through TDEM (Texas Division of Emergency Management), The CLFRF program is apart of the American Rescue Plan Act of 2021 that provides funding to local governments to assist with responding to the COVID-19 issues, two branches of payment established by the Treasury Department guidance, state, and TDEM to non-entitlement units (NEUs) of local government that serve under 50,000, the town could receive a little over \$204,000.00. After discussion, a motion was made by Alderwoman Sandy Brooks authorizing Mayor Byars and staff to open an account at Citizens State Bank to receive the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF). The motion was seconded by Alderwoman Brenda Newsome and carried.

X. Comments and future agenda items from council: Mayor Bobby Byars thanked Alderman Michael Elliott for overseeing the "Old Town Hall" project. Alderwoman Sandy Brooks inquired about the culverts and fees.


XI. Announcement: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:40 p.m.


Bobby Byars, Mayor

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
August 10, 2021
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ATTEST:


Sue Foley, Town Secretary

SPECIAL COUNCIL MEETING

August 26, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Thursday, August 26, 2021 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas conducted a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 816 6809 3006 Password: 393583. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. August 19, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandy Brooks and Alderwoman Brenda Newsome. Alderman Michael Elliott was not present.

Alderman Larry Gentry led the opening prayer and the Pledge of Allegiance was recited.

V. Old Business:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: New Prairie View Baptist Church. An application was presented to the town council from New Prairie View Baptist Church to place a 10X12 building onto the church property located at 4795 Sealy Road. After discussion, a motion was made by Alderman Larry Gentry to approve a building permit for New Prairie View Baptist Church. The motion by Alderwoman Brenda Newsome and carried.

VI. New Business:

Agenda Item #1- Discussion and possible action to vote on a proposed tax rate of \$0.13299 for fiscal year 2021-2022. After discussion, a motion was made by Alderman Alfred Hall to voted on a proposed tax rate of \$0.13299 for fiscal year 2021-2022. The motion was seconded by Alderwoman Brenda Newsome and carried. Mayor Bobby Byars requested a roll call vote as follows: Alderman Alfred Hall – I, Alderwoman Brenda Newsome – I, Alderman Larry Gentry -I and Alderwoman Sandra "Sandy" Brooks – I. Alderman Michael Elliot was not present.


Agenda Item #2- Discussion and possible action to adopt a resolution accepting a donation in the amount of Two Thousand Dollars (\$2,000.00) from the John R. Selman and Maggie B. Selman Charitable Trust for the San Felipe Police Department. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Resolution No.R2021-13. The motion was seconded by Alderwoman Sandy Brooks and carried. Alderwoman Brooks requested a thank note be sent to the Trust.

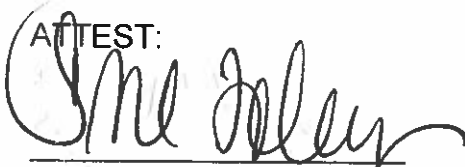
VII. Comments and future agenda items from council. There were none.

**TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
August 26, 2021
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VIII. Announcements- Mayor Bobby Byars made the following comments concerning the 1458 Drainage Project (Eastlake): , Mayor Byars stated that it was not fair to the Sims family living next to the festival grounds and other residents to experience unnecessary conditions regarding dust, debris, noise and unpleasant conditions associated with the construction lay-down yard at the festival grounds during all times of the day and night, the individuals who passed the Eastlake project was no longer on council, Mayor Byars stated that he and Alderman Larry Gentry had met with a Jonathan Weiser representative of Webber LLC to discuss the current conditions of the Eastlake area, according the representative from Webber it was never any intent for the water to drain to any other location but only to the area on FM 1458, Mayor Byars stated that the Eastlake project was not going to help with the drainage as individuals who are no longer on council stated that the project would help with the drainage, former council members appointed an individual from the town council to head the project and Mayor Byars stated information for the project was never received by his office and he did not get directly involved with the project until a year or a year and a half ago, the lake will be pumped out, the ditches will drain back to the drain area on FM 1458, there was never a plan to drain the water to any other location other than the current location of detention area on FM 1458, the area can't be mowed because of the current conditions, Mayor Byars stated when the feeder roads are complete he and Alderman Gentry will meet with Jonathan Weiser from Webber LLC. Mayor informed council and citizens of the lane closures on September 1st and the utilization of the feeder road for travel. Alderwoman Brenda Newsome exchanged information concerning I-10 lanes and conditions for exiting.

IX. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 7:21 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

September 14, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 14, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 822 8407 6704, Password: 802475. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. September 14, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderman Alfred Hall. Alderwoman Sandy Brooks was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Larry Gentry and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: changes to unallowable expenses concerning the project to adjust the payment to William Robinson. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the bills for payment and the financial statements with the necessary adjustments to William Robinson's invoice. The motion was seconded by Alderman Michael Elliott and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of August 2021: 31 total traffic contacts, 27 citations issued, 17 warnings issued, 11 calls for service, 5 offense reports, 5 accident reports, 7 city ordinance violations, 1 theft, 1 residence close patrols, 2 disturbances, 13 loose animals, 2 assist other agencies and 9 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of August 2021: 14 new cases filed. The Municipal Court received payments in the amount of \$4,244.86 for the month of August 2021.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of August 2021: 4 vehicle accidents, 4 assist EMS, 2 mutual aid assist and 1 control burn.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
September 14, 2021
Page 2**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit application from the following: Coretha Tillman, Alejandra Chavarria. An application was presented to the town council from Coretha Tillman to construct a 20x20 building onto her property at 4378 Baron De Bastrop Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the Town council from Alejandra Chavarria to construct a 20x18 storage building onto his property at 4371 Guadalupe Street. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Update from Kaluza, Inc. Consulting Engineers & Surveyors concerning GLO Contract #19-076-036-B690. Mr. Llarance Turner, from Kaluza, Inc. Consulting Engineers & Surveyors presented the following concerning GLO Contract #19-076-036-B690:

- Overall project about 85% - 90% complete
- Next 60 days project should be completed

Mayor Bobby Byars and Town Council comments:

- Mayor Bobby Byars – stated that he and Alderman Larry Gentry met with AAA Asphalt concerning areas in need of repairs.

Agenda Item #3- Discussion and possible action to adopt Ordinance No.2021-5- AN ORDINANCE OF THE TOWN OF SAN FELIPE, TEXAS; FOR THE PURPOSE OF REQUIRING AND REGULATING CULVERTS; PROVIDING FOR PERMITS, FEES, PROCEDURES, INSPECTIONS, AND SPECIFICATIONS FOR CULVERTS; PROVIDING FOR ENFORCEMENT AND FOR CERTAIN WORK BY THE TOWN; PROVIDING THAT A VIOLATION OF THIS ORDINANCE IS AN OFFENSE PUNISHABLE BY A FINE OF UP TO \$200 PER DAY; PROVIDING FOR NON LIABILITY OF THE TOWN AND ITS REPRESENTATIVES; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2021-5. The motion was seconded by Alderwoman Brenda Newsome and carried.

X. NEW BUSINESS:

Agenda Item #1- Discuss, consider, and adopt resolution designating an administration/project delivery service provider to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the US Department of the Treasury, other Federal or State Agency.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
September 14, 2021
Page 3**

Mayor Bobby Byars informed the council that the town had only one respondent, GrantWorks, Inc. to the proposal advertisement. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt a resolution authorizing professional service provider(s) selection for American Rescue Plan Act (ARP Act programs) selecting GrantWorks, Inc. to provide project- related administration services for ARP Act program(s).

XI. Executive Session:

1. Pursuant to Government Code 551.074, the Town Council will meet in closed Executive session to deliberate the appointment, employment, evaluation, Reassignment, duties, discipline of the following public employee:

- Jeff Sharp, Police Department

Mayor Bobby Byars and the Town Council convened into executive session at 7:16 p.m.

XII. Open Session:

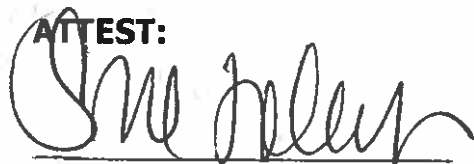
1. The Town Council may take action on items discussed in closed session. Mayor Bobby Byars and the Town Council reconvened into open session at 7:30 p.m. The executive session item was placed for open session for final action. After discussion, a motion was made by Alderman Alfred Hall to hire Officer Jeff Sharp. The motion was seconded by Alderman Michael Elliott and carried.

XIII. Comments and future agenda items from council: Mayor Bobby Byars informed the town council of the special meetings set for Tuesday, September 21, 2021 and Wednesday, September 22, 2021 at 7 p.m. concerning a public hearing on the fiscal year budget and tax rate adoption.

XIV. Announcement: There were none.

XV. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 7:35 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

**NOTICE OF PUBLIC HEARING
TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
September 21, 2021**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 21, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 889 2325 4850, Password: 648792. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. September 21, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Larry Gentry, Alderman Alfred Hall, Alderman Michael Elliott and Alderwoman Brenda Newsome. Alderwoman Sandy Brooks was not present.

Alderwoman Brenda Newsome led the opening prayer and the Pledge of Allegiance was recited.

V. New Business:

Agenda Item #1- Public Hearing on adoption of the proposed Fiscal Year 2021-2022 budget of the Town of San Felipe, Texas. Mayor Bobby Byars opened the public hearing on the proposed budget to the public and Town Council for the 2021-2022 Fiscal Year, per line item beginning with revenues and concluding with expenditures. The proposed budget will include increases in revenues and a 3% - 4% increase for employees' salaries. Discussion took place concerning equipment for the streets department. There were no comments or questions from the public. After discussion, a motion was made by Alderwoman Brenda Newsome to close the public hearing on the 2021-2022 FY Proposed Budget for the Town of San Felipe. The motion was seconded by Alderman Alfred Hall and carried. A motion was made by Alderman Larry Gentry as follows: "I move to postpone the vote on the Town of San Felipe Budget for Fiscal Year 2021-2022 to the meeting of September 22, 2021." The motion was seconded by Alderwoman Brenda Newsome and carried. The vote was as follows: Alderman Larry Gentry – I, Alderwoman Brenda Newsome – I, Alderman Alfred Hall – I, Alderman Michael Elliott – I. Alderwoman Sandy Brooks was not present. Mayor Bobby Byars was present.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute a Municipal Services Agreement between the Town of San Felipe, Texas and Ryan Reichardt regarding services to be provided by the Town upon annexation. Mayor Bobby Byars presented a Municipal Services Agreement to the Town Council. The following discussions took place:

- Town attorney creating the agreement (Mayor Bobby Byars)
- Agreement includes services for fire protection, police protection, garbage pick-up (Mayor Bobby Byars)
- When the agreement would become active (Alderman Michael Elliott)
- Possibility of additional police and streets department
- How the subdivision would affect taxes (Alderwoman Brenda Newsome)
- Code enforcement, notifying citizens and building inspection (Alderman Michael Elliott)
- Process for annexation (Mayor Bobby Byars)

**TOWN OF SAN FELIPE
PUBLIC HEARING
SPECIAL COUNCIL MEETING
September 21, 2021
Page 2**

After discussion, a motion was made by Alderman Alfred Hall authorizing Mayor Bobby Byars to execute a Municipal Services Agreement between the Town of San Felipe, Texas, and Ryan Reichardt regarding services to be provided by the Town upon annexation. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to set a date and time for clean-up day and to designate the number of dumpsters to be utilized. After discussion, a motion was made by Alderwoman Brenda Newsome to set Saturday, October 16, 2021 as clean-up day for San Felipe residents and to designate five dumpsters for clean-up. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item#4- Discussion and possible action concerning a building permit application from Kevin Krampitz. An application for a building permit was presented to the Town Council from Kevin Krampitz and Kay Krampitz to construct a 2620 sq. ft. residence onto their property located at 546 Fifth Street. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit. The motion was seconded by Alderman Alfred Hall and carried.

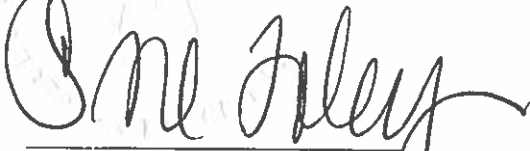
VI. Comments and future agenda items from council. Mayor Bobby Byars announced the meeting set for Wednesday, September 22, 2021 at 7 p.m.

VII. Announcements- Mayor Bobby Byars asked to keep all individuals under the weather in prayer and Alderwoman Brenda Newsome announced that her sister-in-law Ella Cloud was at home from the hospital and recovering well.

VIII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:24 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

**NOTICE
TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
September 22, 2021**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Wednesday, September 22, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 862 4138 3254, Password: 073576. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5:00 p.m. September 22, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present Alderman Larry Gentry, Alderman Alfred Hall, Alderman Michael Elliott, and Alderwoman Sandy Brooks.

Mayor Bobby Byars led the opening prayer and the Pledge of Allegiance was recited.

V. New Business:

Agenda Item #1- Discussion and possible action on an ordinance adopting a budget for fiscal year 2021-2022. After discussion, a motion was made by Alderman Larry Gentry Ordinance No. 2012-6 as follows: "I move to approve an Ordinance of the Town of San Felipe, Texas, adopting the budget for Fiscal Year 2021-2022 beginning October 1, 2021 and ending September 30, 2022, for the Town of San Felipe, Texas". The motion was seconded by Alderwoman Sandy Brooks and carried. Roll Call Vote: Alderman Larry Gentry – I, Alderwoman Sandy Brooks – I, Alderman Alfred Hall – I and Alderman Michael Elliott – I. Ratification of the Budget: A motion was made by Alderman Larry Gentry: "Whereas, this budget will raise more revenue from property taxes than last year's budget by an amount of \$15,520.62, which is a 9.27 percent increase from last year's budget, I move to ratify the property tax increase reflected in the Budget for FY 2021-2022 of the Town of San Felipe".

The motion was seconded by Alderman Michael Elliott and carried. Roll Call Vote: Alderman Larry Gentry – I, Alderman Michael Elliott – I, Alderman Alfred Hall – I, and Alderwoman Sandy Brooks – I. Alderwoman Brenda Newsome was not present.

Note: Alderwoman Brenda Newsome joined the meeting at 7:04 p.m.

Agenda Item #2- Discussion and possible action to adopt an ordinance setting a property tax rate for the Town of San Felipe, Texas for the 2021-2022 tax year at \$0.13299 per \$100.00 valuation. After discussion, a motion was made by Alderman Larry Gentry adopting Ordinance No.2021-7 as follows: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.13299 per \$100.00 valuation, which is effectively a 7.69 percent increase in the tax rate". The motion was seconded by Alderman Alfred Hall and carried. Roll Call Vote: Alderman Larry Gentry – I, Alderman Alfred Hall – I, Alderman Michael Elliott -I, Alderwoman Brenda Newsome – I, and Alderwoman Sandy Brooks – I.

Agenda Item #3- Discussion and possible action to adopt an ordinance adopting a Homestead Exemption for residents of the Town of San Felipe, Texas who are disabled or over 65 years of age as allowed by Texas Tax Code Chapter 11.

TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
September 21, 2021
Page 2

After discussion, a motion was made by Alderwoman Sandy Brooks to adopt Ordinance No.2021-8. The motion was seconded by Alderwoman Brenda Newsome and carried.

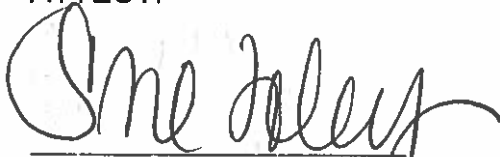
VI. Comments and future agenda items from council. Status of LED street light installation, children at play signs, and status of building permits signs on FM 1458.

VII. Announcements- There were none.

VIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 7:10 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
October 12, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 12, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 822 9330 3863, Password: 737271. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. October 12, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderwoman Sandy Brooks. Alderman Alfred Hall was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Larry Gentry to approve the minutes from the previous meeting. The motion was seconded by Alderman Michael Elliott and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: changes to unallowable expenses concerning the project to adjust the payment to William Robinson. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the bills for payment and the financial statements with the necessary adjustments to William Robinson's invoice. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of September 2021: 101 total traffic contacts, 67 citations issued, 49 warnings issued, 16 calls for service, 7 offense reports, 1 felony arrest, 2 vehicle impounds, 6 accident reports, 7 city ordinance violations, 4 residence close patrols, 1 disturbance, 14 loose animals, 1 assist other agency and 6 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of September 2021: 61 new cases filed. The Municipal Court received payments in the amount of \$8,576.13 for the month of September 2021.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of August 2021: 4 vehicle accidents, 4 assist EMS, 2 mutual aid assist and 1 control burn. For the month of September 2021: 4 vehicle accidents, 1 grass fire, 1 EMS assist, 1 truck fire and 1 control burn.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
October 12, 2021
Page 2**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit application from the following: Edward Jackson and Trina Jackson. An application was presented to the town council from Edward Jackson and Trina Jackson to construct a 12x20 storage building onto their property located at 3988 College Street. After discussion, a motion was made by Alderwoman Brenda Newsome to approve the building permit. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #2- Update from Kaluza, Inc. Consulting Engineers & Surveyors concerning GLO Contract #19-076-036-B690. Mayor Bobby Byars informed the town council of the following:

- Mayor Bobby Byars met with individuals concerning the streets
- Project should be completed within 30 days
- A list is being compiled concerning street damage and repairs
- Funds for street repairs were not included in the initial bid
- Mr. Turner investigating damage to streets
- Existing material on damaged streets will be ground up and necessary repairs will be made

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action concerning insurance bids/quotes for health, life and dental insurance for town employees FY 2021-2022. (Presentation: Mr. Ben Keel). Mayor Bobby Byars made a recommendation to table the agenda item. A motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #2- Discussion and possible action concerning a resolution of the Town of San Felipe to appoint a director to the Austin County Appraisal District's Board of Directors. After discussion, a motion was made by Alderwoman Brenda Newsome to appoint Mr. Curtis Brenner to serve as a director to the Austin County Appraisal District's Board of Directors. The motion was seconded by Alderwoman Sandy Brooks and carried.

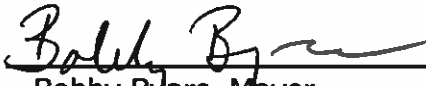
Agenda Item #3- Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement. After discussion, a motion was made by Alderwoman Sandy Brooks authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement. The motion was seconded by Alderwoman Brenda Newsome and carried.

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XI. Comments and future agenda items from council: visiting the "Old Town Hall", before pictures of the building, expected time for completion of the building, bids for the flooring in the building, possible open house for the building, children at play signs an LED light street light status.

XII. Announcement: Mayor Bobby Byars announced Cleanup day set for Saturday, October 16, 2021.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:20 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING

November 9, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, November 9, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 846 4902 3548, Password: 772998. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. November 9, 2021.

The meeting was called to order by Mayor Pro Tem Larry Gentry at 7:00 p.m. Present, Alderman Michael Elliott, Alderwoman Brenda Newsome and Alderwoman Sandy Brooks and Alderman Alfred Hall. Mayor Bobby Byars was absent.

Alderwoman Brenda Newsome led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. Discussions included the following concerning the "Old Town Hall" construction site: changes to unallowable expenses concerning the project to adjust the payment to William Robinson. After discussion, a motion was made by Alderwoman Brenda Newsome to accept the bills for payment and the financial statements with the necessary adjustments to William Robinson's invoice. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports-Mayor Bobby Byars reported for the month of October 2021: 217 total traffic contacts, 187 citations issued, 190 warnings issued, 11 calls for service, 6 offense reports, 3 vehicle impounds, 3 accident reports, 5 city ordinance violations, 2 residence close patrols, 1 disturbance, 2 loose animals, 4 assist other agencies, and 2 forward cases from other agencies.

Municipal Court Report- Mayor Pro Tem Larry Gentry reported for the month of October 2021: 99 new cases filed. The Municipal Court received payments in the amount of \$7,417.15 for the month of October 2021.

San Felipe/Frydek Volunteer Fire Department- Mayor Pro Tem Larry Gentry reported for the month of October 2021: 2 vehicle accidents, 2 assist EMS, 2 mutual aid assists.

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REGULAR COUNCIL MEETING
November 9, 2021
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VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit application from the following: Duane Stewart, Janice Robertson, Bryan Martisek, Mark, and Amy Divin. An application was presented to the town council from Duane Stewart to construct a 1348 sq. ft. residence onto his property located at 3721 Sealy Road. After discussion, a motion was made by Alderwoman Brenda Newsome to approve a building permit for Duane Stewart. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Janice Robertson to add a 513 sq ft. room addition and to enclose the existing garage for the purpose of living quarters to her home located at 4203 Houston Street. Discussions took place concerning the existing septic system and if it would accommodate the additional living quarters to the existing residence. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item until the septic information is presented to the designated representative for review due to the additional bedroom additions to the existing residence. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Bryan Martisek to construct a 200 sq. ft. storage building onto his property located at 8746 4th Street. After discussion, a motion was made by Alderwoman Sandy Brooks to approve a building permit for Bryan Martisek. The motion was seconded by Alderwoman Brenda Newsome and carried. An application was presented to the town council from Mark and Amy Divin to construct a 1924 sq. ft. residence and a 574 sq. ft. detached garage into their property located at 3965 Alvin Street. After discussion, a motion was made by Alderman Michael Elliott to approve a building permit for Mark and Amy Divin. The motion was seconded by Alderwoman Sandy Brooks and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action concerning a request from Jackie Cloud to divide her 8.809 acre tract of land into two tracts of land within the town limits of San Felipe Austin County, Texas. After discussion, a motion was made by Alderman Alfred Hall to grant the request from Jackie Cloud to divide her property into a 2.809 tract and a 6.0 acre tract. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #2- Discussion and possible action concerning a request from Dean Webster to divide his 11 acres of land into 3 lots located off Manak Rd. within the town limits of San Felipe Austin County, Texas. After discussion, a motion was made by Alderwoman Sandy Brooks to grant the request from Dean Webster to divide 11 acres into 3 lots. The motion was seconded by Alderman Alfred Hall and carried.


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Agenda Item #3- Discussion and possible action to expedite the bid process for health, life and dental insurance concerning town employees for fiscal year 2021-2022. After discussion, a motion was made by Alderwoman Brenda Newsome to start the bid process for health, life and dental insurance for town employees for fiscal year 2021-2022. The motion was seconded by Alderman Michael Elliott and carried.

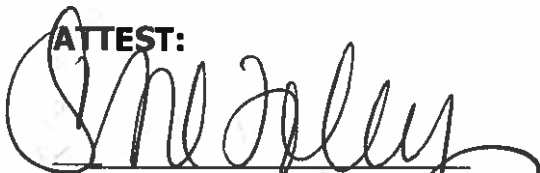
XI. Comments and future agenda items from council: Mayor Pro Tem Larry Gentry updated council on the status of the LED street light installation. Alderwoman Brenda Newsome commented on the lawn service and Alderman Michael Elliott commented on an open house for the "Old Town Hall" within two weeks.

XII. Announcement: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Brenda Newsome to adjourn the meeting. Motion carried and the meeting was adjourned at 7:33 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
December 14, 2021

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 14, 2021 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 883 5406 5967, Password: 416904. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. December 14, 2021.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Brenda Newsome, Alderwoman Sandy Brooks, and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting with necessary changes. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. Alderman Michael Elliott stated that Mr. William Robinson had not submitted any invoices for payment and the Town may be over budget, the A/C person will stop by during the week. Mayor Bobby Byars thanked Alderman Elliott for a job well done regarding the "Old Town Hall" Project. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of November 2021: 213 total traffic contacts, 164 citations issued, 101 warnings issued, 10 calls for service, 6 offense reports, 3 felony arrests, 1 misdemeanor arrest, 1 vehicle impounds, 3 accident reports, 13 city ordinance violations, 3 residence close patrols, 2 disturbances, 6 loose animals, 8 assist other agency and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of November 2021: 98 new cases filed. The Municipal Court received payments in the amount of \$4,088.50 for the month of November 2021.

San Felipe/Frydek Volunteer Fire Department- Mayor Bobby Byars reported for the month of November 2021: 3 vehicle accidents, 1 false alarm, 3 assist EMS and 1 tractor fire.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
December 14, 2021
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VIII. Citizen's Comments (3 minutes): There were none.

IX. NEW BUSINESS:

Agenda Item #1- Discussion/update concerning the Coronavirus Local Fiscal Recovery Funds. Mayor Bobby Byars recommended tabling the agenda item until the bi-partisan agreement is reached. After discussion concerning the use of the funds, a motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #2- Discussion and possible action to adopt a resolution/ordinance amending the FY Budget 2021-2022 to reflect the Coronavirus Local Fiscal Recovery Funds. Mayor Bobby Byars informed the town council of the need to create a line item under the revenue and expense line items of the budget concerning the Coronavirus Local Fiscal Recovery Funds. After discussion, a motion was made by Alderwoman Sandy Brooks to adopt a resolution/ordinance amending the FYI Budget 2021-2022 to reflect the Coronavirus Local Fiscal Recovery Funds. The motion was seconded by Alderwoman Brenda Newsome and carried.

Agenda Item #3- Discussion and possible action concerning cost of living raises for all full-time town employees. Mayor Bobby Byars presented figures which included at 3% to a 4% cost of living raises for all full-time town employees. The increase was presented as follows: Three full-time employees' current payroll is \$152,648.00 with an increase of 3% would bring the payroll to \$157,227.00, with an increase of 4% would bring payroll to \$158,753.00. Gross payroll \$225,553.93 and the current budget is at \$241,000.00 for payroll. This included Mayor, Council and Judges. Alderman Alfred Hall and Alderman Michael Elliott suggested a 4% increase. After discussion, a motion was made by Alderman Michael Elliott to grant a 4% increase for all full-time employees except for the recent new hire. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action to amend/update Procurement Policies and Procedures for procurement actions to be funded with Federal funds. After discussion, a motion was made by Alderwoman Brenda Newsome to amend/update the Procurement Policies and Procedures for procurement action to be funded with Federal funds. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #5- Consideration and action on joining the Texas global Opioid Settlement Agreement and to enact a resolution approving the Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet and to authorize Mayor Bobby Byars to execute the necessary documents. Mayor Bobby Byars introduced Adam Hill Attorney one the town's attorney to present the following information to the town council concerning the Opioid

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Settlement Agreement as follows: Explained the Opioid Settlement, presented the reason for the class action suit, town's exercising rights at this time to join the suit, guidelines and the incentives to encourage joining the lawsuit, first batch of funds verses the second batch of funds, \$1,828.49 disbursed to join the suit, the AG's office determines the amounts/funds, use of funds related to Opioid Abatement, timeline for joining suit, resolution concerning the lawsuit. After discussion, a motion was made by Alderman Michael Elliot to move forward to join the lawsuit, adopt the resolution and authorize Mayor Bobby Byars to execute the necessary documents pertaining to the Opioid Settlement Agreement. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda item #6- Discussion and possible action concerning a request from Clarence Taylor to replace or remove an existing mobile home onto property located on College Street. Discussion from the town council included the following: incorrect address of property and lot size requirement. After discussion, a motion was made by Alderman Alfred Hall to deny the request from Clarence Taylor. The motion was seconded by Alderwoman Sandy Brooks and carried.

Agenda Item #7- Discussion and possible action concerning proposed project for the lower pasture. Mayor and Council discussed the following: gentleman in need of field dirt for a project willing to dig out old lake and clear out brush in lower pasture as a trade - off, no cost to town, the existing site of the old lake, the utilization of the lake if expanded, the old lake was a part of the Brazos at one time, the quantity of dirt to be removed, consulting with the Army Core of Engineers to expand the lake and to request individual to appear at a council meeting for further discussions. A motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

X. Comments and future agenda items from council: Amending building permit ordinance, zoning, signs and billboards along I-10, drainage project, awarding of the \$350,00.00 grant, Mayor Bobby Byars thanked the council for a job well done on the grants, Alderman Michael Elliott thanked the Town Secretary for work done with the grant projects, Alderman Larry Gentry gave thanks and recognition to the museum, the town council wished everyone a Merry Christmas.

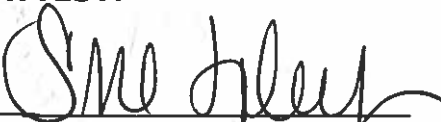
XI. Announcement: There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:52 p.m.

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Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary