

**REGULAR COUNCIL MEETING**  
**May 10, 2022**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 10, 2022 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 831 5621 5273 Password: 724675. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:02 p.m. Present, Alderman Michael Elliott, Alderwoman Brenda Newsome, Alderwoman Sandy Brooks, Alderman Alfred Hall and Alderman Larry Gentry.

Alderman Larry Gentry led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Brenda Newsome and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Larry Gentry to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

**VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of April 2022: 299 total traffic contacts, 238 citations issued, 167 warnings issued, 10 calls for service, 8 offense reports, , 2 misdemeanor arrest, 1 vehicle impounds, 4 accident reports, 4 city ordinance violation, 3 residence close patrols, 2 disturbance, 4 loose animals, 3 assist other agency, 1 forward cases from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of April 2022: 149 new cases filed. The Municipal Court received payments in the amount of \$15,239.43 for the month of April 2022. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of April 2022: 4 vehicle accidents, 2 house fire, 1 grass fires, 1 false alarm, 6 assist EMS, 3 mutual aid assists, 1 control burn. Miscellaneous call: 1 18 - wheeler smoking-overheated and 1 powerline sparking.

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**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item#1-** Discussion and possible action concerning building permit applications from the following: Edward Jackson and Trina Jackson, Marisleidys Alfonzo and Magnerys Diaz, Yosmel Suarez Montoro. An application for a building permit was presented to the town council from Edward Jackson and Trina Jackson to place a 10x8 shed onto their property located at 3988 College St. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Edward Jackson and Trina Jackson. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Yosmel Suarez Montoro to construct a 4200 sq. ft. residence onto his property located at 2170 Skrivanek Road. Alderwoman Sandy Brooks stated the property was a subdivision and needed to be platted. Mayor Bobby Byars stated the property location was one of the properties he owned at one time that was apart of an original plat that was divided before his request to council to reconfigure the property. Mayor Byars also stated the property was not a subdivision and the property was reconfigured into 4.1 acre lots. The town council inquired about the septic for the proposed construction. After discussion, a motion was made by Alderwoman Brenda Newsome to table the agenda item. The motion was seconded by Alderman Michael Elliott and carried. An application was presented to the town council from Marisleidys Alfonzo and Magnerys Diaz to construct a 2259 sq. ft. residence to include a 1680 sq. ft detached garage. Mayor Byars and the town council discussed the existing mobile home. The property owners stated the mobile home would be moved from the property after construction of the new residence. After discussion, a motion was made by Alderman Michael Elliott to approve a building permit for Marisleidys Alfonzo and Magnerys Diaz. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item#2-** Discussion and possible action concerning a request from Jacqueline Cloud concerning property located on College Street. Ms. Jacqueline Cloud presented a redraw of her property located on College Street. The redraw consisted of two 2-acre tracts off College Street with a retention of 4.809-acres. After discussion, a motion was made by Alderman Alfred Hall to grant Ms. Jacqueline Cloud's request. The motion was seconded by Alderman Larry Gentry and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discuss, consider, and adopt a resolution to designate authorized signatories for the 2021 Texas CDBG program, grant agreement number CDV21-0211. Mayor Bobby Byars presented an overview of the \$3.2 million grant. Mayor Byars discussed the processing of payments to the vendors through draw requests submitted and supported by invoices prior to the checks being disbursed to the vendor drawn from an account set up for the grant, overseeing of the projects through GrantWorks and the engineer. After

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discussion, a motion was made by Alderwoman Brenda Newsome to adopt Resolution No.R2022-5. The motion was seconded by Alderman Michael Elliott and carried.

**Agenda Item #2-** Discuss, consider, and approve a resolution adopting required CDBG Civil Rights policies. After discussion, a motion was made by Alderwoman Brenda Newsome to adopt Resolution No.R2022-6. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #3-** Discussion and possible action to proclaim April as Fair Housing Month. After discussion, a motion was made by Alderwoman Brenda Newsome to proclaim April Fair Housing Month. The motion was seconded by Alderwoman Sandy Brooks and carried.


**Agenda Item #4-** Discussion concerning property located at 2691 Stockold Road Sealy, Texas. Ms. Maria Jose Quintanilla Realtor and Financial Services approached council as a representative regarding a 23- acre tract of land. According to Ms. Quintanilla her clients wanted to sell 5-acres of land out of the 23- acre tract consisting of 1- acre tracts each. The Town Council discussed the division of the property and the flood plain. Mayor Bobby Byars and the Town Council members stated that each tract must be accessed from Stockold Road. There was no action taken.

**XI. Comments and future agenda items from council:** Alderwoman Brenda Newsome commented building permits, Alderman Michael Elliott and Alderman Alfred Hall thanked citizens for their support concerning the election and the need to work together.

**XII. Announcement**

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Brenda Newsome and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:40 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING**  
**August 9, 2022**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 9, 2022 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 863 3465 9874 Password: 562782. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Michael Elliott, Alderwoman Sandy Brooks, and Alderman Alfred Hall, Derrick Dabney. Alderman Larry Gentry was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meetings. the motion was seconded by Alderman Alfred Hall and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Michael Elliott to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried.

**VII. Reports:**

**Police Department Reports-**Chief David Randle reported for the month of July 2022: 344 total traffic contacts, 319 citations issued, 266 warnings issued, 9 calls for service, 7 offense reports, 1 felony arrest, 1 misdemeanor arrest, , 1 vehicle impounds, 2 accident report, 3 city ordinance violation, 3 thefts, 1 burglary, 3 residence close patrol, 2 disturbances, 5 loose animals, 2 assist other agency and 4 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of July 2022: 95 new cases filed. The Municipal Court received payments in the amount of \$10,513.34 for the month of July 2022. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of July 2022: 6 vehicle accidents, 2 grass fires, 2 false alarms, 4 assist EMS, 13 mutual aid assist and 1 control burn, 7 Sealy grass fires, 1 Sealy oil tank, 1 Colorado County grass fire, 4 Waller County grass fire, 2 events to standby with Sealy Fire Department

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regarding the fireworks event.

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Karen Slaughter, Rodney Ross. An application was presented to the town council from Karen Slaughter to move a 10x12 portable building onto her property located at 3817 College Street. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Karen Slaughter. The motion was seconded by Alderman Sandy Brooks and carried. An application was presented to the town council from Rodney Ross to construct a 22x25 carport onto his property at 172 Park Road 38. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Rodney Ross. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture from the following: Daniel Boggs and Melissa Kinderman, Jude Kalinec, and Mark Kalinec. An application was presented to the town council from Daniel Boggs and Melissa Kinderman for a key to the lower pasture. After discussion, a motion was made by Alderwoman Sandy Brooks to approve a key to the lower pasture for Daniel Boggs and Melissa Kinderman. The motion was seconded by Alderman Michael Elliott and carried. An application was presented to the town council from Jude Kalinec and Mark Kalinec for a key to the lower pasture. Alderman Derrick Dabney informed the town council that Mark Kalinec may have been issued a key to the lower pasture. After discussion, a motion was made by Alderman Michael Elliott to approve a key for Jude Kalinec and Mark Kalinec. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action concerning purchase of lawn mower for street department. Mayor Bobby Byars presented a bid for a Kubota in the amount of \$8,399.00 and Alderman Alfred Hall presented a bid for a Gravely in the amount of \$6,300.00. After discussion. A motion was made by Alderman Derrick Dabney to purchase the PT 152 Gravely from Cliff Jones RV and Tractor in the amount of \$6,300.00. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action concerning bid for On-Site Sewage system for the Town of San Felipe office building and "Old Town Hall". Mayor Bobby Byars stated the town received two bids in the second round of bidding for the On-Site Sewage system, but only one bid could be considered due to eligibility requirements. Mayor Bobby Byars informed the town council that GrantWorks stated the town has performed their due diligence of to obtain bids for the On-Site Sewage system. The Town Council reviewed the bid from Hurt's Wastewater Management in the amount of \$29,760.00. After discussion, a

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motion was made by Alderman Michael Elliott to accept the bid from Hurt's Wastewater Management in the amount of \$29,760.00 for the On-Site Sewage system for the Town of San Felipe office building and "Old Town Hall". The motion was seconded by Alderwoman Sandy Brooks and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action to adopt Ordinance NO.2022-5- AN ORDINANCE OF THE TOWN OF SAN FELIPE, TEXAS AMENDING THE BUDGET FOR FISCAL YEARS OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, BY APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS FOR ADDITIONAL EXPENDITURES, IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; AUTHORIZING THE ADDITION OF REVENUE LINE ITEM; AUTHORIZING THE ADDITION OF AN EXPENSE LINE ITEM; FINDING MUNICIPAL PURPOSES; PROVIDING FOR A SEVERABILIT CLAUSE; PROVIDING FOR REPEALER: PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR AN MEETINGS CLAUSE. Mayor Bobby Byars informed the town council of the need to create the necessary lines items under the revenues and expenditures concerning the grants awarded. After discussion, a motion was made by Alderman Derrick Dabney to approve the addition of revenue line items and expense line items to the FY 2021-2022 budget. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #2-** Discussion and consider action to set a proposed Tax Rate for FY 2022-2023 and schedule a public hearing on the proposal. Mayor Bobby Byars presented the tax rate of \$0.120958 to the town council for consideration and to set a date of September 13, 2022 for a public hearing on the tax rate. After discussion, a motion was made by Alderman Hall to set at tax rate of \$0.120958 for fiscal year 2022-2023 and the set a public hearing on the tax rate for September 13, 2022. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #3-** Discussion and possible action to adopt Resolution No.R2022-7 – A RESOLUTION OF THE TOWN OF SAN FELIPE ACCEPTING A DONATION IN TE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000) FROM JOHN R. SELMAN AND MAGGIE B. SELMAN CHARITABLE TRUST. Mayor Bobby Byars informed the town council of a donation received from John R. Selman and Maggie B. Selman Charitable Trust in the amount of \$2,000.00 to be utilized by the San Felipe Police Department. After discussion, a motion was made by Alderman Derrick Dabney to adopt Resolution No.R2022-7. The motion was seconded by Alderwoman Sandy Brooks and carried.

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Agenda Item #4- Discussion and possible action concerning fire station site. Mayor Bobby Byars, Town Council and Mr. Ray Chislette discussed the following a fire station site:

- Possibility of ESD#1 new fire station
- Currently working out of the San Felipe Station
- Looking for a site for a future fire station approximately 2 ½ acres
- Grants require the ownership held by the fire department
- Financing for a new station takes time
- Donations for a temporary building
- Mayor Bobby Byars stated the fire station is needed in San Felipe
- Residents' homeowner insurance rates are lower with a fire station in the area/vicinity
- Town considering donating property for a new fire station
- Discussed the floodplain
- Mr. Ray Chislette willingness to work with the town

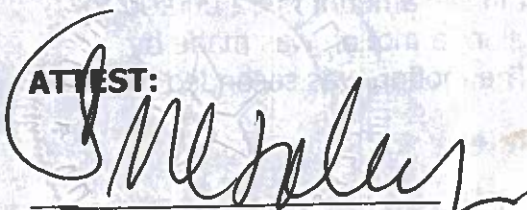
Mayor Bobby Byars made recommendation to table the item for further consideration regarding the future site. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderwoman Sandy Brooks and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars, Alderman Michael Elliott and Alderwoman Sandy Brooks commented on the following: Eastlake project completion, Webber exiting the town, FM 1458 shoulders, ditch to the Eastlake, bids for log cabin repairs and the gazebo repairs, power at the festival grounds, repairs to the roads from the drainage project and keeping family member of Alderwoman Brooks lifted in prayer and daughter's birth to baby expected any day.

**XII. Announcements.** Alderman Dabney: kids back to school and their safety.

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:50 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

## **REGULAR COUNCIL MEETING September 13, 2022**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 13, 2022 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 876 3222 5155 Password: 074925. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Sandy Brooks, and Alderman Alfred Hall, Derrick Dabney.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meetings. the motion was seconded by Alderman Larry Gentry and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Michael Elliott to approve the financial statements and bills for payment. The motion was seconded by Alderman Derrick Dabney and carried.

### **VII. Reports:**

**Police Department Reports-**Chief David Randle reported for the month of August 2022: 387 total traffic contacts, 339 citations issued, 212 warnings issued, 7 calls for service, 6 offense reports, 2 misdemeanor arrest, , 1 accident report, 4 city ordinance violation, 1 thefts, 2 residence close patrol, 1 disturbances, 7 loose animals, 4 assist other and 1 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of August 2022: 147 new cases filed. The Municipal Court received payments in the amount of \$7,878.31 for the month of August 2022. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of August 2022: 1 vehicle accidents, 5 grass fires, 2 assist EMS, 4 mutual aid assist, 1 electrical fire and 1 control burn.

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regarding the fireworks event.

**VIII. Citizen's Comments (3 minutes):** Gregg Nady presented information and a request for support for the bikeway project on FM 359 and FM 1458.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Rush Trucking Center of Sealy, Emily Horne. An application was presented to the town council from Rush Trucking Center of Sealy to construct a 45,000 sq. ft. building onto the property located at 4606 I-10 Frontage Sealy, Texas. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit application. The motion as seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Emily Horne to move a 160 sq. ft. storage building onto her property located at 815 6<sup>th</sup> Street. The motion was made by Alderman Derrick Dabney to approve the building permit application. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #2-** Discussion and possible action concerning keys to the lower pasture from the following: Deven Kalinec and Summer Katre Williams. An application for a key was presented to the town council from Deven Kalinec and Summer Katre Williams for a key. After discussion, a motion was made by Alderman Michael Elliot to approve a key for Deven Kalinec and Summer Katre Williams. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #3-** Discussion and possible action concerning authorizing Mayor Bobby Byars to execute a Septic Installation Agreement between the Town of San Felipe, Texas and Hurt's Wastewater Management, LTD, for construction and installation of On-Site Sewage Systems. After discussion, a motion was made by Alderwoman Sandy Brooks to authorize Mayor Bobby Byars to execute a Septic Installation Agreement between the Town of San Felipe, Texas and Hurt's Wastewater Management, LTD. The motion was seconded by Alderman Derrick Dabney and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Public Hearing for the purpose of discussion and considering action on the proposed budget for fiscal year 2022-2023. Mayor Bobby Byars opened the public hearing concerning the proposed budget for fiscal year 2022-2023. Mayor Bobby Byars presented the revenue and expenditure line items regarding the proposed budget for the 2022-2023 fiscal year. Mayor Bobby Byars stated the allocations for the budget line items are adjustable throughout the budget process, the utilization of the remaining funds for the community center were considered to replace/rebuild the restrooms behind the office

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building, personnel expenses, temporary help, workers' compensation, group insurance, part-time help for the streets department, full-time officers and new box blade for the streets department. There were no citizens comments. A motion was made by Alderman Larry Gentry to close the public hearing regarding the FY 2022-2023 Budget for the Town of San Felipe, Texas. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #2-** Public Hearing for the purpose of discussion and considering action on setting a property tax rate for the Town of San Felipe, Texas for the 2022-2023 tax year at \$0.120958 per \$100.00 valuation. Mayor Bobby Byars opened the Public Hearing for the purpose of discussion and considering action on setting a property tax rate for the Town of San Felipe, Texas for the 2022-2023 tax year at \$0.120958 per \$100.00 valuation. After discussion, a motion was made by Alderman Derrick Dabney to close the public hearing and to set the tax rate at \$0.120958 per \$100.00 for the 2022-2023 tax year. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #3-** Discussion and possible action to rescind Emergency Order Prohibiting of Outdoor Burning & Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas dated June 14, 2022. After discussion, a motion was made by Alderwoman Sandy Brooks to rescind the Emergency Order. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #4-** Discussion and possible action to set a date, time and the number of dumpsters regarding clean-up day for San Felipe residents. After discussion, a motion was made by Alderman Alfred Hall to set Saturday, October 15, 2022 for clean-up day for San Felipe residents only and to utilize the same number of dumpsters as the previous clean-up day. The motion was seconded by Alderman Larry Gentry and carried.

**XI. Comments and future agenda items from council:** Special Council Meeting to finalize the budget, adopt the tax rate, , keep the Mark Miller family in prayer, progress of the Eastlake and a possible ribbon cutting for the lake.

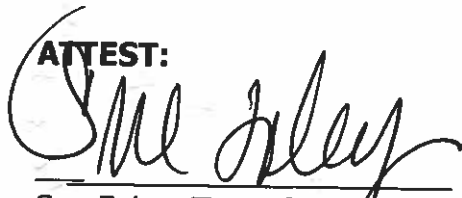
**XII. Announcements.** The arrival of Alderman Sandy Brook's grandson and the memorial service held in memory of Diana Boring

**XIII. Adjournment:** With no other business to conduct, a motion was made by

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Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:46 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**SPECIAL COUNCIL MEETING  
September 20, 2022**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 20, 2022 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 847 6748 1119 Password: 349121. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. September 20, 2022.

The meeting was called to order by Mayor Bobby Byars at 7:03 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandy Brooks, and Derrick Dabney. Alderman Michael Elliott was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Citizen's Comments (3 minutes):** This is the opportunity for visitors and guests to address the Town Council on any issue. Town Council may not discuss any presented issue, nor may action be taken on any issue at this time. (Attorney General Opinion – JD-0169).

**VI. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action to adopt Ordinance No.2022-6- AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE TOWN OF SAN FELIPE, TEXAS FOR THE FISCAL YEAR 2022-2023 BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR THE ADOPTION OF THE ANNUAL BUDGET FOR THE TOWN OF SAN FELIPE, TEXAS; AND PROVIDING AN EFFECTIVE DATE. After discussion, a motion was made by Alderman Derrick Dabney to adopt Ordinance No2022-6. The motion was seconded by Alderwoman Sandy Brooks and carried. Roll Call Vote: Yes: Alderman Derrick Dabney, Alderwoman Sandy Brooks, Alderman Alfred Hall, and Alderman Larry Gentry. No: None. Not present: Alderman Michael Elliott.

**Agenda Item #2-** Discussion and possible action to approve Resolution No.R2022-8- RESOLUTION RATIFYING THE FISCAL YEAR 2022-2023 OPERATING BUDGET OF THE TOWN OF SAN FELIPE. After discussion, a motion was made by Alderman Larry Gentry to adopt Resolution No.R2022-8. The motion was seconded by Alderman Derrick Dabney and carried. Roll Call Vote: Yes: Alderman Derrick Dabney, Alderwoman Sandy Brooks, Alderman Alfred Hall, and Alderman Larry Gentry. No: None. Not present: Alderman Michael Elliott.

**Agenda Item #3-** Discussion and possible action to adopt Ordinance No.2022-7- AN ORDINANCE OF THE TOWN OF SAN FELIPE, TEXAS APPROVING AND LEVYING THE AD VALOREM TAX RATE OF \$0.120958 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN OF SAN FELIPE, TEXAS, FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT

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OF THE TOWN OF SAN FELIPE, TEXAS, FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELIQUENT IF NOT PAID; PROVIDING FOR REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE. After discussion, a motion was made by Alderwoman Sandy Brooks to adopt Ordinance No.2022-7. The motion was seconded by Alderman Larry Gentry and carried. Roll Call Vote: yes: Alderman Derrick Dabney, Alderwoman Sandy Brooks, Alderman Alfred Hall, and Alderman Larry Gentry. No: None Not present: Alderman Michael Elliott.

**Agenda Item #4-** Discussion and possible action to adopt Ordinance No,2022-8- AN ORDINANCE ADOPTING A HOMESTEAD FOR RESIDENTS OF THE TOWN OF SAN FELIPE, TEXAS WHO ARE DISABLED OR OVER 65 YEARS OF AGE AS ALLOWED UNDER TEXAS TAX CODE, CHAPTER 11. After discussion, a motion was made by Alderman Larry Gentry to adopt Ordinance No.2022-8. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #5-** Discussion and possible action concerning designation of representative and alternate to the Houston-Galveston Area Council 2023 General Assembly. Mayor Bobby Byars opened the floor for nominations to designate a representative. Alderman Alfred Hall nominated Alderman Derrick Dabney to serve as representative. Nominations ceased and closed. After discussion, a motion was made by Alderman Alfred Hall to designate Alderman Derrick Dabney as representative to the Houston-Galveston Area Council 2023 General Assembly. The motion was seconded by Alderman Larry Gentry and carried. Mayor Bobby Byars opened the floor for nomination to designate an alternate representative to serve. Alderman Larry Gentry nominated Alderwoman Sandy Brooks to serve as alternate representative. Nominations ceased and closed. After discussion, a motion was made by Alderman Larry Gentry to designate Alderwoman Sandy Brooks as alternative representative to the Houston-Galveston Area Council 2023 General Assembly. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #6-** Discussion and possible action on the closure and sale of Seventh Street which is in and owned by the Town of San Felipe. Mayor Bobby Byars opened the Public Hearing regarding the sale of Seventh Street. There were no public comments regarding the sale of Seventh Street. After discussion, a motion was made by Alderman Alfred Hall to close the public hearing and move forward with the sale of Seventh Street located in and owned by the Town of San Felipe. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #7-** Discussion and possible action concerning National Night Out for the police department. Mayor Bobby Byars and the town council discussed October 4, 2023 to be set for National Night Out. After discussion, a motion was made by Alderman Derrick Dabney to set October 4, 2023 for National Night Out. The motion was seconded by Alderman Alfred Hall and carried.

## **REGULAR COUNCIL MEETING October 11, 2022**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 11, 2022 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 829 8803 0999 Password: 437472. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:03 p.m. Present, Alderman Larry Gentry, Alderman Michael Elliott, Alderwoman Sandy Brooks, and Derrick Dabney. Alderman Alfred Hall absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meetings (September 13, 2022 and September 20, 2022). the motion was seconded by Alderman Derrick Dabney and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

### **VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of September 2022: 366 total traffic contacts, 315 citations issued, 279 warnings issued, 9 calls for service, 9 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impound , 1 accident report, 1 city ordinance violation, 2 thefts, 1 residence close patrol, 3 disturbances, 4 loose animals, 3 assist other and 3 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of September 2022: 135 new cases filed. The Municipal Court received payments in the amount of \$10,539.90 for the month of September 2022. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of September 2022: 4 vehicle accidents, 1 hose fire, 4 grass fires, 5 assist EMS, 2 mutual aid assist, 1 car fire, 2 control burns.

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**REGULAR COUNCIL MEETING**  
**October 11, 2022**  
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**VIII. Citizen's Comments (3 minutes):**

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Bennie Bolden and Stacy Bolden. An application was presented to the town council from Bennie Bolden and Stacy Bolden to move a 1,159 sq. ft. home onto the property located at 4414 Nicholas Bravo St. After discussion, a motion was made by Alderman Michael Elliott to approve a building permit for Bennie Bolden and Stacy Bolden. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #2-** Discussion and possible action to adopt an ordinance of the Town of San Felipe, providing for the abandonment, vacation and closure of seventh street in the Town of San Felipe, Texas and authorizing the Mayor to execute a quit claim or deed without warranty to the abutting landowner. After discussion, a motion was made by Alderman Larry Gentry to adopt Ordinance No.2022-9. The motion was seconded by Alderman Derrick Dabney and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement between the Austin County, City of Bellville, City of Sealy, City of Wallis and the Sealy Independent School District for Law Enforcement. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute an Interlocal Agreement between Austin County, City of Bellville, City of Sealy, City of Wallis and the Sealy Independent School District for Law Enforcement. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #2-** Discussion and possible action to adopt a resolution supporting the Stephen F. Austin Historic Bikeway application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Project. After discussion, a motion was made by Alderwoman Sandy Brooks to send a letter of support to support the Stephen F. Austin Historic Bikeway application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Project. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #3-** Discussion and possible action concerning a proposed location for the San Felipe fire station. Mayor Bobby Byars and the town council discussed the proposed site regarding the fire station to be located at the southeast corner of Palacios Street and 6<sup>th</sup> Street. The site consists of approximately 4.7 acres. After discussion, a motion was made by Alderman Michael Elliott to move forward with proposed location and the

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particulars concerning the property. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #4-** Discussion and possible action concerning a fence for the festival grounds. Mayor Bobby Byars and the town council discussed the propose fencing for the festival grounds area, Webber as good neighbors to the town and projects donated to the town, peer depth, walking trail around the lake, signs for the lake. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the fencing. The motion was seconded by Alderman Michael Elliott and carried.

**Agenda Item #5-** Discussion and possible action to purchase a 6 ft. shredder for the streets department. Mayor Bobby Byars and the town council discussed the need to purchase a new shredder, the possibility of amending the budget, and the disposal of the old shredder at auction. After discussion, a motion was made by Alderman Michael Elliott the purchase the Frontier RC2072 6 ft. shredder from Shoppa's John Deere of East Bernard, Texas. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #6-** Discussion and possible action to purchase a backhoe for the streets department. Mayor Bobby Byars and the town council discussed the purchase/finance for a backhoe for the streets department. A bid was obtained from Shoppa's John Deere in the amount of \$55,839.19 and Washington County Tractor in the amount of \$65,069.52. After discussion, a motion was made by Alderman Derrick Dabney to proceed with financing from John Deere for the backhoe in the amount of \$55,839.19 for 60 months and to create a line item within the budget. The motion was seconded by Alderman Michael Elliott and carried.

**Agenda Item #7-** Discussion and possible action concerning repairs to the gazebo at the festival grounds. Mayor Bobby Byars and the town council discussed the needed repairs to the gazebo. Alderman Michael Elliott stated only one bid had been obtained. After discussion, a motion was made by Alderman Michael Elliott to table the agenda item for additional bids. the motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #8-** Discussion and possible action to expedite the process for health, life and dental insurance for town employees. Mayor Bobby Byars stated the agenda item was a formality to obtain bids for health, life and dental insurance for town employees. After discussion, a motion was made by Alderman Derrick Dabney to expedite the process for health, life and dental insurance for town employees. The motion was seconded by Alderwoman Sandy Brooks and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars and the town council members commented on the following: Christmas Parade and committee member for the Christmas Parade and consulting with the fire department, electrical repairs

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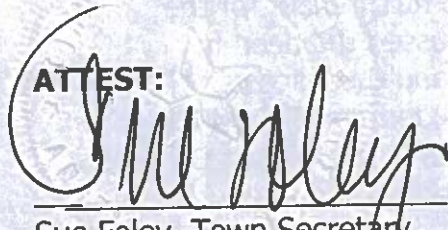
the log cabin, trimming of trees at the east lake area, future shrubs and parking at the lake.

**XII. Announcements.** Clean-up Day October 15, 2022, success of National Night Out and thanking Chief Randle for his support,

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:50 p.m.

  
Bobby Byars, Mayor

**ATTEST:**

  
Sue Foley, Town Secretary

## **SPECIAL COUNCIL MEETING October 25, 2022**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 25, 2022, at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 834 4758 8253 Password: 795385. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderwoman Sandy Brooks, and Alderman Alfred Hall, Alderman Michael Elliott. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Citizen's Comments (3 Minutes):** This is the opportunity for visitors and guest to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

### **VI. New Business:**

**Agenda Item #1-** Discussion and possible action concerning Christmas Parade. Mayor Bobby Byars turned the floor over to Alderwoman Sandy Brooks to present information regarding the proposed Christmas Parade to be hosted by the Town of San Felipe and San Felipe/Frydek VFD. Alderwoman Sandy Brooks presented the following overview regarding the parade:

- Contact with Chief Randle
- Parade committee members (Chief Randle, Kim Silver, Brenda Newsome)
- Parade route
- Santa Clause
- Contacting TxDot to close FM 1458 during the parade
- Contacting Sealy ISD (band, cheerleaders, and athletes)
- Parade participants
- Entry form and rules for the parage
- Grand Marshal
- Advertisement for the parade
- Candy and cookies

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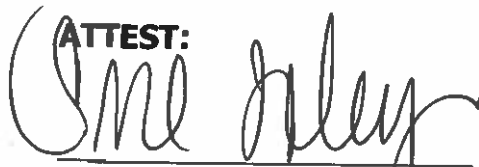
After discussion, a motion was made by Alderman Alfred Hall to approve and authorize Alderwoman Sandy Brooks to move forward with the Christmas Parade. The motion was seconded by Alderman Larry Gentry and carried.

**VII. Comments and future agenda items from council:** Mayor Byars thanked Alderwoman Brooks for her hard work regarding the Christmas Parade, Alderman Elliott obtaining proposals for gazebo and Alderman Larry Gentry concerning lake.

**VIII. Announcements.** None

**IX. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:14 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING  
December 13, 2022**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 13, 2022 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 883 5406 5967, Password: 416904. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. December 13, 2022.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Derrick Dabney, Alderman Michael Elliott, Alderwoman Sandy Brooks and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting with necessary changes. The motion was seconded by Alderman Alfred Hall and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandy Brooks and carried.

**VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of November 2022: The report was not available.

**Municipal Court Report-** Alderman Derrick Dabney reported for the month of November 2022: 74 new cases filed. The Municipal Court received payments in the amount of \$14,434.61 for the month of November 2022.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of November 2021: 6 vehicle accidents, 1 house fire, 2 mutual aid assist, 1 truck fire, 1 control burn and 2 smoke detections.

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Edward and Trina Jackson, Archie Davis, Lee Wilson, Danny Camacho, Michael Skrivanek.

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An application was presented to the town council from Edward and Trina Jackson to build a 320 sq. ft. porch onto their storage building located at 3988 College Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit pending the fee. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Archie Davis to place a 160 sq. ft storage building onto his property located off Thomas Street. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Lee Wilson to build a 40x65 sq. ft. building onto his property located off FM 1458. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit pending the fee. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Danny Camacho to move a 1500 sq. ft. home onto his property located off San Felipe Dr. Mayor Bobby Byars and the town council discussed the size of the property, drawings for the septic and the placement of the water well. Danny Camacho wanted to move forward with the house being moved onto his property without the septic design. Mayor Bobby Byars stated "the town has never approved a move- in without all the paperwork in order". After discussion, a motion was made by Alderman Michael Elliott to table the agenda item until the septic drawings are presented to the town's designated representative. The motion was seconded by Alderman Alfred Hall and carried. Alderman Derrick Dabney voted to approve the building permit. Application was presented to the town council from Michael Skrivanek to place a 240 sq. ft building onto his property located at 5334 Front Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #2-** Discussion and possible action concerning the fire station. Mayor Bobby Byars and the town council discussed repairs to the fire station to include lighting, cameras, gather information to present a cost estimate for the repairs and the replacement of the existing water tanks. After discussion, a motion was made by Alderwoman Sandy Brooks approve the replace of the existing water tank at the fire station. The motion was seconded by Alderman Michael Elliott and carried. Alderwoman Sandy Brooks thanked Mr. Chislett for the use of the fire station during the parade.

**Agenda Item #3-** Discussion and possible action concerning repairs to the boat ramp. Mayor Bobby Byars stated he was unable to make contact with the welder for the boat ramp project to obtain a cost estimate. No action was taken.

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**Agenda Item #4-** Discussion and possible action concerning restrooms at the Old Town Hall. Mayor Byars and the town council members discussed new restroom facilities, ADA requirements in a local contract interested in the project. Not action was taken.

**Agenda Item #5-** Discussion and possible action concerning repairs at the festival grounds. Mayor Bobby Byars and the town council discussed beautification of the festival grounds and trees at the lake. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the beautification of the festival grounds. The motion was seconded by Alderwoman Sandy Brooks and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action to award insurance bids for the fiscal year regarding town employees. Mr. Ben Keel presented information regarding health, life and dental insurance for town employees to the town council. Mr. Keel stated there was a 10% decrease in premiums this year, suggesting health through Blue Cross Blue Shield and the life and dental insurance through United Health Care. After discussion, a motion was made by Alderwoman Sandy Brooks to approve the health insurance through BlueCross Blue Shield, with the life and dental carried through United Health Care. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #2-** Discussion, consider, and adopt Resolution No.R2022-9 concerning the Texas HOME Investment Partnership Program. After discussion, a motion was made by Alderwoman Sandy Brooks to adopt Resolution No.R2022-9. The motion was seconded by Alderman Larry Gentry and carried.

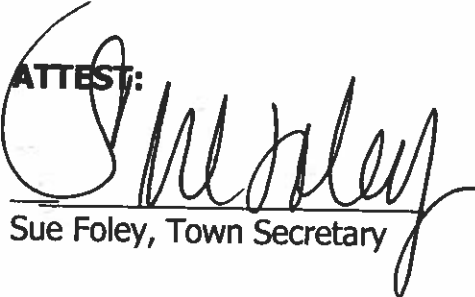
**Agenda Item #3-** Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement between Austin County and the Town of San Felipe for the provision of jail services by the County for the benefit of the Town to house incarcerated inmates of the Town in County facilities. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars thanked everyone for attending the parade. Alderwoman Sandy Brooks was commended by co-council on a job well done regarding the parade. Alderwoman Sandy Brooks stated only \$112 was spent on the parade to buy signs for the parade Marshal vehicle and the candy was donated.

**XII. Announcement:** Mayor Bobby Byars wished everyone a Merry Christmas.

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**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Sandy Brooks to adjourn the meeting. Motion carried and the meeting was adjourned at 8:06 p.m.

**ATTEST:**  
  
Sue Foley, Town Secretary

  
Bobby Byars, Mayor