

**REGULAR COUNCIL MEETING**  
**January 10, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 10, 2023 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 883 5406 5967, Password: 416904. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. January 10, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Derrick Dabney, Alderman Michael Elliott, Alderwoman Sandy Brooks and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting with necessary changes. The motion was seconded by Alderman Alfred Hall and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandy Brooks and carried.

**VII. Reports:**

**Police Department Reports-**Mayor Bobby Byars reported for the month of November 2022: The report was not available.

**Municipal Court Report-** Alderman Derrick Dabney reported for the month of November 2022: 74 new cases filed. The Municipal Court received payments in the amount of \$14,434.61 for the month of November 2022.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of November 2021: 6 vehicle accidents, 1 house fire, 2 mutual aid assist, 1 truck fire, 1 control burn and 2 smoke detections.

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning restrooms at the Old Town Hall. Mayor Bobby Byars informed the council that he had consulted with Mr. Turner of Kaluza, regarding ADA compliance, drawing/size of restroom facilities. Alderman Derrick Dabney informed the town council that he had consulted with individuals as well. No action was taken on the agenda item.

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
January 10, 2023  
Page 2**

**Agenda Item #2-** Discussion and possible action concerning the festival grounds and lake. Mayor Bobby Byars and the Town Council discussed the following:

- Festival grounds- Webber will leave asphalt
- Webber will repair fence in front of the festival grounds
- Benches were placed at the festival grounds to keep cars from entering the grounds
- February 2023 proposed clearance of the festival grounds
- Trees at the lake being monitored for survival
- Stocking of the lake
- Webber will monitor the lighting at the lake
- Measuring the track size
- Gazebo repairs
- Log cabin

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action on an ordinance amending the municipal budget for the 2022-2023 Fiscal Year. Mayor Bobby Byars presented an overview of the current budget to include setting aside necessary funds for additional expenditures and to add additional revenue and expense line items. After discussion, a motion was made by Alderman Alfred Hall to Adopt Ordinance No.2023-1. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #2-** Discussion and possible action on the acceptance of a monetary donation to the Town of San Felipe for the purpose of supporting public programs. After discussion, a motion was made by Alderman Derrick Dabney to adopt Resolution No.R2023-1. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #3-** Discussion and possible action on the selection of depository services for municipal funds and authorize the issuance of notice to local banks, credits unions, and savings associates. Mayor Bobby Byars and the town council members discussed the overage of funds in the Wells Fargo Bank, Sealy Branch regarding the FDIC requirements. After discussion, a motion was made by Alderwoman Sandy Brooks to make an inquiry to Wells Fargo about opening an additional account to resolve the overage in the existing checking account and if the FDIC provides coverage for each account. If the Wells Fargo Bank does not, to move forward authorizing the town secretary to expedite the issuance of notice to local banks, credit unions, and savings associates. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #4-** Discussion and possible action concerning dedication for the Old Town Hall and lake. Mayor Bobby Byars and the Town Council members discussed dedication dates for the Old Town Hall and the Lake. Mayor Bobby Byars stated that he would like to

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
January 10, 2023  
Page 3**

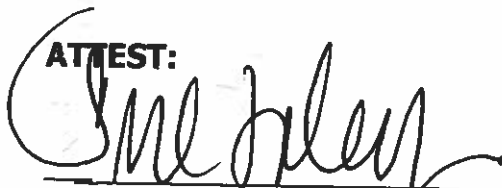
coordinate a date with the Byran McAuley and Michael Moore regarding the dedication for the Old Town Hall. After discussion, a motion was made by Alderman Derrick Dabney to set Saturday, February 4, 2023 at 10:00 for the Lake dedication. The motion was seconded by Alderwoman Sandy Brooks and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars thanked the Town Council members for a job well done.

**XII. Announcement:** There were none.

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:50 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING**  
**February 14, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, February 14, 2023 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 847 1605 2825, Password: 542482. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. February 14, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Derrick Dabney, Alderman Michael Elliott, Alderwoman Sandy Brooks and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting with necessary changes. The motion was seconded by Alderwoman Sandy Brooks and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

**VII. Reports:**

**Police Department Reports-** Chief reported for the month of January 2023: 373 Total Traffic Contact, 331 citations issued, 241 warnings issued, 8 calls for service, 10 offense reports, 2 felony arrest, 4 vehicle impounds, 2 accident reports, 1 city ordinance violations, 1 theft, 2 residence close patrols, 3 disturbances, 2 loose animals, 3 assist other agency and 2 forward cases from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of January 2023: 96 new cases filed. The Municipal Court received payments in the amount of \$11,745.30 for the month of January 2023.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of January 2023: 1 false alarm, 2 assist EMS, 2 electrical fires and 1 truck fire.

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: J. Frank Monk, Alicia Alvarez, Rickey Cloud and Jacqueline Cloud. An application was presented to the town council from J. Frank Monk to construct a new 1848

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
February 14, 2023  
Page 2 of 4**

sq. ft. residence at 520 Park Road 38. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit pending septic approval for J. Frank Monk. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Alicia Alvarez to construct 30X20 sq. ft. carport at 1752 Manak Road. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Alicia Alvarez. The motion was seconded by Alderwoman Sandy Brooks and carried. An application for a building permit was presented to the town council from Rickey and Jacqueline Cloud to construct a 2500 sq. ft. residence at 3490 Thomas St. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit pending fees and septic approval. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from Anthony Brooks to construct an 8x10 sq. ft. well house at 4296 Baron de Bastrop Street. After discussion, a motion was made by Alderwoman Sandy Brooks to approve a building permit for Anthony Brooks. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #2-** Discussion and possible action concerning keys to the lower pasture from the following: Kevin Krampitz and Kay Krampitz, Alicia Alvarez. An application was presented to the town council from Kevin Krampitz and Kay Krampitz for a key to the lower pasture. After discussion, a motion was made by Alderman Larry Gentry to decline the application due to the length of residence. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council from Alicia Alvarez for a key to the lower pasture. After discussion, a motion was made by Alderman Derrick Dabney to approve a key for Alicia Alvarez. The motion was seconded by Alderman Alfred Hall and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Update from Bryan McAuley, Site Manager San Felipe de Austin Historic Site concerning community and county historical projects. Update as follows:

- The agency is making plans to remove the 1970's memorial cabin the sets behind the Stephen F. Austin Cabin
- THC is acquiring additional land
- THC is planning additional development for the site
- Building of a new complex to include a maintenance building, public archeology lab
- Planning two digs a year
- Redevelopment of the Josey Store
- County wide tour
- Working with the Sealy News
- Historical marker for the south side of the cemetery
- Thanked Officer Sharp regarding a security check
- TxDot grant regarding bike trails and THC will be applying for the grant
- Connecting the two properties under the bridge

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
February 14, 2023  
Page 3 of 4**

- Maintaining the area under the bridge
- This Fall will mark the 200<sup>th</sup> anniversary of the founding of the town
- Duck Dynasty filming and the name of show is Duck Treasure. THC was asked to participate in the filming but declined.
- Bird migration count on Sunday

**Agenda Item #2-** Discussion and possible action to adopt Ordinance No.2023-2- AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SAN FELIPE, TEXAS CALLING A GENERAL ELECTION AND ESTABLISHING THE PROCEDURES FOR THE GENERAL ELECTION FOR MUNICIPAL OFFICERS TO BE HELD ON MAY 6, 2023 IN THE TOWN OF SAN FELIPE, TEXAS; AND PROVIDING OTHER MATTERS RELATING TO THE ELECTION. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2023-2. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #3-** Discussion and possible action to approve and authorize Mayor Bobby Byars to execute an Interlocal Agreement for Street Maintenance Between Austin County Precinct 3 and Precinct 4 and the Town of San Felipe. Alderwoman Sandy Brooks asked "what does the town get out of the County"? Mayor Bobby Byars responded to Alderwoman Brooks' question stating the town receives multiple services from the county that includes mowing for the town, utilization of the county's burn pile and assist the town with many projects. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Street Maintenance Between Austin County Precinct 3 and Precinct 4. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #4-** Discussion and possible action to approve and authorize Mayor Bobby Byars to execute an Interlocal Agreement for jail services with Austin County in connection with the detention of inmates. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars to execute an Interlocal Agreement for jail services with Austin County. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #5-** Discuss and consider action to authorize Mayor Bobby Byars to execute new opioid settlement participation forms for the Town's participation in the Opioid Crisis litigation pursuant to the Texas Term Sheet. After discussion, a motion was made by Alderwoman Sandy Brooks authorizing Mayor Bobby Byars to execute new opioid settlement participation forms for the Town's participation in the Opioid Crisis litigation. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #6-** Discuss and consider action to approve the Wildcat Estates Final Plat, being 94.588 acres of land out of the San Felipe de Austin Town Tract, Abstract 5, Austin County, Texas as shown in the attached Final Plat. Mayor Bobby Byars stated the Mr. Llarance Turner of Kaluza, Inc. had been very thorough to make sure the developer

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
February 14, 2023  
Page 4 of 4**

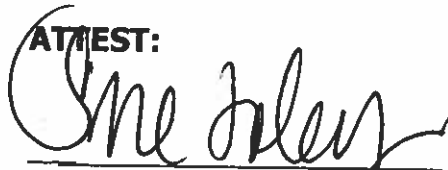
completes all the improvements regarding drainage, streets prior to building permits being issued. Mayor Byars stated he wanted zero effect on San Felipe regarding drainage. After discussion, a motion was made by Alderwoman Sandy Brooks to approve the final plat for Wildcat Estates being 94.588 acres. The motion was seconded by Alderman Derrick Dabney and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars announced the ribbon cutting for the lake scheduled Saturday, February 25<sup>th</sup> at 9 a.m. and to inform the Sealy News. Also, a tentative date for the grand opening of the Old Town Hall March 25<sup>th</sup> at 10 a.m., planned replacement of culverts on Campo Santo, bids for the boat ramp and the gazebo.

**XII. Announcement:**

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderwoman Sandy Brooks to adjourn the meeting. Motion carried and the meeting was adjourned at 7:34 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING**  
**March 14, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, March 14, 2023 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 863 5192 8297, Password: 826128. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. March 14, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Alfred Hall, Alderman Michael Elliott and Alderwoman Sandy Brooks. Alderman Derrick Dabney and Alderman Larry Gentry were absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandy Brooks and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Michael Elliott to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

**VII. Reports:**

**Police Department Reports-** Chief David Randle reported for the month of February 2023: 417 Total Traffic Contact, 393 citations issued, 255 warnings issued, 9 calls for service, 7 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impounds, 1 accident reports, 3 city ordinance violations, 3 residence close patrols, 1 disturbance, 3 loose animals, 1 assist other agency, 1 forward cases from other agencies. Mayor Bobby Byars informed the council of the high mileage on the police vehicles, their availability to obtain and Chief Randle locating a unit without waiting for one to be ordered which could take time to receive. Also, Mayor Bobby Byars stated approximately \$6000.00 in payments outstanding on the police truck and suggested paying off the patrol truck and budget for a new police vehicle to be purchased at this time and to utilize the Coronavirus funds to purchase a second unit.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of February 2023: 132 new cases filed. The Municipal Court received payments in the amount of \$11,138.75 for the month of February 2023. Mayor Bobby Byars informed the council of an email received from the judge regarding the restrooms in the town office building, his search for restrooms online until new facilities are constructed and Alderman Derrick Dabney's search for portable restrooms for the upcoming Saturday event.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of February 2023: 2 vehicle accident, 2 false alarms, 3 assist EMS and 1 control burn.

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
March 14, 2023  
Page 2 of 3**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: J. Frank Monk. An application was presented to the town council from Vickie and J. Frank Monk to construct a 96 sq. ft. storage building onto their property located at 520 Park Road. After discussion, a motion was made by Alderman Michael Elliott to approve a building permit for Vickie and J. Frank Monk. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #2-** Discussion and possible action concerning keys to the lower pasture from the following: Kevin Krampitz and Kay Krampitz, Dwayne Dailey Jr.. An application was presented to the town council from Kevin Krampitz and Kay Krampitz for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key for Kevin Krampitz and Kay Krampitz. The motion was seconded by Alderman Michael Elliott and carried. An application was presented to the town council from Dwayne Dailey Jr. for a key to the lower pasture. After discussion, a motion was made by Alderman Alfred Hall to approve a key for Dwayne Dailey Jr. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item#3-** Discussion and possible action concerning boat ramp repair. Mayor Bobby Byars recommended tabling the agenda. After discussion, a motion was made by Alderwoman Sandy Brooks to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action authorizing Mayor Bobby Byars to execute a Contract for Election Services between Austin County and the Town of San Felipe, Texas. After discussion, a motion was made by Alderman Michael Elliott to authorize Mayor Bobby Byars to execute a Contract for Election Services between Austin County and the Town of San Felipe, Texas. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #2-** Discussion and possible action to approve the election judge and alternate judge for the General Election for the Town of San Felipe to be held May 6, 2023. Cravenita Clay and Bridgette Bolden were presented to the town council for approval to serve as election judge and alternate judge for the upcoming General Election. After discussion, a motion was made by Alderman Michael Elliott to approve Cravenita Clay as election judge and Bridgette Bolden as alternate election judge for the General Election for

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
March 14, 2023  
Page 3 of 3**

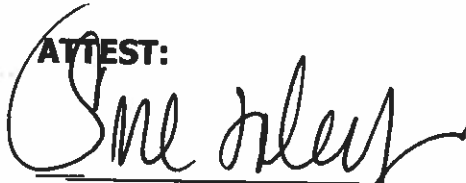
the Town of San Felipe to be held May 6, 2023. The motion was seconded by Alderwoman Sandy Brooks and carried.

**XI. Comments and future agenda items from council:** Mayor Bobby Byars thanked Alderman Michael Elliott for overseeing the Old Town Hall Project. Alderman Michael Elliott mentioned pressure washing the Old Town Hall. Mayor Bobby Byars suggested checking with Earnie Munguia.

**XII. Announcement:** Mayor Bobby Byars announced heavy clean-up day set for March 18, 2023 between the hours of 7:30 a.m. to 4 p.m. and the Grand Opening for the Old Town Hall set for Saturday, March 25, 2023 at 10 a.m.

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:19 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

## **REGULAR COUNCIL MEETING May 9, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 9, 2023 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 834 3766 1316 Password: 289256. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:03 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall Alderman Michael Elliott, Alderwoman Sandy Brooks, Derrick Dabney.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the minutes from the previous meeting. The motion was seconded by Alderman Larry Gentry and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Michael Elliott to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

### **VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of April 2023: 377 total traffic contacts, 596 citations issued, 225 warnings issued, 9 calls for service, 6 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impound, 2 accident report, 3 city ordinance violation, 2 residence close patrol, 1 disturbance, 8 loose animals, 2 assist other and 1 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of April 2023: 97 new cases filed. The Municipal Court received payments in the amount of \$10,731.96 for the month of April 2022. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of April 2023: 2 vehicle accidents, 1 hose fire, 1 car fire.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**May 9, 2023**  
**Page 2 of 2**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Archie Davis and Denise Davis, Kent McAllister, and David Valden Jr. An application was presented to the town council from Archie Davis and Denise Davis to move a 2,016 sq. ft. home onto their property located at 3572 Thomas Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Kent McAllister to place a 8x12 well house onto his property located at 223 Park Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Kent McAllister to place a 1300 sq. ft. building on his property located at 223 Park Road. After discussion, a motion was made by Alderwoman Sandy Brooks to approve the building permit. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council from Kent McAllister to place a 140 sq. ft. building onto his property located at 223 Park Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from David Valden Jr. to construct a 1150 sq. ft. building onto his property located at 552 5<sup>th</sup> Street. After discussion, a motion was made by Alderman Michael Elliott to table the agenda item for further information from the designated representative. The motion was seconded by Alderwoman Sandy Brooks and carried.

**Agenda Item #2-** Discussion and possible action concerning keys to the lower pasture from the following: Daniel Boggs and Melissa Kinderman. An application for a key to the lower pasture was presented to the town council from Daniel Boggs and Melissa Kinderman. After discussion, a motion was made by Alderman Michael Elliott to approve a key. The motion was seconded by Alderman Alfred Hall and carried.

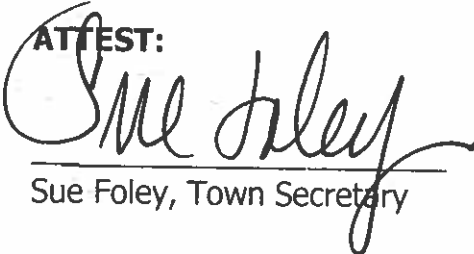
**X. Comments and future agenda items from council:** Mayor Byars: Restroom project, transfer of funds from Wells Fargo to Citizens State Bank in the amount of \$325,000.00. Alderman Michael Elliott: BBQ Cook-off. Webber exiting the festival grounds and bids for fence around the gazebo.

**XI. Announcements.** Congratulations were sent out to Alderman Derrick Dabney's daughter graduating from college.

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
May 9, 2023  
Page 3 of 3**

**XII. Adjournment:** With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderwoman Sandy Brooks to adjourn the meeting. Motion carried and the meeting was adjourned at 7:16 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

**SPECIAL COUNCIL MEETING**  
**May 30, 2023**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 30, 2023, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: 842 4909 4797, Password: 086090. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. May 18, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderman Michael Elliott, Alderman Derrick Dabney, and Alderwoman Sandy Brooks.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Citizen's Comments (3 Minutes):** This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

**VI. Discussion and possible action concerning the BBQ Cook-off.** Mayor Bobby Byars and Town Council members discussed the following with sponsors of the BBQ Cook-off:

- Police, fire, and ambulance services during the event
- Noise factors
- Bands
- Hours of operation during event
- Parking
- Number of people expected.
- 75 places for the car show
- 18 vendors
- Consumption of alcohol and sales of alcohol
- Display of fireworks
- Festival ground license agreement and insurance
- Request for volunteers
- Plan to meet to finalize the license agreement.

After discussions, a motion was made by Alderman Derrick Dabney to move forward with participating in the BBQ Cook-off pending approval of the Resolution and License Agreement to Occupy Town Property Known as Town Festival Grounds at 211 FM 1458 North. The motion was seconded by Alderwoman Sandy Brooks and carried.

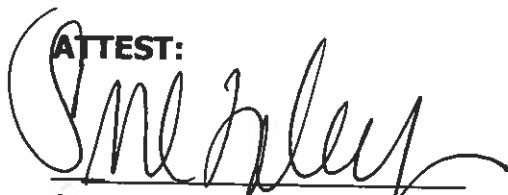
**VII. Comments and future agenda items from council:** Alderman Derrick Dabney commented on dump trucks parked at the festival grounds.

**VIII. Announcements.** There were none.

**TOWN OF SAN FELIPE  
SPECIAL COUNCIL MEETING  
May 30, 2023  
Page 2 of 2**

**IX. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:32 p.m.

  
Bobby Byars, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary

## **REGULAR COUNCIL MEETING June 13, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, June 13, 2023 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 3817 Password: 642390. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandy Brooks, Derrick Dabney. Alderman Michael Elliott was absent

Alderman Larry Gentry led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderwoman Sandy Brooks to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

### **VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of May 2023: 421 total traffic contacts, 376 citations issued, 291 warnings issued, 7 calls for service, 9 offense reports, 1 felony arrest, 2 misdemeanor arrest, 0 vehicle impound , 4 accident report, 4 city ordinance violation, 1 residence close patrol, 3 disturbances, 4 loose animals, 3 assist other and 1 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of May 2023: 101 new cases filed. The Municipal Court received payments in the amount of \$13,798.71 for the month of May 2023. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Mayor Bobby Byars reported for the month of May 2023: 2 vehicle accidents, 2 mutual aid assists.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**June 13, 2023**  
**Page 2 of 2**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: John Barr, Dan Gilliam and Mindy Gilliam, Nathan Olday, Jose Rodriguez, and David Valden Jr. An application was presented to the town council from John Barr to construct a 900 sq. ft. building onto his property at 8510 4<sup>th</sup> Street. Mayor Bobby Byars and council discussed the bridge that was constructed over the creek that flows through Mr. Barr's property and informed him about contacting the town engineer Mr. Llarance Turner concerning the bridge. After discussion, a motion was made by Larry Gentry to approve the building permit for John Barr. The motion was seconded by Alderman Derrick Dabney and carried. An application for a building permit was presented to the town council from Dan Gilliam and Mindy Gilliam to construct a 1200 sq. ft. building onto their property located at 4131 Cottonwood Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit for Dan Gilliam and Mindy Gilliam. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Nathan Olday and Tracy Olday to construct a 600 sq. ft. pole building onto their property located at 684 Park Road 38. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit for Nathan Olday and Tracy Olday. The motion was seconded by Alderwoman Sandy Brooks and carried. An application was presented to the town council from Jose M. Rodriguez and Yolanda Rodriguez to construct a 3113 sq. ft. home onto their property located at 3025 Stockold Road. Mayor Bobby Byars made a recommendation to table the item until the submission and review of the septic plans for the residence. After discussion, a motion was made by Alderman Larry Gentry to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the town council from David J Valden Jr. to construct a 1150 sq. ft. garage, breezeway and bathroom addition to his existing residence at 552 5<sup>th</sup> Street. After discussion, a motion was made by Alderwoman Sandy Brooks to approve the building permit from David J Valden Jr. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #2-** Discussion and possible action concerning keys to the lower pasture from the following: Michael Skrivanek and Linda Skrivanek. An application for a key to the lower pasture was presented to the town council from Michael Skrivanek and Linda Skrivanek. After discussion, a motion was made by Alderman Derrick Dabney to approve a key. The motion was seconded by Alderwoman Sandy Brooks and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action to add Juneteenth (June 19<sup>th</sup>) to the town's list of holidays. After discussion, a motion was made by Alderwoman Sandy Brooks

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
June 13, 2023  
Page 3 of 3**

to add Juneteenth (June 19<sup>th</sup>) to the town's list of holidays. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #2-** Discussion and possible action to adopt Resolution No. R2023-4 – A RESOLUTION OF THE TOWN OF SAN FELIPE, TEXAS APPROVING A LICENSE AGREEMENT FOR THE USE OF THE TOWN FESTIVAL GROUNDS AT 211 FM 1458 NORTH; AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR AN OPEN MEETING CLAUSE. After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No. R2023-4. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #3-** Discussion and possible action concerning a request from Daniel Castillo and Rebecca Reyes to place a mobile home at 4272 Baron De Bastrop Street. After discussion, a motion was made by Alderman Derrick Dabney authorizing Daniel Castillo and Rebecca Reyes to move forward with the building permit process. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action concerning bids for culvert installation on Campo Santo Street (West) and 6<sup>th</sup> Street (West). After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

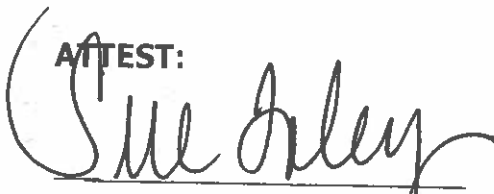
**XI. Comments and future agenda items from council:** There were none.

**XII. Announcements.** There were none.

**XII. Adjournment:** With no other business to conduct, a motion was made by Alderwoman Sandy Brooks and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:20 p.m.

  
Bobby Byars, Mayor

**ATTEST:**

  
Sue Foley, Town Secretary

**SPECIAL COUNCIL MEETING**  
**June 21, 2023**

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Wednesday, June 21, 2023, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: 814 1948 2632, Password: 264122. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. June 21, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderman Michael Elliott, Alderman Derrick Dabney, and Alderwoman Sandy Brooks were absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Citizen's Comments (3 Minutes):** This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

**VI.** Discussion and possible action adopting a resolution canvassing the returns and declaring the results of the Runoff Election held on Saturday, June 10, 2023 in the Town of San Felipe and distribution of Certificates of Election. Mayor Bobby Byars presented the results from the Runoff Election held on Saturday, June 10, 2023. After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No.2023-5. The motion was seconded by Alderman Michael Elliott and carried. Mayor Bobby Byars issued the certificate of election to Sandra Bradley.

**VII.** Administration of Oath of Office to the Newly Elected Official: Sandra Bradley. Town Secretary Sue Foley administered the Oath of Office to Sandra Bradley, Alderman.

**VIII. Comments and future agenda items from council:** There were none.

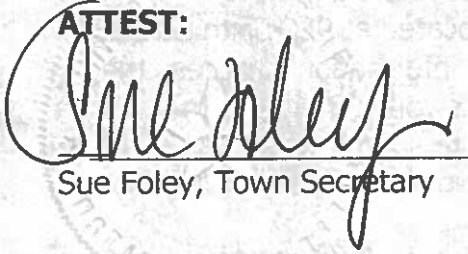
**IX. Announcements.** There were none.

**X. Adjournment:** With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:10 p.m.

  
Bobby Byars, Mayor

**TOWN OF SAN FELIPE  
SPECIAL COUNCIL MEETING  
June 21, 2023  
Page 2 of 2**

**ATTEST:**



Sue Foley, Town Secretary



**REGULAR COUNCIL MEETING**  
**August 8, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 8, 2023 at the Town Council Meeting Room located at 927 Sixth Street. Remote Access Only: In accordance with the order of the Office of the Governor issued on March 16, 2020, the Town of San Felipe, Texas, will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 824 1020 2988 Password: 715490. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. August 8, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, Alderman Derrick Dabney and Alderman Michael Elliott.

Alderman Larry Gentry led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

**VII. Reports:**

**Police Department Reports-** Chief David Randle reported for the month of July 2023: 441 total traffic contacts, 372 citations issued, 219 warnings issued, 8 calls for service, 11 offense reports, 2 felony arrest, 1 misdemeanor arrest, 0 vehicle impound , 2 accident report, 2 city ordinance violation, 1 theft, 3 residence close patrol, 1 disturbances, 4 loose animals, 3 assist other agencies and 1 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of July 2023: 88 new cases filed. The Municipal Court received payments in the amount of \$10,833.70 for the month of July 2023. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Fire Marshal Johnny Hall reported for the month of July 2023: 5 vehicle accidents, 4 Assist EMS, 4 mutual aide and 1 wash down.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**August 8, 2023**  
**Page 2 of 4**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Daniel Castillo and Rebecca Alvarez, Marianne Mateja, Earl Newsome and Brenda Newsome. An application was presented to the council from Daniel Castillo and Rebecca Alvarez to place a 2305 sq. ft. home onto their property located at 4272 Baron de Bastrop Street. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Daniel Castillo and Rebeccas Alvarez. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the council from Marianne Mateja to construct a 1296 sq. ft. horse barn onto her property located at 1660 Manan Road. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Marianne Mateja. The motion was seconded by Alderwoman Sandra Bradley and carried. An application was presented to the council from Earl Newsome and Brenda Newsome to construct a 10X10 front porch onto the existing house located at 4390 College Street. After discussion, a motion was mad by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Mitch Goodrich to construct a 660 sq. ft building onto his property located at 8571 Cottonwood Street. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Mitch Goodrich. The motion was seconded by Alderman Larry Gentry and carried.

**Agenda Item #2-** Discussion and possible action concerning repairs to the festival grounds. Mayor Bobby Byars informed council of recent calls regarding bids for work at the festival grounds, gazebo and gate work. Mayor Byars informed council of the availability of funds in the budget to expedite the repairs. No actions was taken.

**Special Guest Recognition:** Mayor Bobby Byars and the Town Council presented a plaque to the Southwest Region Champions softball team for a job well done.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action to approve the audit report for the 2021 fiscal year from Armstrong, Vaughn & Associates, P.C. Certified Public Accountants. A representative from Armstrong, Vaughn & Associates, P.C. presented the audit report for the 2021 fiscal year. The following was discussed: net position of the town and grant funds. Mayor Bobby Byars commended the town council on a job well done regarding the finances. After discussion a motion was made by Alderman Derrick Dabney to accept and approve the 2021 fiscal year audit report. The motion was seconded by Alderman Larry Gentry and carried. Roll Call vote: Alderman Derrick Dabney- Aye, Alderwoman Sandra

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
August 8, 2023  
Page 3 of 4**

Bradley -Aye, Alderman Michael Elliott- Aye, Alderman Alfred Hall-Aye, Alderman Larry Gentry - Aye. There no Nays.

**Agenda Item #2-** Discussion and possible action to set a proposed Tax Rate for FY 2023-2024 and schedule a public hearing on the proposal. Mayor Bobby Byars presented the proposed tax rate for FY 2023-2024 of \$0.12220. After discussion, a motion was made by Alderman Sandra Bradly to set the proposed tax rate for FY 2023-2024 at \$0.12220 and to move forward with the next available date(s) in September 2023 to hold the public hearing on the proposal. The motion was seconded by Alderman Michael Elliott and carried. Roll call vote: Alderwoman Sandra Bradley – Aye, Alderman Michael Elliott – Aye, Alderman Derrick Dabney – Aye, Alderman Alfred Hall – Aye and Alderman Larry Gentry – Aye. There were no Nays.

**Agenda Item #3-** Discussion and possible action concerning Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of any kind San Felipe, Austin County, Texas. Fires Marshal Johnny Hall made a recommendation to council to move forward with the Emergency Order Prohibition of Outdoor Burning & Discharging of Fireworks of any kind San Felipe, Austin County, Texas due to the extreme dry conditions. After discussion, a motion was made by Alderman Derrick Dabney to move approve the Emergency Order. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #4-** Discussion and possible action to adopt Resolution No.R2023-6 – A RESOLUTION OF THE TOWN OF SAN FELIPE ACCETING A DONATION IN THE AMONT OF TWO THOUSAND DOLLARS (\$2.000) FROM JOHN R. SELMAN AND MAGGIE B. SELMAN CHARITABLE TRUST. After discussion, a motion was made by Alderman Larry Gentry to adopt Resolution No.R2023-6. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #5-** Discussion and possible action to adopt Resolution No.R2023-7-A RESOLUTION OF THE TOWN OF SAN FELIPE ACCEPTING A DONATION IN THE AMOUNT OF TWO HUNDRED FIFTY DOLLARE (\$250.00) FROM CITIZENS STATE BANK FOR THE SAN FELIPE POLICE DEPARTMENT. After discussion, a motion was made by Alderman Derrick Dabney to adopt Resolution No.R2023-7. The motion was seconded by Alderman Sandra Bradley and carried.

**Agenda Item #6-** Discussion and possible action authorizing Mayor Bobby Byars and staff member(s) to execute the necessary documents to expedite the process to auction off the 2005 Ford Crown Victoria Unit #4205. After discussion, a motion was made by Alderman Michael Elliott authorizing Mayor Bobby Byars and staff member(s) to execute the necessary

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
August 8, 2023  
Page 4 of 4**

documents to expedite the process to auction off the 2005 Ford Crown Victoria Unit #4205. The motion was seconded by Alderman Derrick Dabney and carried.

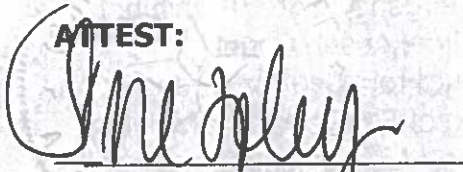
**XI. Comments and future agenda items from council:** There were none.

**XII. Announcements.** There were none.

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:40 p.m.

  
Bobby Byars, Mayor

**ATTEST:**

  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING**  
**September 12, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 12, 2023, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 819 0681 1530 Password: 577013. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. September 12, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Alfred Hall, Alderwoman Sandra Bradley, Alderman Derrick Dabney, and Alderman Michael Elliott. Alderman Larry Gentry was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Michael Elliott and carried.

**VII. Reports:**

**Police Department Reports-** Chief David Randle reported for the month of August 2023: 437 total traffic contacts, 361 citations issued, 233 warnings issued, 10 calls for service, 9 offense reports, 1 felony arrest, 1 misdemeanor arrest, 0 vehicle impound, 2 accident report, 3 city ordinance violation, 3 theft, 2 residence close patrol, 2 disturbances, 3 loose animals, 2 assist other agencies and 3 forward case from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of August 2023: 105 new cases filed. The Municipal Court received payments in the amount of \$13,922.85 for the month of August 2023. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Fire Marshal Johnny Hall reported for the month of August 2023: 1 vehicle accidents, 1 house fire, 8 grass fires, 1 Assist EMS, 5 mutual aide and 1 control burning.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**September 12, 2023**  
**Page 2 of 4**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning building permit applications from the following: Jose M Rodriguez and Yolanda Rodriguez, Javier Mona, Stella Motta Perdomo. An application for a building permit was presented to the town council from Jose M Rodriguez and Yolanda Rodriguez to construct a 3,113 sq. ft. home onto their property located at 3025 Stockold Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit, to include the valuation of the work. The motion was seconded by Alderwoman Sandra Bradly and carried. An application was presented to the town council from Javier Mona to construct a 32X42 barn/storage building onto his property located at 3853 College Street. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the town council from Stella Motta Perdomo to move an 8X12 storage building onto her property located at 531 Park Road 38. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #2-** Discussion and possible action concerning repairs to the festival grounds. Discussion took place among council members regarding the log cabin, entrance gates to the festival grounds and bids for remodel to the gazebo presented to council from Alderman Michael Elliott. After discussion, a motion was made by Alderman Derrick Dabney to move forward with remodeling of the gazebo and acceptance of the bid received from Jared Pratt. The motion was seconded by Alderwoman Sandra Bradley and carried.

**X. NEW BUSINESS:**

**Agenda Item #1-** Discussion and possible action authorizing Mayor Bobby Byars to execute an Audit Engagement Letter from Armstrong, Vaughn & Associates, P. C. to perform the audit for FY 2022. After discussion, a motion was made by Alderman Michael Elliott authorizing Mayor Bobby Byars to execute an Audit Engagement Letter from Armstrong, Vaught & Associates, P.C. to perform the audit for FY 2022. The motion was seconded by Alderwoman Sandra Bradley and carried.

**Agenda Item #2-** Discussion and possible action to adopt Resolution No. R2023-8 regarding the Texas Department of Housing and Community Affairs (TDHCA) the Texas Home Investment Partnership Program. Mayor Byars informed the town council of the delay in moving forward with the HOME Program from GrantWorks. After discussion, a motion was made by Alderwoman Sandra Bradley to adopt Resolution No.R2023-8. The mas was seconded by Alderman Derrick Dabney and carried.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**September 12, 2023**  
**Page 3 of 4**

**Agenda Item #3-** Discussion and possible action to expedite the process for health, life, and dental insurance for town employees for FY 2023-2024. After discussion, a motion was made by Alderman Derrick Dabney to expedite the process for health, life, and dental insurance for town employees for FY 2023-2024. The motion was seconded by Alderwoman Sandra Bradley and carried.

**Agenda Item #4-** Discussion and possible action concerning a request from W. F. Sodolak, Jr. to construct a new billboard inside the town limits of the Town of San Felipe, Texas. Mayor Bobby Byars informed the town council of the request received from W.F. Sodolak, Jr. to construct a new billboard inside the town limits of the Town of San Felipe, Texas. After discussion, a motion was made by Alderman Michael Elliott to approve the request from W. F. Sodolak, Jr. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #5-** Discussion and possible action concerning bids for painting the Historical Methodist Church. Kim Waldrop presented bids for painting the Historical Methodist Church as follows: Southern Touch Contracting & Painting in the amount of \$6,800.00, Fernando Cruz in the amount of \$6,780.00 and \$3,680.00, Jerry Brantly Painting LLC. in the amount of \$8,750.00, and 9G Remodeling in the amount \$8,750.00. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the bid from Southern Touch Contracting & Painting in the amount of \$6,800.00. The motion was seconded by Alderman Derrick Dabney and carried.

**Agenda Item #6-** Discussion and possible action to set a date and time for clean-up day for San Felipe residents only and the number of dumpsters to be utilized. After discussion, a motion was made by Alderwoman Sandra Bradley to set October 21, 2023, for clean-up day and to utilize the same number of dumpsters as last clean-up day. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #7 –** Discussion and possible action concerning repairs to the fire station. Alderman Derrick Dabney made a motion to table the agenda. The motion was seconded by Alderwoman Sandra Bradley carried.

**Agenda Item #8 –** Discussion and possible action concerning a request from Austin County 4-H Rifle Team to utilize the Town of San Felipe's firing range. A representative with the Austin County 4 H Rifle Team and the town council discussed the following: working with the county, insurance and waivers of liability, hours of proposed operation regarding the range, providing lighting for the ranges, no permanent structures, duration of needing the range, ROTC in Austin County, and teachings on how to use guns. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the proposal from the Austn County 4 H to utilize the Town of San Felipe's firing range. The motion was seconded

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
September 12, 2023  
Page 4 of 4**

by Alderman Alfred Hall and carried.

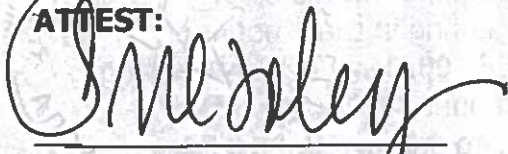
**XI. Comments and future agenda items from council:** Special meeting set for Tuesday, September 26, 2023, at 7 p.m.

**XII. Announcements.** Welcomed everyone to the meeting, Alderman Derrick Dabney thanked the fire department, Mayor Bobby Byars announced a musical benefit set for Saturday, September 16, 2023, at 6:30 p.m. at New Day Deliverance Church.

**XII. Adjournment:** With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Michael Elliott to adjourn the meeting. Motion carried and the meeting was adjourned at 7:35 p.m.

  
Bobby Byars, Mayor

**ATTEST:**

  
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING**  
**December 12, 2023**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 12, 2023, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 870 1765 1081 Password: 519463. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing [suefoley@townofsanfelipe.net](mailto:suefoley@townofsanfelipe.net) by 5 p.m. December 12, 2023.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderman Michael Elliott. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

**V. Approval of Minutes from previous meeting(s).** After discussion, a motion was made by Alderman Michael Elliott to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

**VI. Approval of Financial Statements and Bills for Payment.** After discussion, a motion was made by Alderwoman Sandra Bradley to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

**VII. Reports:**

**Police Department Reports-** Mayor Bobby Byars reported for the month of November 2023: 405 total traffic contacts, 338 citations issued, 200 warnings issued, 10 calls for service, 10 offense reports, 4 felony arrest, 4 misdemeanor arrest, 2 vehicle impound , 1 accident report, 0 city ordinance violation, 1 theft, 0 burglary 1 residence close patrol, 2 disturbances, 4 loose animal, 1 assist other agencies and 2 forward cases from other agencies.

**Municipal Court Report-** Mayor Bobby Byars reported for the month of November 2023: 78 new cases filed. The Municipal Court received payments in the amount of \$10,627.17 for the month of November 2023. Note: Totals may differ due to online payments.

**San Felipe/Frydek Volunteer Fire Department-** Fire Marshal Johnny Hall reported for the month of November 2023: 4 vehicle accidents, 5 mutual aid assists.

**TOWN OF SAN FELIPE**  
**REGULAR COUNCIL MEETING**  
**December 12, 2023**  
**Page 2 of 3**

**VIII. Citizen's Comments (3 minutes):** There were none.

**IX. OLD BUSINESS:**

**Agenda Item #1-** Discussion and possible action concerning keys to the lower pasture for the following: Andrew Gutierrez. An application was presented to the town council for a key to the lower pasture from Andrew Gutierrez. After discussion, a motion was made by Alderman Alfred Hall to approve a key to the lower pasture for Andrew Gutierrez pending submission of drivers' license. The motion was seconded by Alderwoman Sandra Bradley and carried.

**Agenda Item #3-** Discussion and possible action concerning fencing at the festival grounds. Mayor Bobby Byars presented bids from the following: Unique Concepts Construction in the amount of \$10,651.00, Asto Fence Company in the amount of \$9,920.00, Armor Construction on the amount of \$8,900.00 After discussion, a motion was made by Alderwoman Sandra Bradley to approve the bid from Armor Construction in the amount of \$8,900.00. The motion was seconded by Alderman Alfred Hall and carried.

**Agenda Item #4-** Discussion and possible action concerning bids for repairs at Town Hall building. Mayor Bobby Byars presented a bid from E&N Sheet Metal Roofing Company. Mayor Byars stated he would have the vendor bring more samples and confirm the amount regarding painting. After discussion, a motion was made by Alderman Larry Gentry to table the agenda item until the January 2024 council meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.

**X. NEW BUSINESS:**


**Agenda Item #1-** Discussion and possible action authorizing Mayor Bobby Byars to execute Interlocal Agreements for Street Maintenance between Austin County Precinct 3, Austin County Precinct 4, and the Town of San Felipe. Mayor Bobby Byars updated the town council in the repairs to the Peters/San Felipe Road and Commission Reed securing funds. After discussion, a motion was made by Alderwoman Sandra Bradley to authorize Mayor Bobby Byars to execute Interlocal Agreements for Street Maintenance between Austin County Precinct 3 and Austin County Precinct 4 and the Town of San Felipe. The motion was seconded by Alderman Michael Elliot and carried.


**XI. Comments and future agenda items from council:** Mayor Bobby Byars thanked parade committee, police department, fire department and all involved with making the holiday parade a success.

**XII. Announcements.** Mayor Bobby Byars wished everyone a Merry Christmas and a Happy New Year.

**TOWN OF SAN FELIPE  
REGULAR COUNCIL MEETING  
December 12, 2023  
Page 3 of 3**

**XIII. Adjournment:** With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Michael Elliott to adjourn the meeting. Motion carried and the meeting was adjourned at 7:35 p.m.

  
Bobby Byers, Mayor

**ATTEST:**  
  
Sue Foley, Town Secretary