

REGULAR COUNCIL MEETING
January 9, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, January 9, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 841 5476 2432 Password: 711829. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. January 9, 2024.

The meeting was called to order by Mayor Pro Tem Derrick Dabney at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderman Michael Elliott. Mayor Bobby Byars was absent.

Alderman Larry Gentry led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Michael Elliott and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports- Chief Lawrence Randle reported for the month of December 2023: 415 total traffic contacts, 347 citations issued, 207 warnings issued, 9 calls for service, 13 offense reports, 3 felony arrest, 3 misdemeanor arrest, 3 vehicle impound , 2 accident report, 1 city ordinance violation, 0 theft, 0 burglary 2 residence close patrol, 5 disturbances, 3 loose animal, 2 assist other agencies and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of December 2023: 72 new cases filed. The Municipal Court received payments in the amount of \$4,393.73 for the month of December 2023. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of December 2023: The report was not available.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
January 9, 2024
Page 2 of 3**

VIII. Citizen's Comments (3 minutes): Manual Villagomes and Valeria Villagomez inquired about building permit status.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning keys to the lower pasture for the following: Andrew Gutierrez. An application was presented to the town council for a key to the lower pasture from Juan Velazquez. After discussion, a motion was made by Alderman Michael Elliott to approve a key to the lower pasture for Juan Velazquez pending submission of drivers' license. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning fencing at the festival grounds. Mayor Pro Tem Derrick Dabney and the Town Council discussed bids received regarding the fencing at the festival grounds. After discussion, a motion was made by Alderman Michael Elliott to accept the bid from Armor Construction concerning the fencing at the festival grounds that was recently approved. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action concerning bids for repairs at Town Hall building. The Town received a bid from E&N Sheet Metal Roofing Company. Mayor Pro Tem Derrick Dabney requested Alderman Michael Elliott to organize a scope of work and obtain at least two more bids. After discussion, a motion was made by Alderwoman Sandra Bradley to table the agenda item to obtain additional bids. The motion was seconded by Alderman Michael Elliott and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action authorizing Mayor Bobby Byars to execute the necessary documents and/or agreements to participate in the Texas Facilities Commission State Surplus Property Program. Chief Lawrence Randle presented a brief overview of the program's purpose regarding the opportunities of obtaining equipment to included patrol units, light bars, and additional items. After discussion, a motion was made by Alderman Michael Elliott authorizing Mayor Bobby Byars to execute the necessary documents and/or agreements to participate in the Texas Facilities Commission State Surplus Property Program. The motion was seconded by Alderman Alfred Hall and carried.

XI. Comments and future agenda items from council: status of street conditions, scope of work regarding the restrooms, Villagomez building permit.

XII. Announcements. Mayor Pro Tem Derrick Dabney reminded everyone to be aware of the weather conditions.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
January 9, 2024
Page 3 of 3**

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Sandra Bradley to adjourn the meeting. Motion carried and the meeting was adjourned at 7:20 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING February 13, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, February 13, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 844 2405 1678 Password: 337917. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. February 13, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present: Alderwoman Sandra Bradley, Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Alderman Michael Elliott was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Sandra Bradley to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandra Bradley and carried.

VII. Reports:

Police Department Reports- Chief Lawrence Randle reported for the month of January 2024: 329 total traffic contacts, 299 citations issued, 115 warnings issued, 10 calls for service, 11 offense reports, 2 felony arrest, 1 misdemeanor arrest, 2 vehicle impound , 4 accident reports, 1 city ordinance violation, 2 theft, 0 burglary 3 residence close patrol, 1 disturbance, 2 loose animal, 2 assist other agencies and 3 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of January 2024: 68 new cases filed. The Municipal Court received payments in the amount of \$11,115.50 for the month of January 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of January 2024: 3 vehicle accidents, 1 house fire, 1 grass fire, 3 assist EMS, 1 mutual aide assist, 1 control burn, and 1 carbon dioxide alarm.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
February 13, 2024
Page 2 of 4**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1 – Discussion and possible action concerning building permit applications from the following: Daniel Castillo Pineda, Terry Hankins, Tamara McFarlane, Manuel Villagomez and Valeria Villagomez. An application for a building permit was presented to the town council from Daniel Castillo Pineda to construct a 99 sq. ft. well house onto his property located at 4272 Baron de Bastrop Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit for Daniel Castillo Pineda to construct a 99 sq. ft. well onto his property. The motion was seconded by Alderwoman Sandra Bradley and carried. An application for a building permit was presented to the town council from Terry Hankins to construct a portable shed onto his property at 2058 Manak Road. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Terry Hankins to construct a portable building onto his property. The motion was seconded by Alderman Larry Gentry and carried. An application was presented to the town council from Tamara McFarlane to construct a 32 sq. ft. well house onto her property located at 5072 8th Avenue. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for Tamar McFarlane to construct a well house onto her property. The motion was seconded by Alderwoman Sandra Bradley and carried. An application was presented to the town council from Manuel Villagomez and Valeria Villagomes to move a 1577 sq. ft. home onto the property located at 3804 Sealy Road. After discussion, a motion was made by Alderman Derrick Dabney to table until the receipt of the septic drawings. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture for the following: An application was presented to the town council for a key to the lower pasture from Trent Dusek and Joni Dusek. After discussion, a motion was made by Alderman Derrick Dabney to approve a key to the lower pasture for Trent Dusek and Joni Dusek. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action concerning bids for repairs at Town hall building. Mayor Bobby Byars presented bids from E&N Sheet Metal Roofing Co. in the amount of \$41,231.25 and F&D (Floor & Design) in the amount of \$34,925.00. After discussion, a motion was made by Alderman Derrick Dabney to accept the bid from E&N Sheet Metal Roofing Co. in the amount of \$41,231.25. The motion was seconded by Alderman Alfred Hall and carried.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
February 13, 2024
Page 3 of 4**

Agenda Item #4- Discussion and possible action concerning restrooms Old Town Hall (Community Center). Mayor Bobby Byars presented information pertaining to the restrooms for the Old Town Hall (Community Center) to the town council. After discussion, a motion was made by Alderwoman Sandra Bradley authorizing Mayor Bobby Byars to move forward with the restroom project process. The motion was seconded by Alderman Alfred Hall and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible take action to execute a proposed minor amendment to the Grant Administration contract between the Town of San Felipe and GrantWorks, Inc. related to GLO grant contract number 22-085-077-D341. After discussion, a motion was made by Alderwoman Sandra Bradley to move forward with the proposed minor amendment to the Grant Administration contract between the Town of San Felipe and Grant Works, Inc. related to GLO grant contract number 22-085-077-D341. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discuss, consider, and select administration/project delivery services/construction management service provider(s) to complete project implementation for the Homeowner Reconstruction Assistance Program through the HOME Investment Partnership Program Fund from the Texas Department of Housing and Community Affairs (TDHCA). Mayor Bobby Byars informed the town council that one proposal from Grant Works, Inc. had been received for administration/project delivery services/construction management service provider(s) to complete project implementation for the Homeowner Reconstruction Assistance Program through the HOME Investment Partnership Program Fund from the Texas Department of Housing and Community Affairs (TDHCA). After discussion, a motion was made by Alderman Alfred Hall to adopt a resolution hiring Grant Works Inc. for professional services. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #3- Discussion and possible action to adopt Ordinance No.2024-1 – THAT IS AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SAN FELIPE, TEXAS CALLING A GENERAL ELECTION TO BE HELD ON MAY 4, 2024 TO ELECT THREE (3) ALDERMEN AT LARGE TO THE TOWN COUNCIL AND ESTABLISHING THE PROCEDURE FOR THE GENERAL ELECTION FOR MUNICIPAL OFFICERS IN THE TOWN OF SAN FELIPE, TEXAS; AND PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION. After discussion, a motion was made by Alderman Alfred Hall to adopt Ordinance No.2024-1. The motion was seconded by Alderman Derrick Dabney and carried.

XI. Comments and future agenda items from council: There were none.

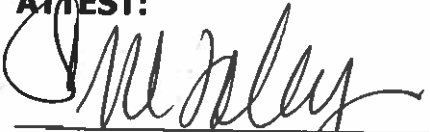
XII. Announcements: There were none.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
February 13, 2024
Page 4 of 4**

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:33 p.m.


Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
March 12, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, March 12, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 844 2405 1678 Password: 337917. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. March 12, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present: Alderwoman Sandra Bradley, Alderman Derrick Dabney, Alderman Alfred Hall and Alderman Larry Gentry. Alderman Michael Elliott was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderwoman Sandra Bradley to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statements and Bills for Payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandra Bradley and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of February 2024: 205 total traffic contacts, 187 citations issued, 107 warnings issued, 8 calls for service, 9 offense reports, 1 felony arrest, 1 misdemeanor arrest, 3 vehicle impound , 3 accident reports, 4 city ordinance violation, 1 theft, 0 burglary 1 residence close patrol, 2 disturbances, 4 loose animal, 1 assist other agencies and 1 forward cases from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of February 2024: 46 new cases filed. The Municipal Court received payments in the amount of \$7,969.77 for the month of February 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of February 2024: 1 house fire, 1 grass fire, 1 assist EMS, 3 mutual aide assist, 1 electrical fire, 2 car fires, and 2 control burns.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
March 12, 2024
Page 2 of 4**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1 – Discussion and possible action concerning building permit applications from the following: GMAC, Inc. Pat Buechmann. An application was presented for a building permit from Pat Buechmann to place a 23X30X8 sq. ft. carport onto his property located at 5099 San Felipe Drive within the town limits of San Felipe. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit for Pat Buechmann. The motion was seconded by Alderman Derrick Dabney and carried. An application for a building permit was presented to the town council from Kenton McAllister Meridian Contracting Specialist, for GMAC, Inc. to place a freestanding commercial tent on concrete paving located at 5761 SE I-10 Frontage Road within the town limits of San Felipe, Texas. Mayor Byars, the Town Council and Mr. Llarance Turner engineer with Kaluza, Inc. discussed the following with Kenton McAllister:

- Need letter from property owner granting Kenton McAllister permission to obtain a building permit.
- Llarance Turner, Engineer of Kaluza, Inc. sent a checklist of items needed to Kenton McAllister and examples of site plans.
- Llarance Turner asked the location of the canopy.
- Llarance Turner asked the status of restroom facilities.
- Llarance Turner asked about the function of the property.
- Alderman Dabney inquired about plan for an office and a written statement from the property owners of what is their intended use of the property.
- Llarance inquired about the elevations regarding the property and how Kenton McAllister proposed to drain the property.
- Llarance Turner made an inquiry to Kenton McAllister if he had reviewed the emails that were sent from his office.
- Llarance Turner wanted to set up a meeting with Kenton McAllister regarding the property and then after the meeting visit the proposed construction site.
- Llarance Turner requested Kenton McAllister contact him the day after the council meeting.

After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item until the necessary documents were received by the engineer. The motion was seconded by Alderman Alfred Hall and carried. An application was presented to the Town Council from Manuel Villagomez to construct an 8X10 shed onto the property located at 3714 Sealy Road. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit for Manuel Villagomez. The motion was seconded by Alderwoman Sandra Bradley and carried. (Note: the building permit application was oversighted, and Mayor Bobby Byars reopened the meeting at 7:31 p.m. for the consideration of the building permit for

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
March 12, 2024
Page 3 of 4**

Manuel Villagomez. After discussion, a motion was made by Alderman Alfred Hall and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:33 p.m.)

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture for the following: Alonzo Johnson and Angela Downey. An application was presented to the Town Council from Alonzo Johnson and Angela Downey for a key to the lower pasture. After discussion, a motion was made by Alderwoman Derrick Dabney to approve a key to the lower pasture for Alonzo Johnson and Angela Downey. The motion was seconded by Alderwoman Sandra Bradley and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to approve the Hazard Mitigation Plan for 2024. Mayor Bobby Byars stated that the Town had been in attendance regarding the development/writing of the Hazard Mitigation Plan. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the Hazard Mitigation Plan for 2024. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars to execute a contract for election services with Austin County elections department. Mayor Bobby Byars informed the Town Council that the Town would not be receiving the machines and the Town Secretary sent emails to Kim Rinn Austin County Elections Department inquiring as to why the Town would not be receiving the machines for the upcoming election no respond. Also, Mayor Bobby Byars stated he and Alderman Alfred Hall contacted commissioners regarding the voting machines no response to date. Mayor Bobby Byars stated the ballots would have to be hand counted for the May election. Alderwoman Sandra Bradley suggested the Town purchase their own machines. After discussion, a motion was made by Alderwoman Sandra Bradley authorizing Mayor Bobby Byars to execute the contract for election services with Austin County elections department. The motion was seconded by Alderman Alfred Hall and carried.

XI. Comments and future agenda items from council: There were none.

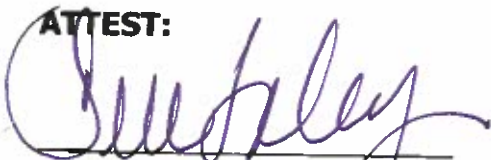
XII. Announcements: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
March 12, 2024
Page 4 of 4**

Motion carried and the meeting was adjourned at 7:30 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

**NOTICE
REGULAR COUNCIL MEETING
April 9, 2024**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P. M. on Tuesday, April 9, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 857 7093 2121, Password: 144252. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. April 9, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present: Alderwoman Sandra Bradley, Alderman Derrick Dabney, Alderman Larry Gentry, Alderman Michael Elliott, and Alderman Alfred Hall.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

- V. Approval of Minutes from previous meeting(s)-** After discussion a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.
- VI. Approval of Financial Statements and Bills for payment-** After discussion, a motion was made by Alderman Larry Gentry to approve the financial statements and bills for payment. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department- Chief Lawrence Randle reported for the month of March 2024: 266 total traffic contacts, 198 citations issued, 101 warning issued, 7 calls for service, 7 offense reports, 1 felony arrest, 1 misdemeanor arrest, 2 vehicle impounds, 2 accident reports, 2 city ordinance violations, 0 thefts, 0 burglary, 3 residence close patrols, 3 disturbances, 5 loose animals, 5 assist other agency, 2 forward cases from other agencies.

Municipal Court- Mayor Bobby Byars reported for the month of March 2024: 64 new cases filed. The Municipal Court received payments in the amount of \$5,934.77 for the month of March 2024. Totals may differ due to the online payments.

San Felipe-Frydek Volunteer Fire Department- Fire Marshal Hall reported for the month of March 2024: 1 vehicle accident, 1 false alarm, 2 assist EMS, 1 mutual aid assist.

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
April 9, 2024
Page 2 of 3

VIII. Citizen's Comments (3 Minutes): Jay Aguado presented the following concerning property located at the southwest corner of Campo Santo and Guadalupe Street: possibility of development for residential, subdivision of property into 5 tracts, property would be restricted, concerns about retention ponds, existing pond on property, will build with partner. Ray Chislett presented the following fire department: propose a joint project, cost of insurance, SF two existing water sources that could supply water, wells need fencing in, connecting wells to electricity, Commissioner Reed willing to work with department and the town, lake is the second source of water, fire department's plan to apply for a grant.

IX. OLD BUSINESS:

1. Discussion and possible action concerning building permit applications from the following: Manuel Villagomez and Valeria Villagomez, Trent Dusek and Joni Dusek, GMAC, Inc. An application for a building permit was presented to the town council from Manuel Villagomez and Valeria Villagomez to move a 1579 Sq. Ft. mobile home onto their property located at 3804 Sealy Road. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit pending septic approval and fees. The motion was seconded by Alderman Larry Gentry and carried. An application for a building permit was presented to the town council from Trent Dusek and Joni Dusek to place a 14X 24 sq. ft. storage building onto their property located at 4885 Front Street. After discussion, a motion was made by Alderman Alfred Hall to approve a building permit. The motion was seconded by Alderman Michael Elliott and carried. An application was presented to the town council from GMAC, Inc. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit to include the updated address for the property. The motion was seconded by Alderman Alfred Hall and carried.
1. Discussion and possible action concerning to adopt Resolution No. R2024-2 RESOLUTION OF THE TOWN OF SAN FELIPE, TEXAS, APPROVING AND ADOPTING THE HOUSTON-GALVESTON AREA COUNCIL GOVERNMENTS-AUSTIN COUNTY HAZARD MITIGATION PLAN 2024 UPDATE: AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR AN OPEN MEETING CLAUSE. Mayor Bobby Byars informed the council of the recent meetings and planning regarding the Hazard Mitigation Plan for 2024. After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No.2024-2. The motion was seconded by Alderman Derrick Dabney and carried.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
April 9, 2024
Page 3 of 3**

X. NEW BUSNIESS:

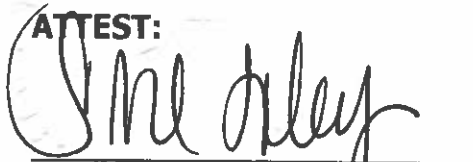
1. Discussion and possible action adopting an ordinance/resolution amending the FY 2023-2024 Budget and authorizing the Mayor and staff to transfer the necessary funds/CD to cover expenditures. Mayor Bobby Byars informed the town council of the increased expenditure regarding the remodeling of the town office building and recommended tabling the item until the next meeting. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderwoman Sandra Bradley and carried.
2. Discussion and possible action authorizing Mayor Bobby Byars to execute a contract for auditing services with Armstrong, Vaughn & Associates, P. C. regarding FY ending 2023. After discussion, a motion was made by Alderman Michael Elliott to authorize Mayor Bobby Byars to execute a contract for auditing services with Armstrong, Vaughn & Associates. The motion was seconded by Alderman Derrick Dabney and carried.
3. Discussion regarding a Juneteenth Celebration. Mayor Bobby Byars introduced DeKar Bradshaw, a former student of the TSU Debate Team to the town council members and informed the council of his inquiry regarding a Juneteenth Celebration. DeKar Bradshaw discussed the following: bring the community together to celebrate, working with Shenetta Brown on the celebration project, celebrating a worthy cause, recognizing citizens, requesting support from the town, BBQ cook-off, utilizing the festival grounds or the use of the town park, presentation of an itinerary for the event. Alderwoman Sandra Bradley favored the idea. No Action was taken.

XI. Comments and future agenda items from council. There were none.

XII. Announcements: Mayor Bobby Byars announced the recovery of Mrs. B. Hintz and to keep the Tyler family uplifted.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Sandra Bradley and seconded by Alderman Derrick Dabney to adjourn the meeting. Motion carried and the meeting was adjourned at 7:26 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
May 14, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, May 14, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: 816 147 7865, Password: 804557. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. May 14, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present: Alderman Larry Gentry, Alderman Alfred Hall, Alderman Michael Elliott, Alderwoman Sandra Bradley, and Alderman Derrick Dabney.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from the previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Michael Elliott and carried.

VI. Approval of Financial Statements and Bills for payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandra Bradley and carried.

VII. Reports:

Police Department- Chief Lawrence Randle reported for the month of April 2024: 219 total traffic citations, 191 citations issued, 154 warnings issued, 11 calls for service, 7 offense reports, 4 felony arrest, 3 misdemeanor arrests, 3 vehicle impounds, 4 accident reports, 2 city ordinance violations, 2 thefts, 3 burglary, 2 residence close patrols, 3 disturbances, 5 loose animals, 1 assist other agency, 2 forward cases from other agencies.

Municipal Court- Mayor Bobby Byars reported for the month of April 2024: 65 new cases filed. The Municipal Court received payments in the amount of \$4,756.80 for the month of April 2024. Totals may differ due to the online payments.

San Felipe-Frydek Volunteer Fire Department- Fire Marshal Hall reported for the month of April 2024: 1 vehicle accident, 1 false alarm, 2 assist EMS, and 1 mutual aid assist.

VIII. Citizen's Comments (3 Minutes): This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
May 14, 2024
Page 2 of 3**

IX. OLD BUSINESS:

1. Discussion and possible action concerning building permit applications from the following: AKA Development, LLC, and Maurice Harris. An application was presented the Town Council from Maurice Harris to construct a 14x20 carport onto property located at 4729 10th Avenue within the town limits of San Felipe, Texas. After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit. The motion was seconded by Alderman Michael Elliott and carried. An application was presented to the Town Council from AKA Development, LLC (Kenton McAllister) to construct a 432 sq. ft. animal enclosure/loafing shed onto the property located at 5382 Front Street within the town limits of San Felipe, Texas. After discussion, a motion was made by Alderman Michael Elliot to approve the building permit with the condition of not building on paper street right-of-way. The motion was seconded by Alderman Larry Gentry and carried.
2. Discussion and possible action regarding a Juneteenth Celebration. De 'Karr Bradshaw presented the following information to the Town Council to host a Juneteenth Celebration within the Town of San Felipe, Texas as follows: parade route, guest choirs, cooling stations, volunteers, museum, presentation of community leaders, guest speaker, performance of world champion Texas Southern University Team, BBQ cook- off, introduction of parade marshal, activities planned for children, fund raising for future festival events (T-shirts), estimated funds requested \$1,500.00, other surrounding cities cancellation of Juneteenth events, unknown expected attendance.

X. NEW BUSINESS:

1. Discussion and possible action adopting a resolution canvassing the returns and declaring the results of the General Election held on Saturday, May 4, 2024 in the Town of San Felipe and distribution of Certificates of Election. Mayor Bobby Byars and the Town Council Members reviewed the election results from the May 4, 2024 General Election. After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No.R2024-2. The motion was seconded by Alderman Derrick Dabney and carried. Mayor Bobby Byars issued the Certificates of Election to Alfreda Echols-Cloud, Alderman; Derrick D. Dabney, Alderman; and Alfred Hall, Alderman.
2. Administration of Oath of Office to the Newly Elected Officials: Alfred Echols – Cloud, Alderman; Derrick D. Dabney, Alderman; and Alfred Hall, Alderman. The Honorable Robert P. Bradshaw administered the Oath of Office to the newly elected officials: Alfreda Echols-Cloud, Alderman; Derrick D. Dabney, Alderman; and Alfred Hall, Alderman.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
May 14, 2024
Page 3 of 3**

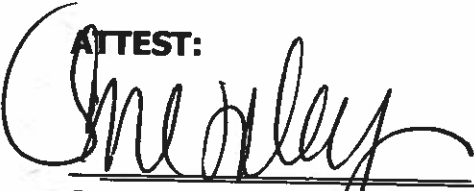
3. Discussion and possible action to elect a Mayor Pro Tem for a one (1) year term by the Town Council. Alderman Alfred Hall nominated Alderman Derrick Dabney to serve as Mayor Pro Tem for a one (1) year term. Alderwoman Sandra Bradley motioned to cease nominations. The motion was seconded by Alderman Alfred Hall. Motion was made by Alderman Alfred Hall to elect Alderman Derrick Dabney to serve as Mayor Pro Tem for a one (1) year term. The motion was seconded by Alderman Larry Gentry and carried.
4. Discussion and possible action concerning a request from Leann Hein and Eric Crosby to utilize the town's festival grounds for a celebration and a presentation to the San Felipe Fire Department. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item until the next meeting. The motion was seconded by Alderwoman Alfreda Echols-Cloud and carried.

XI. Comments and future agenda items from council: Alderman Derrick Dabney, Alderman Alfred Hall and Alderwoman Alfreda Echols-Cloud thanked the citizens for their support. Alderman Derrick Dabney announced the upcoming appreciation set for May 23, 2024 regarding the San Felipe Police Department.

XII. Announcements: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Alfred Hall to adjourn the meeting. Motion carried and the meeting was adjourned at 7:36 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
June 11, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, June 11, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: , Password: . In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p. m. June 11, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present: Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderman Derrick Dabney. Alderwoman Alfreda Cloud was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from the previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Derrick Dabney and carried.

VI. Approval of Financial Statements and Bills for payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department- Mayor Bobby Byars reported for the month of May 2024: 256 total traffic citations, 256 citations issued, 202 warnings issued, 13 calls for service, 5 offense reports, 3 felony arrest, 4 misdemeanor arrests, 4 vehicle impounds, 2 accident reports, 3 city ordinance violations, 1 thefts, 0 burglary, 1 residence close patrols, 4 disturbances, 4 loose animals, 2 assist other agency, 1 forward cases from other agencies.

Municipal Court- Mayor Bobby Byars reported for the month of May 2024: 89 new cases filed. The Municipal Court received payments in the amount of \$3,757.27 for the month of May 2024. Totals may differ due to the online payments.

San Felipe-Frydek Volunteer Fire Department- Fire Marshal Hall reported for the month of May 2024: 4 vehicle accident, 1 false alarm, 3 assist EMS, and 1 mutual aid assist, 2 electrical fires, and 1 missing child found safe.

VIII. Citizen's Comments (3 Minutes): This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). Chuck Tomlinson and Daniel Cano approached council to lease 2 acres to build a facility to meet their organization's (CHAMP) needs and the Town of San Felipe

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
June 11, 2024
Page 2 of 3**

would be able to utilize the facility. The gentlemen stated the need of the new facility to accommodate the hosting of their current activities of bingo, fish fry, silent auctions and door prizes with many additional entertaining activities. They will return to the council at a later date to present additional information.

IX. OLD BUSINESS:

1. Discussion and possible action concerning building permit applications from the following: Joel and Diana Gutierrez. An application was presented the Town Council from Joel and Diana Gutierrez to construct a 60x40 building onto their property located at 7248 Josey Lane. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit pending approval from the designated representative. The motion was seconded by Alderwoman Sandra Bradley and carried.
2. Discussion and possible action regarding keys to the lower pasture. There were none.

X. NEW BUSINESS:

1. Discussion and consider authorizing a Request for Proposals (RFP) to procure an archaeologist to complete an Archaeological Survey for the Town of San Felipe's Flood & Drainage Improvements Project, CDBG MIT Contract No. 22-085-077-D341. After discussion, a motion was made by Alderman Derrick Dabney to authorize Mayor Bobby Byars to move forward with the process to procure an archaeologist to complete an Archaeological Survey for the Town of San Felipe's Flood & Drainage Improvements Project, CDBG MIT Contract No.22-085-077-D341. The motion was seconded by Alderwoman Sandra Bradley and carried.
2. Discussion and possible action to adopt Resolution No.R2024-3- A RESOLUTION OF THE TOWN OF SAN FELIPE, TEXAS AUTORIZING AND APPROVING A LICENSE AGREEMENT FOR THE USE OF THE TOWN FESTIVAL GROUNDS AT 211 FM 1458 NORTH; AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR AN OPEN MEETINGS CLAUSE. After discussion, a motion was made by Alderwoman Sandra Bradley to adopt Resolution No.R2024-3. The motion was seconded by Alderman Derrick Dabney and carried.
3. Discussion and possible action regarding addition of a hydrate for the water well at the festival grounds including additional upgrades to system for operation. (Presenter: Ray Chislett and commission Chip Reed) Ray Chislett and

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
June 11, 2024
Page 3 of 3**


Commissioner Chip Reed approached the Town Council concerning the following: upgrade the water well at the festival grounds, installing a fire hydrate, need cost estimates to restore the well for use and power to the well, the number of gallons produced by the well, need of dirt work, fencing, the well being an asset for the community and surrounding areas, and options regarding the lake. After discussion, a motion was made by Alderman Derrick Dabney to move forward with the cost estimate for restoration of the well, fencing, plumbing. The motion was seconded by Alderman Larry Gentry and carried.

4. Discussion and possible action concerning a request from Leann Hein and Eric Crosby to utilize the town's festival grounds for a celebration and a presentation to the San Felipe Fire Department. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.


XI. Comments and future agenda items from council: voting machines, restrooms, repairs to the patrol unit (truck) and the warranty.

XII. Announcements: There were none.

XIII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:43 p.m.



Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

SPEICAL COUNCIL MEETING
July 16, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, July, 2024 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 824 1020 2988 Password: 715490. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. July 16, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, Alderman Derrick Dabney and Alderwoman Alfreda Cloud.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderman Aldred Hall and carried.

VI. Approval of Financial Statement and Bills for payment. Mayor Bobby Byars stated the reports would be available at the next meeting.

VII. Reports:

Police Department Reports- Chief David Randle reported for the month of June 2024: 313 total traffic contacts, 299 citations issued, 151 warnings issued, 10 calls for service, 6 offense reports, 2 felony arrest, 1 misdemeanor arrest, 2 vehicle impound , 2 accident report, 1 city ordinance violation, 0 theft, 0 burglary, 2 residence close patrol, 2 disturbances, 2 loose animals, 1 assist other agencies and 1 forward case from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of June 2024: 33 new cases filed. The Municipal Court received payments in the amount of \$10,760.30 for the month of June 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of June 2024: 3 vehicle accidents, 1 grass fire, 1 false alarm, 3 assist EMS, 1 life flight call, 2 mutual aid assists, 1 car fire and traffic control on I-10 truck fire.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
July 16, 2024
Page 2 of 2**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Raymond Strickland and Molly Strickland, Sue Foley. An application was presented to the council from Raymond Strickland and Molly Strickland to construct a 1,000 sq. ft. building onto their property located at 2022 Manak Road. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderwoman Alfreda Cloud and carried. An application was presented to the council from Sue Foley to move a 12X20 storage building onto her property located at 3967 Sealy Road. A motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action concerning repairing the well at the festival grounds. Mayor Bobby Byars inquired about bids from Ray Chislett. After discussion, a motion was made by Alderman Larry Gentry to table the agenda item further information. The motion was seconded by Alderwoman Alfred Cloud and carried.

Agenda Item #4 – Discuss and consider authorizing a Request for Proposals (RFP) to procure an archaeologist to complete an Archaeological Survey for the Town of San Felipe's Food & Drainage Improvements Project, CDBG MIT Contract No. 22-085-077-D341. Mayor Bobby Byars informed the town council of the need to procure an archaeologist to complete an Archaeological Survey for the CDBG MIT Contract No. 22-085-077-D341 regarding Request for Proposals (RFP). After discussion, a motion was made by Alderman Derrick Dabney to expedite the process regarding RFP for CDBG MIT Contract No. 22-085-077-D341. The motion was seconded by Alderwoman Sandra Bradley and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to extend the local disaster declaration Issued by the Mayor due to the severe and widespread damage caused by Hurricane Beryl. Mayor Bobby Byars informed council of the declaration issued after Hurricane Beryl and the need to extend the local disaster declaration to continue the clean-up of debris and securing a temporary permit through TCEQ regarding a burn pile to dispose of the debris (limbs only). After discussion, a motion was made by Alderman Alfred Hall to adopt Resolution No. R2024-4. The motion was seconded by Alderwoman Alfreda Cloud and carried.

Agenda Item #2- Discussion and possible action concerning remainder of Coronavirus Funds. Mayor Bobby Byars stated approximately \$84,779.94 was the balance left in the Coronavirus account and all projects must be designated prior to December 2024 in order to utilize the remainder of the Coronavirus Funds. The recommended project are as follows: restrooms for the Old Town Hall, voting equipment and the purchase of a vehicle. Mayor Bobby Byars expressed the need for the town to purchase their own voting equipment due to the Town being denied access and the delays in the delivery of the equipment.. Alderman Derrick Dabney stated the funds should not be spend on voting equipment,

Agenda Item #3- Discussion and possible action concerning proposal from CHAMP organization.

Agenda Item #4- Discussion concerning allocating property at the festival grounds for a new fire station.

Agenda Item #5- Discussion and possible action regarding a petition from Mrs. Alicia Needham for street, alley or easement closure at ½ of Lucas Street between Sixth Street and Campo Santo.

XI. Comments and future agenda items from council: There were none.

XII. Announcements. There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:40 p.m.



Bobby Byars, Mayor

ATTEST:



Sue Foley, Town Secretary

REGULAR COUNCIL MEETING
August 13, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, August 13, 2024 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 840 1320 0455 Password: 373748. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. August 13, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderwoman Alfreda Cloud. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Larry Gentry to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.

VI. Approval of Financial Statement and Bills for payment. After discussion, a motion was made by Alderman Alfred Hall to approve the financial statements and bills for payment. The motion was seconded by Alderman Larry Gentry and carried.

VII. Reports:

Police Department Reports- Chief David Randle reported for the month of July 2024: 301 total traffic contacts, 265 citations issued, 126 warnings issued, 9 calls for service, 11 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impound , 6 accident report, 1 city ordinance violation, 0 theft, 0 burglary, 1 residence close patrol, 1 disturbances, 4 loose animals, 3 assist other agencies and 1 forward case from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of July 2024: 115 new cases filed. The Municipal Court received payments in the amount of \$6,591.41 for the month of July 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of July 2024: 6 vehicle accidents, 1 assist EMS, 2 life flight call, 1 electrical fires.

TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
August 13, 2024
Page 2 of 4

VIII. Citizen's Comments (3 minutes): Ray Chislett presented information regarding the operation of the well at the festival grounds and presented estimates in amounts ranging from \$5,000.00 to \$15,000.00 to get the well operable for service and the possibility of grant(s) for the well located next to the lake.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Kayln Salsman and Ashton Andree.. An application was presented to the council from Kayln Salsman and Ashton Andree to construct a 1586 sq. ft. building to their property located at 8746 4th Street. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture from Mark Kalinec. An application was presented to the town council for a key to the lower pasture from Mark Kalinec. After discussion, a motion was made by Alderman Alfred Hall to approve a key for Mark Kalinec. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #3- Discussion and possible action concerning fencing at the festival grounds. Mayor Bobby Byars recommended tabling the agenda item. After discussion, a motion was made by Alderwoman Sandra Bradley to table the agenda item. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action concerning remainder of Coronavirus Funds. Mayor Bobby Byars stated the following regarding the Coronavirus Funds: projects must be designated prior to December 2024, the streets department is in need of a truck, the town has received a bid of approximately \$60,000.00 for a truck, requested Chief Randle get with Max Zapalac to obtain a second bid and comments were made from council regarding the purchase of voting equipment. After discussion, a motion was made by Alderman Alfred Hall to move forward with purchasing a truck for the streets department and to utilize the Coronavirus Funds for the purchase. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #5 – Discussion and possible action concerning restrooms for the Old Town Hall. Mayor Bobby Byars recommended tabling the agenda item. After discussion, a motion was made by Alderwoman Alfreda Cloud to table the agenda item. The motion was seconded by Alderwoman Sandra Bradley and carried.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING**

August 13, 2024

Page 3 of 4

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to set a proposed tax rate for FY 2024-2025 and schedule a public hearing on the proposal. Mayor Bobby Byars presented Information regarding the 2023 tax rate of \$0.1220 and the proposed 2024 tax rate of \$0.13463 which will provide more revenue. After discussion, a motion was made by Alderwoman Sandra Bradley to set the proposed tax rate for 2024 at \$0.13463. The motion was seconded by Alderman Alfred Hall and carried. The Roll Call vote was as follows: Alderwoman Sandra Bradley – Yes, Alderwoman Alfreda Cloud – Yes, Alderman Larry Gentry – Yes, Alderman Alfred Hall – Yes, Alderman Derrick Dabney – Absent, and Mayor Bobby Byars – Not Voting.

Agenda Item #2- Discussion and possible action concerning to adopt Resolution No.R2024-5- A RESOLUTION OF THE TOWN OF SAN FELIPE ACCEPTING A DONATION IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) FROM CITIZENS STATE BANK FOR THE SAN FELIPE POLICE DEPARTMENT. After discussion, a motion as made by Alderwoman Alfreda Cloud to adopt Resolution No.R2024-5. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to hire personnel for the streets department. Mayor Bobby Byars discussed the following: possibility of hiring additional personnel for the streets department, animal control officer is currently assisting with the mowing in the streets department, possibility of bringing in part-time help or utilize the current part-time employees. Also, the council discussed the following: the lower pasture road, need to patrol the lower pasture, checking for identification regarding access to the lower pasture, purchase an UTV for patrol, bids to repair the log cabin. No action was taken on the agenda item.

Agenda Item #4- Discussion and possible action to expedite the process for insurance bids concerning health, life and dental insurance for town employees. After discussion, a motion was made by Alderwoman Alfreda Cloud to expedite the process. The motion was seconded by Alderwoman Sandra Bradley and carried.

XI. Comments and future agenda items from council: There were none.

XII. Announcements. Mayor Bobby Byars announced the HOME Program to include reading the requirements for residents to participate in the program.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Alfreda Cloud and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:48 p.m.

TOWN OF SAN FELIPE
Regular Council Meeting
August 13, 2024
Page 4 of 4

Bobby Byars
Bobby Byars, Mayor

ATTEST:
Sue Foley
Sue Foley, Town Secretary

REGULAR COUNCIL MEETING September 10, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 10, 2024 at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 890 6902 0909 Password: 971181. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. September 10, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderwoman Alfreda Cloud. Alderman Larry Gentry was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Alfreda Cloud and carried.

VI. Approval of Financial Statement and Bills for payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Sandra Bradley and carried.

VII. Reports:

Police Department Reports- Chief David Randle reported for the month of August 2024: 288 total traffic contacts, 219 citations issued, 183 warnings issued, 7 calls for service, 9 offense reports, 1 felony arrest, 2 misdemeanor arrest, 1 vehicle impound , 4 accident report, 1 city ordinance violation, 1 theft, 0 burglary, 2 residence close patrol, 3 disturbances, 5 loose animals, 1 assist other agencies and 2 forward case from other agencies.

Municipal Court Report- Alderman Derrick Dabney reported for the month of August 2024: 96 new cases filed. The Municipal Court received payments in the amount of \$14,042.90 for the month of August 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of August 2024: Report not available.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
September 10, 2024
Page 2 of 4**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: William Hughes and Cassandra Hughes. An application was presented to the council from William Hughes and Cassandra Hughes to construct a 1450 sq. ft. carport to their property located at 8548 Cottonwood Street. After discussion, a motion was made by Alderman Alfred Hall to approve the building permit. The motion was seconded by Alderman Derrick Dabney and carried. An application was presented to the council from Alejandro Chavarria to construct a 840 sq. Ft. carport onto his property located at 4371 Guadalupe Street. After discussion, a motion was made by Alderman Derrick Dabney to approve the building permit. The motion was seconded by Alderwoman Alfreda Echols and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action concerning fence bids a festival grounds. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #4- Discussion and possible action concerning remainder of Coronavirus Funds. Mayor Bobby Byars informed the town council that approximately \$84,000.00 was left in the Coronavirus Fund. Mayor Byars stated the streets department was in need of a vehicle and he would like to utilize funds for the purchase of the vehicle. Mayor Byars said a bid for approximately \$60,000.00 had been received and a bid in the amount of \$21,00.00 for the purchase of an UTV for the police department. After discussion, a motion was made by Alderwoman Alfreda Cloud to secure the necessary bids for purchasing the equipment. The motion was seconded by Alderwoman Sandra Bradley and carried.

X. NEW BUSINESS:

Agenda Item #1- Public Hearing for the purpose of discussion and considering action on proposed budget for fiscal year 2024-2025. Mayor Bobby Byars opened the public hearing regarding the fiscal year 2024-2025 budget. Mayor Byars presented an overview of the revenues and expenditures. He also, presented council with the balances in the town's accounts and the actual balances of revenues (\$915,870.00) and expenditures (\$858,399.99) for the fiscal year 2024-2025 proposed budget without the grant funds. The restroom project and the CD's at Wells Fargo and Citizens were discussed. After discussion, a motion was made by Alderman Derrick Dabney to close the Public Hearing. The motion, was seconded by Alderman Alfred Hall and carried.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
September 10, 2024
Page 3 of 4**

Agenda Item #2- Public Hearing for discussion and considering action on setting a property tax rate for the Town of San Felipe, Texas for the 2024-2025 tax year at \$0.13463 per \$100.00 valuation. Mayor Bobby Byars and the town council discussed the current tax rate of \$0.1222 and 2024-2025 proposed tax rate of \$0.13463 per \$100.00 valuation. Mayor Bobby Byars presented council with the calculations used to obtain the tax rate. After discussion, a motion was made by Alderwoman Alfreda Cloud to set the tax rate at \$0.13463 per \$100.00 valuation for the 2024-2025 tax year and to close the public hearing. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to set a date, time, and the number of dumpsters regarding clean-up day for San Felipe residents. After discussion, a motion was made by Alderman Derrick Dabney to set Saturday, October 19, 2024 for clean up day and to order the same number of dumpsters as last clean up day. The motion was seconded by Alderwoman Alfreda Cloud and carried.

Agenda Item #4- Discussion and possible action concerning repairs to boat ramp. Mayor Bobby Byars stated the boat ramp had dropped approximately 12 inches due to the water levels and in the process of obtaining bids to repair the boat ramp. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #5 – Discussion and possible action concerning brush clean up in the lower pasture. Mayor Bobby Byars and the town council discussed the following: Clearing brush in the lower pasture, wild hogs, area need clearing for families to enjoy, need to allocate funds, hunting, not a lot of visibility, need access to the water and sand bar, over growth of vegetation. No action was taken on this agenda item.

Agenda Item #6 – Discussion and possible action to approve a resolution authorizing the execution of a quitclaim deed for the purpose of clearing title for 13.324 acres of land located in the San Felipe de Austin Town Tract, A-5, Town of San Felipe, Austin, County, Texas. Mayor Bobby Byars informed the town council that a title search was conducted regarding the Eyring Property. The title search showed the Eyrings owning the property and attorneys had researched prepared the necessary resolution and Quitclaim Deed. After discussion, a motion was made by Alderman Derrick to approve a Resolution No.2024-6 authorizing the execution of a quitclaim deed for the purpose of clearing title for 13.324 acres of land located in the San Felipe de Austin Town Tract, A-5, Town of San Felipe, Austin County, Texas. The motion was seconded by Alderman Alfred Hall and carried.

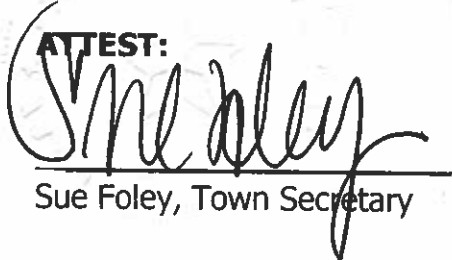
XI. Comments and future agenda items from council: Bids for fencing and meeting set for September 24, 2024 to complete the budget and tax rate process.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
September 10, 2024
Page 4 of 4**

XII. Announcements. There were none.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Sandra Braley to adjourn the meeting. Motion carried and the meeting was adjourned at 7:46 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

SPECIAL COUNCIL MEETING
September 24, 2024

The Special Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, September 24,, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: 897 2119 8567, Password: 454955. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. September 24, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Larry Gentry, Alderman Derrick Dabney, Alderwoman Alfreda Cloud and Alderwoman Sandra Bradley. Alderman Alfred Hall was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Citizen's Comments (3 Minutes): This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

VI. NEW BUSINESS:

1. Public Hearing for the purpose of discussion and considering action on setting a property tax rate for the Town of San Felipe, Texas for the 2024-2025 tax year at \$0.13463 per \$100.00 valuation. Mayor Bobby Byars opened the Public Hearing regarding setting a tax rate for the Town of San Felipe, Texas for the 2024-2025 tax year at \$0.13463 per \$100.00 valuation. There were no comments from the public regarding the tax rate. After discussion, a motion was made by Alderwoman Alfreda Cloud to close the public hearing. The motion was seconded by Alderman Derrick Dabney and carried.
2. Discussion and possible action to adopt Ordinance No.2024—3- AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE TOWN OF SAN FELIPE, TEXAS FOR THE FISCAL YEAR 2024-2025 BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR THE ADOPTION ON THE ANNUAL BUDGET FOR THE 2024-2025 FISCAL YEAR FOR THE TOWN OF SAN FELIPE, TEXAS; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALER CLAUSE, OPE MEETING CLAUSE, AND EFFECTIVE DATE. After discussion, a motion was made by Alderman Derrick Dabney as follows; "I move to approve an Ordinance of the Town of San Felipe, Texas setting and approving the Municipal Budget for the 2024-2025 fiscal year; funding municipal purposes and appropriating funds for debt service; authorizing expenditures; providing for findings of fact; enactment; filing and posting of budget; repealer;

severability; and effective date. The motion was seconded by unanimous roll call vote as follows: Alderwoman Afreda Cloud – Yes, Alderwoman Sandra Bradley – Yes, Alderman Larry Gentry – Yes, Alderman Derrick Dabney -Yes. Alderman Alfred Hall was absent and Mayor Bobby Byars –present not voting.

3. Discussion and possible action to approve Resolution No.R2024-7- A RESOLUTION RATIFYING THE FISCAL YEAR 2024-2025 OPERATING BUDGET OF THE TOWN OF SAN FELIPE. After discussion, a motion was made by Alderman Derrick Dabney as follows: " Whereas,, this budget will raise more revenue from property taxes than las year's budget, I move to approve the Resolution ratifying the Municipal Budget for Fiscal Year 2024-2025; funding municipal purposes and appropriating funds for debt service; authorizing expenditures; providing for findings of fact; enactment, filing and posting of budget; repealer; severability; and an effective date." The motion was seconded by a unanimous roll call vote as follows: Alderwoman Alfreda Cloud -Yes, Alderwoman Sandra Bradley – Yes, Alderman Larry Gentry – Yes, Alderman Derrick Dabney – Yes, Alderman Alfred Hall – Absent and Mayor Bobby Byars – present not voting.
4. Discussion and possible action to adopt Ordinance No.2024-4- AN ORDINANCE OF THE TOWN OF SAN FELIPE, TEXAS APPROVING AND LEVYING THE AD VALOREM TAX RATE OF \$0.13463 PER ONE HUNDRED DOLLARE (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE TOWN OF SAN FELIPE, TEXAS FOR THE 2024-2025 FISCAL YEAR; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELIQUENT IF NOT PAID; PROVIDING FOR SEVERABILITY, REPEALER , AND OPEN MEETINGS; AND PROVIDING FOR AN EFFECTIVE DATE. After discussion, a motion was made by Alderman Derrick Dabney as follows: "I move that the property tax rate be increased by the adoption of a tax rate for maintenance and operations of \$0.13463 ". "Due to the Town not having any current debt, I move to adopt at date rate of \$0.00". "I move that the property tax rate be increased by the adoption of a tax rate of \$0.13463 which is effectively a 8.99 percent increase in the tax rate. The motion was seconded by a unanimous roll call vote as follows: Alderwoman Alfreda Cloud – Yes, Alderwoman Sandra Bradley – Yes, Alderman Larry Gentry – Yes, Alderman Derrick Dabney – Yes, Alderman Alfred Hall – Absent and Mayor Bobby Byars – Present not voting.
5. Discussion and possible action to adopt Ordinance No.2024-5 – AN ORDINANCE ADOPTING A HOMESTEAD EXEMPTION FOR RESIDENTS OF THE TOWN OF SAN FELIPE, TEXAS WHO ARE DISABLED OR OVER 65 YEARS OF AGE AS ALLOWED UNDER TEXAS TAX CODE, CHAPTER 11.

After discussion, a motion was made by Alderwoman Sandra Bradley to adopt Ordinance No.2024-5. The motion was seconded by Alderman Derrick Dabney and carried.

X. Comments and future agenda items from council: There were none.

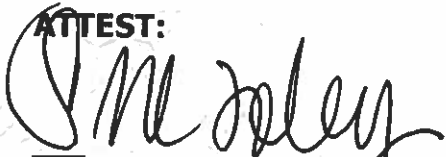
XI. Announcements. Clean up day October 19, 2024.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Larry Gentry and seconded by Alderwoman Alfreda Cloud to adjourn the meeting. Motion carried and the meeting was adjourned at 7:12 p.m.



Bobby Byars, Mayor

ATTEST:



Sue Foley, Town Secretary

REGULAR COUNCIL MEETING October 8, 2024

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, October 8, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 821 8634 6818 Password: 293553. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. October 8, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Derrick Dabney, Alderman Alfred Hall, and Alderwoman Alfreda Cloud. Alderwoman Sandra Bradley and Alderman Larry Gentry were absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance. .

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Derrick Dabney to approve the minutes from the previous meeting. The motion was seconded by Alderman Alfred Hall and carried.

VI. Approval of Financial Statement and Bills for payment. After discussion, a motion was made by Alderman Derrick Dabney to approve the financial statements and bills for payment. The motion was seconded by Alderwoman Alfreda Cloud and carried.

VII. Reports:

Police Department Reports- Chief David Randle reported for the month of September 2024: 207 total traffic contacts, 68 citations issued, 205 warnings issued, 9 calls for service, 10 offense reports, 1 felony arrest, 1 misdemeanor arrest, 1 vehicle impound , 3 accident report, 0 city ordinance violation, 0 theft, 0 burglary, 3 residence close patrol, 2 disturbances, 4 loose animals, 1 assist other agencies and 3 forward case from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of September 2024: 73 new cases filed. The Municipal Court received payments in the amount of \$14,850.54 for the month of September 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of September 2024: 4 motor vehicle accidents, 4 medic assists, 1 fuel spills, 2 controlled burns, 2 miscellaneous calls, 1 18-wheeler brakes smoking no flames, and 1 unattended burn at night.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
October 8, 2024
Page 2 of 4**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications from the following: Daniel Castillo Pineda to construct a 76X14 porch/carport. After discussion, a motion was made by Alderwoman Alfreda Cloud to approve the building permit. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

Agenda Item #3- Discussion and possible action concerning fencing at the festival grounds. Mayor Bobby Byars recommended tabling the agenda item. After discussion, a motion was made by Alderman Derrick Dabney to table the agenda item. The motion was seconded by Alderwoman Aldreda Cloud and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion and possible action to accept the Audit Report from Armstrong Vaughn & Associates, P.C. for the Town of San Felipe FY October 1, 2021 through September 30, 2022. Karl Goering from Armstrong Vaughn & Associates, P. C. presented the FY October 1, 2021 through September 30, 2022 to the town council: no financial misstatements, management discussion and analysis, financial highlights, net position of the town, long term debts, fines and forfeitures, payroll, capital outlay, town has minimum debt, and the TMRS fund. After discussion, a motion was made by Alderman Derrick Dabney to accept the audit report from Armstrong Vaughn & Associates, P. C. for the Town of San Felipe FY October 1, 2021 through September 30, 2022. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action authorizing Mayor Bobby Byars and staff to execute an Interlocal Cooperation Contract Failure to Appear Program between the Texas Department of Public Safety of the State of Texas (DPS), an agency of the State of Texas and the San Felipe Municipal Court of the Town of San Felipe, a political subdivision on the State of Texas. Town Secretary Sue Foley presented a brief overview of the Failure to Appear Program regarding the purpose of the continued participation. After discussion, a motion was made by Alderman Derrick Dabney authorizing Mayor Bobby Byars and staff to execute an Interlocal Cooperation Contract Failure to Appear Program between the Texas Department of Public Safety of the State of Texas (DPS) and agency of the State of Texas and the San Felipe Municipal Court of the Town of San Felipe. The motion was seconded

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
October 8, 2024
Page 3 of 4**

by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action for the designation of representative and alternate concerning the Houston-Galveston Area Council 2025 General Assembly. After discussion, a motion was made by Alderman Alfred Hall to nominate Alderman Derrick Dabney to serve as representative to the Houston-Galveston Area Council 2025 General Assembly. The motion was seconded by Alderwoman Alfreda Cloud and carried. A motion was made by Alderman Alfred Hall to nominate Mayor Bobby Byars to serve as alternate to the Houston-Galveston Area Council 2025 General Assembly. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #4- Discussion and possible action concerning Emergency Order Prohibiting of Outdoor Burning and Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas. Fires Marshal Johnny Hall called for a burn ban due to dry conditions. After discussion, a motion was made by Alderman Derrick Dabney to issue an Emergency Order Prohibiting of Outdoor Burning and Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas. The motion was seconded by Alfred Hall and carried.

Agenda Item #5- Discussion and possible action concerning the use of the Town Lake for Boy Scout Training. Mayor Bobby Byars stated he had been contacted by a leader of the boy scouts for the purpose of utilizing the lake at the front of town for training purposes. After discussion, a motion was made by Alderwoman Alfreda Cloud to grant the Boy Scouts leader's request to utilize the lake and to adhere to safety and wear life jackets. The motion was seconded by Alderman Derrick Dabney and carried.

Agenda Item #6- Discussion and possible action concerning clean- up in the lower pasture. Mayor Bobby Byars informed the council of the overgrowth of the vegetation in the lower pasture and the need to clear up the vegetation. After discussion, a motion was made by Alderman Alfred Hall to table the agenda item. The motion was seconded by Alderwoman Alfreda Cloud and carried.

XI. Comments and future agenda items from council: There were none.

XII. Announcements. Mayor Bobby Byars announced clean-up day set for October 19, 2024 for San Felipe residents.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Derrick Dabney and seconded by Alderwoman Alfreda Cloud to adjourn the meeting. Motion carried and the meeting was adjourned at 7:41 p.m.

TOWN OF SAN FELIPE
Regular Council Meeting
October 8, 2024
Page 4 of 4

Bobby Byars
Bobby Byars, Mayor

ATTEST:
Sue Foley
Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING
November 12, 2024**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, November 12, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 884 0420 275455 Password: 454729. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. November 12, 2024.

The meeting was called to order by Mayor Pro Tem Derrick Dabney at 7:00 p.m. Present, Alderman Alfred Hall, and Alderwoman Alfreda Cloud. Alderwoman Sandra Bradley, and Alderman Larry Gentry. Mayor Bobby Byars was absent.

Alderwoman Alfreda Cloud led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderwoman Alfreda Cloud and carried.

VI. Approval of Financial Statement and Bills for payment. After discussion, a motion was made by Alderwoman Sandra Bradley to table agenda item until the next meeting. The motion was seconded by Alderman Alfred Hall and carried.

VII. Reports:

Police Department Reports- Chief David Randle reported for the month of October 2024: 101 total traffic contacts, 35 citations issued, 68 warnings issued, 14 calls for service, 6 offense reports, 0 felony arrest, 1 misdemeanor arrest, 1 vehicle impound, 3 accident report, 3 city ordinance violation, 0 theft, 0 burglary, 1 residence close patrol, 1 disturbances, 3 loose animals, 1 assist other agencies and 2 forward case from other agencies.

Municipal Court Report- Mayor Pro Tem Derrick Dabney reported for the month of October 2024: 39 new cases filed. The Municipal Court received payments in the amount of \$4,769.28 for the month of October 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of October 2024: 3 motor vehicle accidents, 2 mutual aid assist, 1 truck fire, 10 miscellaneous calls and burn ban in effect.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
November 12, 2024
Page 2 of 4**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications. There were none.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. An application was presented to the town council for a key to the lower pasture from Raymond Strickland Jr. and Holly Strickland. After discussion, a motion was made by Alderman Alfred Hall to approve a key. The motion was seconded by Alderwoman Sandra Bradley and carried. An application was presented to the town council for a key to the lower pasture from Janet Strickland and David Strickland. After discussion, a motion was made by Alderwoman Alfreda Cloud to approve a key. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action concerning fence bids at the festival grounds. A bid was received from Oviedo Fence Service Contract in the amount of \$8,300.00 to replace the fence at the festival grounds. After discussion, a motion was made by Alderman Alfred Hall to accept the bid from Oviedo Fence Service Contract in the amount of \$8,300.00 to replace the fence at the festival grounds. The motion was seconded by Alderman Larry Gentry and carried.

Agenda Item #4- Discussion and possible action concerning repairs to the boat ramp. A bid was received from Bennie Bolden in the amount of \$9,868.76 to repair the boat ramp. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the bid from Bennie Bolden in the amount of \$9,868.76 to repair the boat ramp. The motion was seconded by Alderman Alfred Hall and carried.

X. NEW BUSINESS:

Agenda Item #1- Discussion regarding a request from Steve Aguado to utilize the baseball field. Steve Aguado discussed the following proposal concerning the baseball field: creating a community baseball/softball field in San Felipe, Texas to service as recreational and social assets for the community, create a gather place for families and the community, to create youth leagues to develop baseball/softball skills, to prompt health and wellness physical activities for youth, to attract business and growth to the area, field specifications, design and layout for the field, amenities, project benefits, estimated budget and funding, community support and involvement and timeline of expediting the project. Alderman Alfred Hall expressed the liabilities and the need for the town to communicate with the Town's attorney regarding the project and to obtain a sense of direction for the project. After discussion, a motion was made by Alderwoman Sandra Bradley to start the planning. Phase for the use of the baseball field. The motion was seconded by Alderwoman Alfreda

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
November 12, 2024
Page 3 of 4**

Cloud and carried.

Agenda Item #2- Discussion regarding a request from Seth Stokes to use the rifle range. Seth Stokes presented the following information regarding the use of the rifle range: meeting dates for utilization of the rifle range, 4-H from Waller County, considered a safe Sport, the Town of San Felipe's Attorney will need to be consulted regarding the liability, And an agreement between the Town of San Felipe and the 4-H Organization. After discussion, a motion was made by Alderwoman Sandra Bradly to move forward with the necessary documents to include liability documents, insurance documents from the 4-H to be forwarded to the Town of San Felipe's Attorney for advisement and direction regarding the request from Seth Stokes. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #3- Discussion and possible action to purchase a utility trailer. Mayor Prom Derrick Dabney and the Town council discussed the need for a utility trailer for hauling equipment. After discussion, a motion was made by Alderman Larry Gentry to approve a 20ft. utility trailer. The motion was seconded by Alderwoman Alfreda Cloud and carried.

Agenda Item #4- Discussion and possible action to purchase software and equipment for the municipal court. Town Secretary Sue Foley presented a brief overview of the upgraded software concerning for the municipal court. The software would enhance the security of the documents, including scanning capabilities and revitalize the entire system for more accurate record keeping of defendants' documents and/or the MCRS (Municipal Records Systems) through Utility Data Systems. The system would require a new computer and scanner. After discussion, a motion was made by Alderman Alfred Hall to approve the upgrade for the court and authorize the necessary signing of documents. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #5- Discussion and possible action to hire a patrol officer for the San Felipe Police Department. Chief Randle recommended the re-hiring of Wesley Hall for the patrol position. After discussion, a motion was made by Alderwoman Aldreda Cloud to hire Wesley Hall for the patrol officer position. The motion was seconded by Alderwoman Sandra Bradley and carried.

Agenda Item #6- Discussion and possible action authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement between Austin County, Town of San Felipe, Texas, City of Bellville, City of Sealy, City of Wallis, and the Sealy Independent School District in accordance with Chapter 791, Texas Government Code. After discussion, a motion was made by Alderman Larry Gentry authorizing Mayor Bobby Byars to execute an Interlocal Agreement for Law Enforcement between Austin County, Town of San Felipe, Texas, City of Bellville, City Sealy, City of Wallis, and the Sealy Independent School District in accordance with Chapter 791, Texas Government Code. The motion was seconded by

Alderwoman Alfreda Cloud and carried.

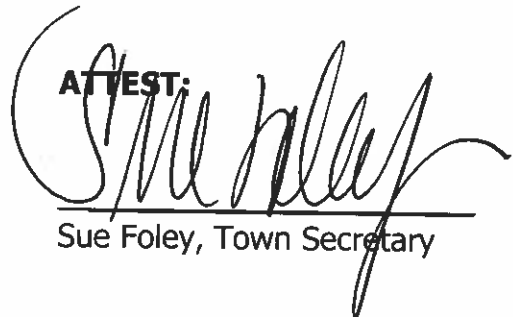
Agenda Item #7- Discussion and possible action to rescind Emergency Order Prohibiting of Outdoor Burning and Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas dated October 8, 2024. Fire Marshal Johnny recommended to the Town Council to rescind the Emergency Oder Prohibiting of Outdoor Burning and Discharging of Fireworks of Any Kind San Felipe, Austin County, Texas dated October 8, 2024. After discussion, a motion was made by Alderwoman Sandra Bradley to rescind the Emergency Order dated October 8, 2024, per the recommendation of Fire Marshal Johnny Hall. The motion was seconded by Alderman Alfred Hall and carried.


XI. Comments and future agenda items from council: Discussion regarding the log cabin.

XII. Announcements.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Alfreda Cloud to adjourn the meeting. Motion carried and the meeting was adjourned at 7:50 p.m.

ATTEST:


Sue Foley, Town Secretary


Bobby Byars, Mayor

**SPECIAL COUNCIL MEETING
November 25, 2024**

The Special Council Meeting of the Town of San Felipe was held at 6:00 P.M. on Monday, November 25, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting Id: 897 6652 3944, Password: 854862. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. November 25, 2024.

The meeting was called to order by Mayor Bobby Byars at 6:00 p.m. Present, Alderman Larry Gentry, Alderman Aldred Hall, Alderwoman Alfreda Cloud and Alderwoman Sandra Bradley. Alderman Derrick Dabney was absent.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Citizen's Comments (3 Minutes): This is the opportunity for visitors and guests to address the Town Council on any issue. The Town Council may not discuss any presented issue, nor may action be taken on any issue at the time. (Attorney General Opinion – JD-0169). There were none.

VI. NEW BUSINESS:

1. Discussion and possible action concerning a Small – Town Holiday Parade. Mayor Bobby Byars, the town council members and the parade organizers Debbie Gentry, Kim Gutierriz and Miskia Dabney discussed the following:
 - Date of the parade (December 14, 2024)
 - Start/ending of parade route
 - ATV's and Golf carts requirements on public streets during the parade
 - Budget/Expenses
 - Cheerleaders
 - Entry forms and deadline to return the forms by December 9, 2024
 - Advertising for the parade
 - Grand Marshal for the parade
 - Mr. and Mrs. Clause
 - Old Cars
 - Need of Portable toilets (Chief Randle)
 - Trees for the Old Town Hall
 - Rise in floor of the Old Town Hall
 - Liability

After discussion, a motion was made by Alderwoman Alfreda Cloud to approve the parade, portable toilets, parade entry form and the necessary expenditures associated with the parade. The motion was seconded by Alderman Alfred Hall and carried.

**TOWN OF SAN FELIPE
SPECIAL COUNCIL MEETING
November 25, 2024
Page 2 of 2**

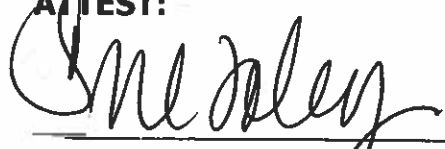
X. Comments and future agenda items from council: There were none.

XI. Announcements. Mayor Bobby Byars wishing a Happy Thanksgiving to all citizens.

XII. Adjournment: With no other business to conduct, a motion was made by Alderman Alfred Hall and seconded by Alderwoman Sandra Bradley to adjourn the meeting. Motion carried and the meeting was adjourned at 7:13 p.m.



Bobby Byars, Mayor

ATTEST:


Sue Foley, Town Secretary

**REGULAR COUNCIL MEETING
December 10, 2024**

The Regular Council Meeting of the Town of San Felipe was held at 7:00 P.M. on Tuesday, December 10, 2024, at the Town Council Meeting Room located at 927 Sixth Street. The Mayor, Council members and the public utilized the following information to access the meeting: Tel: 1-346-248-7799, Meeting ID: 884 0420 275455 Password: 454729. In addition, anyone wishing to address the Town Council was asked to submit written comments by emailing suefoley@townofsanfelipe.net by 5 p.m. December 10, 2024.

The meeting was called to order by Mayor Bobby Byars at 7:00 p.m. Present, Alderman Alfred Hall, Alderwoman Sandra Bradley, and Alderman Larry Gentry. Alderwoman Alfreda Cloud was absent.

✓ Alderman Derrick Dabney Present.

Mayor Bobby Byars led the opening prayer and the pledge of allegiance.

V. Approval of Minutes from previous meeting(s). After discussion, a motion was made by Alderman Alfred Hall to approve the minutes from the previous meeting. The motion was seconded by Alderman Derrick Dabney and carried.

VI. Approval of Financial Statement and Bills for payment. After discussion, a motion was made by Alderman Derrick Dabney to table agenda item until the next meeting. The motion was seconded by Alderwoman Sandra Bradley and carried.

VII. Reports:

Police Department Reports- Mayor Bobby Byars reported for the month of November 2024: 107 total traffic contacts, 51 citations issued, 112 warnings issued, 9 calls for service, 7 offense reports, 0 felony arrest, 0 misdemeanor arrest, 2 vehicle impound, 4 accident report, 1 city ordinance violation, 0 theft, 0 burglary, 1 residence close patrol, 2 disturbances, 4 loose animals, 1 assist other agencies and 2 forward case from other agencies.

Municipal Court Report- Mayor Bobby Byars reported for the month of November 2024: 14 new cases filed. The Municipal Court received payments in the amount of \$10,949.85 for the month of November 2024. Note: Totals may differ due to online payments.

San Felipe/Frydek Volunteer Fire Department- Fire Marshal Johnny Hall reported for the month of November 2024: 4 motor vehicle accidents, a grass fire, 1 false alarm, 2 Assist EMS, 3 Mutual Aid Assist, 1 car fire, 1 truck fire, barn fire and 2 illegal burns.

**TOWN OF SAN FELIPE
REGULAR COUNCIL MEETING
December 10, 2024
Page 2 of 2**

VIII. Citizen's Comments (3 minutes): There were none.

IX. OLD BUSINESS:

Agenda Item #1- Discussion and possible action concerning building permit applications. An application was presented to the town council from American Home & Habitat Inc. (John Stone). After discussion, a motion was made by Alderman Derrick Dabney to approve a building permit for American Home & Habitat Inc. (John Stone) to construct a 20X40 building located at 14396 FM 1458. The motion was seconded by Alderman Alfred Hall and carried.

Agenda Item #2- Discussion and possible action concerning keys to the lower pasture. There were none.

X. NEW BUSINESS:

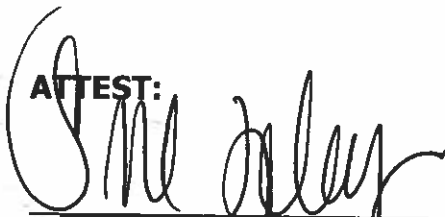
Agenda Item #1- Discussion and possible action to award insurance bids for health, life, dental insurance for town employees FY 2024-2025. Mayor Bobby Byars stated a bid was submitted by Cored Benefit Services, Inc. After discussion, a motion was made by Alderwoman Sandra Bradley to approve the same plan as last year with Blue Cross Blue Shield. The motion was seconded by Alderman Derrick Dabney and carried.

XI. Comments and future agenda items from council: Mayor Bobby Byars thanked the parade for their hard work organizing the upcoming holiday parade. Debbie Gentry updated the Town Council of the progress made regarding the holiday parade.

XII. Announcements. Mayor Bobby Byars wished everyone a Merry Christmas and a Happy New Year. Mayor Byars also mentioned loose livestock.

XII. Adjournment: With no other business to conduct, a motion was made by Alderwoman Sandra Bradley and seconded by Alderman Larry Gentry to adjourn the meeting. Motion carried and the meeting was adjourned at 7:12 p.m.


Bobby Byars, Mayor

ATTEST:

Sue Foley, Town Secretary